

Hamiltonban Township Recreation & Parks Commission
23 Carrolls Tract Road, Fairfield, PA 17320
January 9, 2008 Regular Meeting Minutes

Members Present: Chairman Pamela Wiehagen, Tammy Deardorff, Cathy Jo Lehmer, Doreen Premo, (Acting Secretary).

Others Present: Supervisor Coleen Reamer, Supervisor Robert Gordon.

The meeting was called to order at 7:55 pm by Chairman Wiehagen.

Public Comment: None.

Reorganization

Voting: New officers are to be selected as this is the first meeting of the year known as the reorganization meeting. Tammy Deardorff nominated Pamela Wiehagen for Chairman, seconded by Cathy Jo Lehmer. All are in favor. Pamela Wiehagen nominated Cathy Jo Lehmer for Vice Chairman, seconded by Tammy Deardorff. All are in favor. Tammy Deardorff nominated Doreen Premo for Secretary, seconded by Pamela Wiehagen. All are in favor.

Meeting Schedule: The following schedule of meetings for 2008 will be posted by the township secretary in the *Gettysburg Times*. All meetings are held on the second Wednesday of the month at 7:30 pm.

January 9	May 14	September 10
February 13	June 11	October 8
March 12	July 9	November 12
April 9	August 13	December 10

Minutes

Commission members reviewed the minutes for December 12, 2007. After corrections were made, the minutes were approved by a motion from Cathy Jo and seconded by Tammy. The minutes were unanimously accepted and will be placed in the township secretary's inbox for further processing.

Old Business

Reorganization Procedure: The only changes in officers that will occur in the immediate future will be by vacancy of a post until the reorganization meeting in January, 2009. (At this time, we will follow the bylaw of rotating the positions.) Time and day of meetings will remain the same unless there are conflicts of member schedules and community events and/or holidays. These problems will be addressed at the time of occurrence with a note posted on the township office door advising the public of any change of meeting date or time.

Regulatory Matters: The Hamiltonban Township/Fairfield Borough Joint Recreation Plan has been adopted by the Board of Supervisors on January 7, 2008. This is Resolution 01-2008 of the Hamiltonban Township Ordinances. Supervisor Robert Gordon extends our thanks to Mr. Rob Thaeler of ACO PD for his efforts in bringing our Commission's plan to fruition. All members are grateful for his help and for the professional quality of his product.

RPC Guidelines Discussion: Commission members discussed and made changes to the proposed Member Pledge of Commitment, Code of Ethics and Commission Bylaws through Article V.

Discussion and changes to the remaining Bylaws (starting with Article VI) and the Member Guidebook will continue at the February meeting.

Recruitment Discussion: Talk continued on the desirability of obtaining new members from the Fountaindale area, the BB section, and the South Mountain area to maintain a balanced representation of the community. Pamela Wiehagen will contact people in the first two areas, and Doreen Premo will attempt to recruit a member from South Mountain. Possibilities mentioned were Scott Fitz, Carl Munck, and Lita Weikert. Glenda Woerner remains on the list of future members for when a vacancy occurs in the Orrtanna/Valley area. We discussed the possibility of reducing our membership to five people due to the retention problem, but Supervisor Reamer stated that this would require an amendment to the township ordinances. She suggested that by next year we may decide to make this a joint commission with Fairfield Borough, and at this point, might be able to add two members from the Borough.

New Business

Chairman Wiehagen announced the resignations of Betty Clark effective Dec. 12, and Secretary Ellen Newlin effective today. Copies of these resignations with RPC recommendations will be forwarded to the Board of Supervisors for their next monthly meeting.

Supervisors Reamer and Gordon brought to our attention that we will need to produce a year end report showcasing Commission progress to the Board of Supervisors due at their March meeting. This is per Second Class Township Code 2204 – Section C. We will use past minutes to work on this report in February mentioning people who have done research, resolutions that came out of the meetings over the year, etc., and include an analysis of the adequacy and effectiveness of community facilities, recreation, and leadership. The commission secretary will prepare the formal document. A January compilation should be scheduled in future. Add this to bylaw 504.

Doreen Premo made a motion to direct the township secretary to provide the RPC Minutes (including all previous minutes) to our webmaster for inclusion on the township webpage. This was seconded by Pamela Wiehagen. All in approval. The RPC secretary will prepare the past and current minutes to forward via email to the township secretary. The commission secretary will forward the previous month's minutes via email the day after approval to the township secretary.

Public Comment: None.

Other

Next RPC meeting is February 13, 2008 at 7:30 pm at 23 Carrolls Tract Road, Fairfield, PA 17320. Tammy Deardorff made a motion to adjourn the meeting. Doreen Premo seconded the motion. Meeting adjourned at 9:25 pm.

Respectfully submitted,

Doreen Premo, Secretary