

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
July 2, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:18 PM on July 2, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: Special Meeting was held on June 27, 2024 at 6:00 pm in regard to Planning time extensions. The meeting was adjourned in 6:04pm.

There was a Public Hearing session in regard to the Fruit Tree Ordinance held prior to the meeting tonight from 7:00pm to 7:17pm.

Approval of Agenda: Motion to approve the agenda as stated by Supervisor Woerner, Second by Supervisor Spence. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Vice Chairman Woerner, Supervisor Reamer, Supervisor Picarelli and Supervisor Spence all in attendance.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of June 18, 2024 by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

Also Attending: No Public

Solicitor's Report:

Orchard Ordinance: Supervisor Spence made a motion to adopt, second by Supervisor Woerner. Ordinance was adopted unanimously.

Roll call vote: Supervisor Deardorff - Yes
Supervisor Spence - Yes
Supervisor Woerner - Yes
Supervisor Reamer – Yes

Ordinance number 02-2024 was formally adopted with signatures by Chairman Deardorff and Secretary Lynda Noel.

Old/New Business: Discussion on adopting a non-conforming use application and certificate. Supervisor reamer stated that after looking into the matter, it was determined this has to be adopted as a resolution. If everyone agrees we will have a resolution drawn up and adopt the fact

that the land owner can apply for non-conforming use. This way if a resident doesn't follow our zoning, they can apply for this and we cannot take their property.

Motion to move forward with creating a resolution for non-conforming use application made by Supervisor Deardorff, Second by Supervisor Woerner. Motion passed unanimously.

Roadmaster's Report:

- Mount Hope Road culvert is done and they did an exceptional job. Will need some stone on the right side that wasn't in the plan.
- BB section with AAA for late September or early October
- Office Sign has been installed, waiting on Ketterman Electric to do their portion and then get Butch Eyer to give us some ideas on a new Hamiltonban sign. Cermak is coming on Wednesday to set up the IT part of the sign.
- Cold Springs Road- Monday and Tuesday they will be paving with the lines hopefully being painted on Thursday. Bill Jacobs has the tool to flush the pipes so we will be doing that.
- Received a complaint of someone living in the parking lot of DCNR on Mount Hope Rd.
- All vehicles have been inspected and only one needed any repair and that was the 550 needed brakes.
- Need a 4-inch pump to get water out to get some work done

A motion to approve the Roadmaster report made by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports supplied to the Board for review.
- Thank you letter was sent to Mr. Kalathis, for the driveway work.
- 1 septic excusal was received: Mount Hope Road hunting cabin outhouse was denied septic excusal as it is required to pump every 3 years.
- Resident with a skunk problem in her yard wanted to see if anyone could help. Supervisor Spence said he would help her get rid of them.
- Changes were made to the Planning Agendas showing action deadlines so that
- nothing gets missed.
- Hiring an office assistant: Applicant was interviewed and it was decided to hire her at \$18.00 per hour. Motion to hire her with a 90-day probationary period made by Supervisor Deardorff, second by Supervisor Woerner. Motion passed unanimously.

Motion to approve the secretary's report made by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

Planning Commission Items:

- Gettysburg National Golf Course waiting for a loan as they do not have the sewer capacity needed for the project.

Code Officer: Was given a list of problems in the Township to look into but have not heard back from him.

Zoning/Building/UCC (PMCA):

- 90-day extension approval granted for Blue Ridge Sportsman’s Association on 6/27/2024, Action Deadline is now 9/17/2024
- 120-day extension granted for Carmel of Jesus, Mary & Joseph on 6/27/2024, Action Deadline is now 9/17/2024.

Parks and Recreation: John Strahler from Hamiltonban Parks and Recreation was in attendance to discuss purchasing trees for the park. He went over a quote he received for placement and planting and wanted some insight and approval on specific trees. He supplied a copy of the proposal to the Board showing where the trees would be planted. The company comes out and plants the trees and then checks on them for two years until they come out of the tubes. A discussion took place about specific tree selections and the ones the company recommends. Supervisor Reamer said she did not realize they were going to have a summer deadline. She thought they would bring a layout of what they were planting where. Without a planned layout we would not know what is going where for the planting. The deadline for this program is July 15th so a discussion ensued that they would have presented an entire plan but they didn’t. The approval of the plan is due by July 15th and the order due by the end of July. The supervisors and Mr. Stahler went over the list of optional trees and discussed the pros and cons. It was decided that Mr. Strahler would respond to the company and see if he could get a list & placement with options. Supervisors will look over the list and discuss at the next meeting.

FREMA: 2nd Meeting

Fire Company Reports: 2nd Meeting

ACCOG and ACATO:

YATB: Ed Spence & Ryan Picarelli

PA State Police:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks and Recreation Commission July 9, 2024
Board of Supervisors Meeting – July 16, 2024
Planning Commission Meeting July 23, 2024
Board of Supervisors Meeting August 6, 2024

Motion to adjourn the meeting at 8:42pm by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.