

**Hamiltonban Township and Fairfield Borough
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, January 15, 2019**

REORGANIZATION MEETING:

Call to Order by Chairman Terry Scripture at 7:00 PM

Attending: Terry Scripture, Chairman; Matt Inskip, Treasurer; John Strahler; Bob Gordon, Hamiltonban Township Board of Supervisors (BOS) Liaison, and Coleen Reamer, Community Grant Volunteer. Dean Thomas, Fairfield Member and Vice Chairman was absent.

Public: Herb Milligan, Scoutmaster from Troop 76 and John Messeder, reporter with the Gettysburg Times.

The Reorganization Meeting was held to elect officers for 2019. Elected were:

- Terry Scripture as Chairman. 1st motion Matt Inskip, second by John Strahler
- Dean Thomas as Vice-Chairman. 1st motion John Strahler, second by Matt Inskip
- Secretary will be shared by all members and rotate. 1st motion by Terry Scripture, second by Matt Inskip
- Matt Inskip as Treasurer. 1st motion by Terry Scripture, second by John Strahler

Reorganization Meeting was adjourned at 7:04 PM First motion by Terry Scripture, Second by Matt Inskip

REGULAR MEETING:

Call to Order by Chairman Terry Scripture at 7:05 PM

Attending: Terry Scripture, Chairman; Matt Inskip, Treasurer; John Strahler; Bob Gordon, Hamiltonban Township Board of Supervisors (BOS) Liaison, and Coleen Reamer, Community Grant Volunteer. Dean Thomas, Vice-Chairman was absent

Public: Herb Milligan, Scoutmaster from Troop 76 and John Messeder, reporter for the Gettysburg Times

Approval of Agenda with Additions: 1st motion by Matt Inskip; second by Terry Scripture Motion approved.

Approval of Minutes from December 14, 2018: 1st motion by Matt Inskip; second by John Strahler. Motion approved.

Treasurer's Report: Fund Balance as of 12/31/2018 was \$16,302.85. Nina please provide an A/P Aging Detail report for year-end 2018 and for each month moving forward.

Public Comment: None

Old/New Business:

- A. **Welcome to John Strahler:** John has been volunteering with the Park for over a year now. Music in the Park was a great monthly event John put together last summer. John would like to work on a strategic plan for the park and possibly set up an event committee.
- B. **Boy Scouts:** Herb Milligan is looking for Boy Scout Eagle projects for the coming year. The following ideas were presented. The scout would plan, get approvals from Troop and Counsel. The scout would coordinate and plan project. The scout may combine several items below into one project.

- 1) Bridge over spillway - John will get a base price for bridge to help with decision
 - 2) 6 Trees of 2" Caliber
 - 3) Organize a Community Kite Fly - April 13th - based on Renfrew's Kite Day - Kite Masters from Chambersburg PA (Sam and George Adams). This would need to be advertised in March
 - 4) Mason Bee House and Interpretive Panel - 3x4. Coleen gave Mr. Milligan a plan for this
 - 5) Volley Ball Court Setup.
- C. **Detention Pond Signs:** The JPRC would like green signs with white lettering. Coleen will get some quotes and come back to the JPRC. Possible idea of only one sign explaining the purpose of a detention pond and the rest saying no swimming/wading etc. Coleen will contact Deb Musselman for her input.
- D. **Future Workdays:** No future work days planned due to winter weather.
- E. **Interpretive Panels** - No update due to the federal government shutdown.
- F. **Natural Play Area:** No current update. Exploring balance logs with Chad(saw mill)
- G. **Grant updates:** Grant for trees in 2020 would be in March.
- H. **By-laws** - The commission proposes the following changes be made to the noted documents and will be voted on by the commission at the February Meeting. Once passed the Ordinance will be sent to the BOS for formal approval.
- 1) Article III. Membership, Section 3.02. Sentence 2 change to: "A maximum of two (2) members may be appointed by the Fairfield Borough Council with the remaining seats appointed by the Hamiltonban Township Board of Supervisors"
 - 2) Ordinance 2016-01, Article 2, Sentence 2 change to: "A maximum of two (2) members may be appointed by the Fairfield Borough Council with the remaining seats appointed by the Hamiltonban Township Board of Supervisors"
- I. **Flag Pole Light for the Flag:** Bob Gordon, Hamiltonban Township Board of Supervisors (BOS) Liaison, has been asked by the JPRC ask the BOS to contact the Electrician to state that the current lighting on the flag is insufficient and if need be should be replace with a light that illuminates the flag
- J. **DCNR Representative Letter** - The JPRC would like to thank Coleen Reamer for answering this letter in a very timely and concise manner.

Meeting was adjourned at 8:30 PM. 1st motion by Matt Inskip; second by Terry Scripture. Motion approved.

Respectfully Submitted by Terry Scripture, Chairperson

January 23, 2019

JPRC Park Bridge – Materials List

All lumber pressure treated #2 grade or better;

All hardware galvanized, powder coated or stainless steel.

Base: (does not include concrete abutments)

10 16' 2x12s (carriers)	299.80
2 10' 2x6 (bridging between carriers)	17.34
16 10' 2x6 (flooring)	138.72
4 L brackets 4"x3.5x3.5 (fasten bridge to concrete abutment)	15.08
4 1/2"x6" bolts and anchors to attach to concrete (tapcons)	16.56
4 1/2"x6 thru bolts to attach to intermediate beams	8.84
2 1/2" wood screws to attach horizontal 2x4"s to posts and floor deck (5 lb)	29.98

Railing:

10 48" 4x4 posts	99.80
4 12' 1x3" boards attach to posts (1x4s)	27.88
6 16' 2x4" (horizontal railing)	56.22
20 1/2"x8" thru bolts to attach posts to base	46.80
1 3/4" wood screws to attach 1x3 to posts (1 lb)	9.49
1/2" Washers	15.96
1/2" Hex Nuts	<u>8.65</u>

Subtotal: 791.12

Tax: 47.47

Total: 838.59