

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

May 18, 2022

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, and Robert Gordon. Absent David Martin and Coleen Reamer.

Staff/Consultants: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: Amy Reinke who left at 7:05 PM, Ray Beck, Tanya Beck, Bill Reinke, and Susan Cross who arrived at 7:30 PM. Via Startmeeting.com Sam who left meeting at 7:04 PM.

Approval of the Agenda: Supervisor Gordon asked to add 8j. Planning Commission work. Vice-Chairman Woerner motioned to add 8.j. Planning Commission work and approve amended agenda. Chairman Deardorff seconded. The motion carried unanimously.

Public Comment: Tanya Beck, 1583 Carroll Tract Road stated they have been running their steam crab trailer from parking lot in Borough of Fairfield with the Borough's permission. She said they work out of a trailer, and it is seasonal and operates usually Friday, Saturday and Sunday. They wish to now operate from their residence and carport. Supervisor Gordon said he appreciated all of the information provided with the submission. Chairman Deardorff motioned to approve the Home Occupation Business for the steam crab business. Vice-Chairman Woerner seconded. The motion carried unanimously.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the May 3, 2022 Board of Supervisors Meeting minutes. Supervisor Gordon seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby said he has researched and reviewed the road maintenance agreement for 65 Penny Lane and finds it is adequate for shared driveway and meets the Township's requirements. Chairman Deardorff motioned to approve to grant the process to move forward with the project. Vice-Chairman Woerner seconded. The motion carried unanimously.

Solicitor Battersby stated he has researched and found that fire companies can draw water from properties when and where needed. It is called Doctrine of Emergency Necessity in Pennsylvania.

Vice-Chairman Woerner motioned to approve the Solicitor's Report. Supervisor Gordon seconded. The motion carried unanimously.

Road Report: Roadmaster Herr has had contact with contractor for 645 Mt Hope Road regarding driveway. They will be meeting again to discuss what needs to be done to complete for the new property owner. Solicitor said permit transfers to the new owner.

Supervisor Gordon motioned to approve the hydraulic cylinder at a cost of \$507.00 for repair of the mower. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr reported his certification for Dirt & Gravel Roads is expiring. Chairman Deardorff motioned to approve Roadmaster Herr to attend the Dirt & Gravel Road Recertification in Grantville on July 6 and 7, 2022.

Brief discussion of Old Waynesboro Road Project with Liberty Township. Roadmaster will track hours and equipment to be exchanged.

Roadmaster Herr stated he has been in contact with Bob Bennett regarding complaint, and Darwoll Naugle regarding the driveway construction. Mr. Naugle is aware he has to insert pipe for driveway.

Roadmaster Herr said he did advise John Strahler with the Joint Parks & Recreation Commission that they cannot mow the park this week. He will have mowed prior to pavilion rental next week.

Vice-Chairman Woerner motioned to approve Roadmaster report. Supervisor Gordon seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial reports to the Board in their packets. Chairman Deardorff motioned to approve payment of the workers comp premium, which is done each spring with PCard, totaling \$9,840. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary/Treasurer Garretson reported current fund balances and said more tax funds to be received this week. Vice-Chairman Woerner motioned to approve a transfer from ACNB to PLGIT general fund in the amount of \$35,000. Supervisor Gordon seconded. The motion carried unanimously.

Secretary Garretson reported SAMS recertification has been completed.

Secretary Garretson reported several complaints of chickens and feral cats running at large at 2535 Iron Springs Road and believes 35 Whippoorwill Lane (as no address was given). She has sent information on Chapter 141 of the Township Code and complaint forms. If complaint forms are received, they will then be forwarded to the Code Officer.

Supervisor Gordon motioned to approve Secretary/Treasurer's report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Old/New Business:

Home Occupation Business – see Public Comment.

914 Mt. Hope Road – Camp Eder Secretary Garretson reported Adams County Office of Planning and Development has recording of land addition but no plans show current buildings. Solicitor instructed to see if As-Built Plans are required. Table until next meeting.

65 Penny Lane – see Solicitor Report.

Bids for line painting discussed. Roadmaster Herr stated problems with Midlantic Marking completing work on time and previous quality of work. Chairman Deardorff motioned although Midlantic Marking, Gaithersburg, MD is lowest bidder at \$26,750.00, they are not a responsible bidder for non-performance. Vice-Chairman Woerner seconded. The motion carried unanimously. Chairman Deardorff motioned to award the line painting bid to Alpha Space Control Inc, Chambersburg, PA total bid \$30,810.00. Supervisor Gordon seconded. The motion carried unanimously.

Secretary Garretson reported Tevis Energy called and stated they were not submitting sealed bid due to amount requested. Bids were opened for heating oil/propane: Mid-Atlantic/DBA Aero Energy, New Oxford, PA no bid for heating oil and propane \$2.199 per gallon; McDonnell Oil, Biglerville, PA \$.16 per gallon over cost, considered non-responsive bidders as not capped price per Solicitor; Suburban Propane & Suburban Heating Oil Partners, Eldersburg, MD heating oil \$6.999 and propane \$3.999. Chairman Deardorff motioned to award the heating oil and propane to National Energy Buyers Company,

Gettysburg with a capped price of \$5.999 heating oil and \$3.699 for propane. Vice-Chairman Woerner seconded. The motion carried unanimously.

TSA Aggregate bids, Secretary Garretson said Vulcan Materials Company, Hanover, PA stated they could not meet specs so not bidding. One bid received from New Enterprise Stone and Lime Co. Inc., Chambersburg, PA. Vice-Chairman Woerner motioned to accept the New Enterprise Stone and Lime Co. Inc. bid for TSA Aggregate for \$25.55 FOB or \$33.55 delivery per ton, total bid of \$10,065.00. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff motioned to accept the resignation of Russell Ryan from the Planning & Zoning Commission effective immediately. Vice-Chairman Woerner seconded. The motion carried unanimously. Chairman Deardorff motioned to rescind the appoint of Jeffrey Hardman from the Zoning Hearing Board and to appoint to the Planning & Zoning Commission. Vice-Chairman Woerner seconded. The motion carried unanimously. Chairman Deardorff motioned to appoint Charles Christianson as an alternate on the Zoning Hearing Board with a term expiring in 2024. Vice-Chairman Woerner seconded. The motion carried unanimously.

Community Media second request for ARPA funds for Broadband. Tabled until next meeting.

Resolution for America250PA – tabled until next meeting.

Discussion of Planning Commission work which Supervisor Gordon said work needs to be done on logging and private lane requirements. Supervisor Gordon motioned to have the Adams County Planner complete the Zoning Amendments documents as recommended by the Planning Commission for Broadband, RV/Tent Hosting and Shooting Ranges for Solicitor review. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion items: Supervisor Deardorff suggested the Board consider an electronic sign for the Township office in the next budget. Board asked Secretary to research.

Special Notices: None

Public Comment: Susan Cross, 3934 Bullfrog Road said she is having flooding in her basement due to water from driveway. Board suggested she check with the Zoning and Building Officer but should work directly with her contractors. Ms. Cross left the meeting at 7:58 PM.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – May 24, 2022
- Board of Supervisors Meeting – June 7, 2022
- Parks and Recreation Commission – June 14, 2022

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:59 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman