

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

July 6, 2021

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, David B. Martin and Coleen Reamer. Via Startmeeting.com Robert L. Gordon

Staff/Consultants: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr,

Public: Deb Wentling of Watershed Alliance of Adams County and Cliff Frost.

Approval of the Agenda: Added to agenda 1035 Iron Springs Rd – septic excusal request. Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the June 15, 2021, Board of Supervisors Meeting and Hearing. Chairman Deardorff seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby inquired if amusement taxes has been paid for Gettysburg National Golf in response to his letter. Secretary Garretson reported they have been received through May.

Road Report:

Streetlights tabled.

Discussion regarding 2021 paving projects. Roadmaster Herr reported a resident complained of signs which were the responsibility of New Enterprise Stone & Lime (NESL). Chairman Deardorff stated milling was done on Friday for Cold Springs Road with paving on Monday. He said milling should not be done until day of paving as this could cause hazard. Chairman Deardorff motioned to have Solicitor send letter to NESL noting the issues of signage and milling. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr reported 115 Scotch Trail did apply and receive a driveway permit.

Discussion on replacement of 06 Peterbilt due to timing. Supervisor Reamer motioned to have Roadmaster start specifications for delivery 2023. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr said phone lines need to be moved before mid-August on Moritz Road to finish the project this year. He will try to obtain more information from Century Link. Supervisor Reamer said project could be carried over until next year.

Roadmaster Herr said he inspected Paver Box that another township built. He said this would save on time and labor and could be used on berms, and explained how built. He estimated cost would be \$1,100 for box, \$300-\$400 for jacks needed, and \$1,100 to fabricate. Chairman Deardorff asked what other townships are doing, or if it should be included in bids for leveling course. Chairman Deardorff motioned to purchase a Paver Box to be built by Barlow Road Repair not to exceed \$3,600.00. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr reported the skid loader needs to be taken to Stephenson Equipment for repair. Road Department to haul.

Discussion of CSX Railroad repairs to crossings. Roadmaster Herr stated he provided concerns of Board, that signs need to put up with detours, and County Control needs to be contacted. Solicitor Battersby stated for him to put into writing to them. He will copy Secretary and she will forward to Adams County Control.

Supervisor Reamer thanked Road Department for cleanup from storm. Roadmaster stated Butch Harbaugh assisted with cleanup on Zoo Road, Gum Springs Road and Mt. Hope Road. Chairman Deardorff motion to approve Harbaugh Hauling & Excavating to invoice for three hours work. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon asked about trees at 31 Carrolls Tract Rd, and Roadmaster Herr reported they have been cleaned up. He asked about stormwater at 31 Carrolls Tract Road. No action by Liberty Worship Center at this time.

Supervisor Gordon motioned to approve the Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets prior to the meeting. Supervisor Reamer motioned to accept the Treasurers Report. Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to process \$5,000.00 donation for Cashtown Fire Company per budget and approve all expenditures for the month. Supervisor Reamer seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. Vice-Chairman Woerner motioned to accept the Secretary's Report. Supervisor Martin seconded. The motion carried unanimously.

Old/New Business

911 Memorial at St. Mary's Church tabled.

Chairman Deardorff motioned to send letter to Camp Eder regarding complaints of dead trees which need removed as soon as possible, and to meet with Roadmaster to discuss. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to have Code Officer investigate junk cars at 4325 Fairfield Road. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve extension request for septic pumping and inspection for 1240 Mt. Hope Road as schedule for July 16, 2021. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff motioned to deny excusal request for septic pumping and inspection for 1035 Iron Springs Road. Vice-Chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report:

Supervisor Gordon motioned to approve corrected Component 4A Sewage Facilities Planning Module for 335 Swamp Creek Lane – Petrus Holdings with the corrected documents, maintenance agreement with changes by Township Engineer and Solicitor, and to include all comments received including those of Watershed Alliance of Adams County. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer provided update on special zoning committee which met today. She said the Planning Commission members will take options to the Planning & Zoning Commission. Discussions included Sites-Bittinger recommendation for zoning amendment; estate lot to recommend to Board by right in land conservation; Rob Thaeler, Adams County Planner, provide a list of special exceptions grid for review so amendments can be made. Supervisor Gordon stated next meeting in August.

Supervisor Gordon stated Hickory Bridge Farm to go to Zoning Hearing Board for special exception for events venue.

Zoning Officer's Report and Code Enforcement Officer's Report: Chairman Deardorff motioned to approve the June report for Zoning Officer provided prior to meeting. Vice-Chairman Woerner seconded. The motion carried unanimously.

2985 Waynesboro Pike citations have been issued. Chairman Deardorff reported the property is for sale.

Joint Parks and Recreation Commission Report: Supervisor Reamer stated working on grants DCNR would include waterline, signage, paving, rain garden, special pavilion, pergola, and extension of walking path for 2022. Wellspan through Community Foundation and Adams County Greenspace trying to match funds for pickle ball. She said KPN pricing to replace bid documents.

FREMA Report. Supervisor Martin said Supervisor Deardorff and Supervisor Woerner who are missing one NIMS course each must do them on line.

Fire Company Reports: Supervisor Gordon reported AREMS had 741 total calls with 18 in township; Cashtown Fire Company had 24 calls in May and 31 in June with 1 each month in Township; Fairfield Fire Company had 14 calls in May with 3 in Township and noted they have started mapping; Fountaindale Fire Company had 13 calls in May with 3 in township and 21 calls in June with 5 in township.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said COG meeting cancelled. He said ACATO that Supervisor Reamer will be coordinator for Secretaries luncheon September 29, and the convention will be November 10th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon stated reports are being received.

Pennsylvania State Police Report. Supervisor Gordon stated May report had 44 calls with 21 school checks.

Special Notices: July 17 E-Waste Recycling at Carroll Valley. July 18 Music in the Park.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – July 13, 2021
- Board of Supervisors Meeting – July 20, 2021
- Planning Commission – July 27, 2021
- Board of Supervisors Meeting August 3, 2021

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:18 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman