

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
November 30, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, LuAnn M. Dille, J. Edward Deardorff, and Douglas Woerner. Coleen N. Reamer was excused.

Staff Present: Township Secretary Nina Garretson.

Public Present: Brad Martin, and John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

Road Coordinator Supervisor Deardorff stated the delivery of the new Mack Truck is still on schedule. Repairs are being done now on the F350, and all trucks are ready for winter. The Tiger Mower has been ordered and the tractor will be taken in for repairs after January 1st. The Roadmaster is working on the replacement of the surge protector. The Secretary has not received anything further regarding the camera's. New radios have been ordered. Supervisor Deardorff addressed the complaints on Bullfrog Road. The Roadmaster will make suggestions for 3715 Bullfrog Road, and the complaint about the bridge will be made the Adams County, who did inspection this past summer.

Supervisor Deardorff reported the Road Department has been checking all pipes; the signs in BB Section and Gum Springs have been made reflective with current inventory; and cold patch will continue.

Chairman Gordon reported that five bids were received for the Hickory Bridge Road Bridge Project. Chairman Gordon, Supervisor Dille and Supervisor Deardorff attended the Bid Opening at Franklin Township for the Hickory Bridge Road Bridge Project. Low bid is from Carillon out of Somerset, PA at \$137,706.00. Road Coordinator Deardorff and Roadmaster Herr will follow up on references before the Board makes a decision. Supervisor Dille stated that no change orders should be permitted with the acceptance of the bid, and the Township should not incur any more Engineering costs.

Chairman Gordon has had discussion with Code Officer about problems with private lanes, and stated more enforcement needs to be taken for those in violation of ordinances.

Secretary Garretson reported that of the past due septic pumping property owners, half have contacted the Township Office and the majority are now in compliance or in process. The Supervisors stated that extensions have been given and that the Solicitor will be given these outstanding files at the next meeting Tuesday, December 5th.

Secretary Garretson has been in touch with the Cohen Group in Pittsburgh regarding the Comcast franchise agreement but no further information is available at this time.

Chairman Gordon stated that there are three new elected auditors and that Adams County will be sending out information shortly. He reminded that the "Oath of Office" event is to be held on December 29, 2017 at 1:00 pm at the Courthouse in Gettysburg. The Auditors meeting will be held on January 3, 2017 after the Township Re-Organization meeting on January 2, 2017.

The Christmas Luncheon for staff, consultants and volunteers will be held at 12 noon on Wednesday, December 20, 2017. The Secretary will send out invitations. They will not be an evening Christmas Dinner held this year.

The Board has had on going discussions on the 2018 budgets. With the bid for the Hickory Bridge Road Bridge Project another \$20,000 will have to be added to expenses. Expenses will now be \$759,635. The addition for the bridge project will come from Capital Reserve Funds. Final approval on the budget will be made at the next meeting.

All personnel have had their reviews completed and filed with the Township Office. Supervisor Dille reminded the Board the health insurance has increase and this will increase the cost of coverage to employees on family plans. Supervisor Deardorff reminded that the Township covers the majority of the cost and that the insurance is an excellent plan.

There were no items from Planning Commission for Board action. The Land Use Letter fro the Rte 16 SGI Access Road will be completed and signed by the Zoning Officer. No further action is needed until plans are submitted.

The Joint Parks & Recreation Commission had the soft opening of the Hamiltonban Community Park on November 18 which was attended by various representatives from Adams County.

Secretary Garretson reported that all consultants have been contacted for rates for 2018. All commission members whose terms were expiring have agreed to continue to serve. She is currently working on fees and Resolutions for the Re-Organization meeting, and presented the Board with a draft of dates for 2018.

Supervisor Dille stated that the Southwest Group for the Waste Contract is meeting in January to brainstorm ideas for the Electronics Recycling events.

At 8:20 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Dille . The Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is December 5, 2017 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

Robert L. Gordon, Chairman