

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Meeting Minutes

April 4, 2023

Executive Session: meeting for personnel matter started 6:00 PM adjourned 6:50 PM.

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, Coleen Reamer and Ryan Picarelli.

Staff: Roadmaster Ray Herr, Secretary/Treasurer Nina Garretson and Solicitor Matthew Battersby.

Public: Sarah Kipp of Land Conservancy of Adams County.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None.

Chairman Deardorff said the Bigham's, 65 Sour Mash Trail have complaints regarding the solar lighting and signs posted at the property next to theirs. Since they did not attend, nor file a formal complaint, he just wants the Board to be aware.

Approval of the Minutes: Supervisor Reamer motioned to approve the March 21, 2023 Board of Supervisors Meeting minutes. Vice-Chairman Woerner seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby stated he spoke with the Rigby's regarding their complaint about stormwater and explained it is a civil matter between property owners and not the Township. The plans that were submitted and approved by the Township were implemented and are being maintained.

Solicitor Battersby stated he will attend ISP hearing regarding tax assessment on May 2, 2023.

Supervisor Gordon motioned to approve the Solicitors Report. Vice-Chairman Woerner seconded. The motion carried unanimously. Solicitor left the meeting at 7:08 PM

Old/New Business:

Sarah Kipp of Land Conservancy of Adams County stated she was here to ask for a donation from the Township as matching funds, to protect two properties between Michaux. She said it would be part of forestry management with easement. She said they does check properties yearly for compliance. Chairman Deardorff said there will be no development in that area since theses properties are land locked. Supervisor Reamer discussed how the Township did protect the Glatfelter Tree Farm, but that the Township was not consulted after the land was conserved and then some land swaps took place. Sarah said DCNR will trade land but the easements are permanent. Supervisor Reamer asked if it was beneficial to the township and all tax payers, and the Township has other priorities within the Township for roads and bridges. Chairman Deardorff motioned to deny the requests for funding. Vice-Chairman Woerner seconded. A rollcall vote was taken, the motion passed unanimously.

Bids were opened and discussed for Moritz Road and Cold Springs Road projects. Received AAA Paving & Excavating Moritz Road \$49,576.00, Cold Springs Road \$70,052.00, total bid \$119,628.00; C.E. Williams Sons Inc Moritz Road \$44,640.000, Cold Springs Road \$59,445.00, total bid \$104,085.00; Kinsley Construction Inc. Moritz Road \$33675.00, Cold Springs Road \$42,660.00, total bid \$76,335.00. Tabled until next meeting for Board review.

Bids were opened and discussed for Superpave. Received New Enterprise Stone & Lime Co. Inc. 25MM FOB \$61.71, delivered \$70.01, 19MM FOB \$64.28, delivered \$72.58, 12.5MM FOB \$76.07, delivered \$84.37, 9.5MM FOB \$76.13, delivered \$84.43, total bid \$421,061.00; York Materials Group 25MM FOB \$62.40, delivered \$76.30, 19MM FOB \$67.30, delivered \$81.20, 12.5MM FOB \$74.00, delivered \$87.90, 9.5MM FOB \$74.00 delivered \$87.90. Tabled until next meeting for Board review.

Bids were opened and discussed for Line Painting. Received Alpha Space Control LLC total bid \$29,015.00; D.E. Gemmill Inc total bid \$31,251.00. Tabled until next meeting for Board review.

Bids were opened and discussed for Road Oil. Received only one bid, Russell Standard total bid \$78,600.00. Tabled until next meeting.

Bids were opened and discussed for Aggregates. Received Hei-way LLC only for Cold Patch FOB \$95.00 delivery \$140.00; Specialty Granules LLC total bid 496,337.50; New Enterprise Stone & Lime Inc. total bid \$177,768.00; Vulcan Construction Materials LLC total bid \$235,180.00. Tabled until next meeting for Board review.

Bids were opened and discussed for Gas and Diesel. Received Diesel direct Mid-Atlantic dba/ Talley Petroleum unleaded gas \$3.4363, on road diesel 43.73.70, \$.88 above AVG OPIS Harrisburg variable rate; McDannell Oil LLC on road diesel \$3.0825, \$.20 over cost variable rate; Md-Atlantic Cooperative Solution Inc dba/ Aero Energy \$3.2990. Tabled until next meeting for Board review.

Bids were opened and discussed for Heating Oil and Propane. Mid-Atlantic Cooperative Solution Inc dba/ Aero Energy heating oil \$3.299, propane \$1.849; National Energy Buyers Company heating oil \$4.599 capped, propane \$2.599 capped; McDannell Oil LLC heating oil \$2.87, \$.20 over cost variable rate; Suburban Propane & Suburban Heating Oil Partners heating oil \$3.1409 priced over OPIS daily rate, Harrisburg capped \$5.999, propane \$1.47866 priced over BPN Newsletter Selkirk, NY capped \$3.499. Tabled until next meeting for Board review.

Supervisor Gordon said a meeting for the Iron Springs Plaza Project is scheduled in April with PennDOT, Rettew, Sites Realty, Sharrah Design Group, and Adams County. He said what he has seen has included a grocery store, sit-down restaurant and medical facility. Chairman Deardorff said the adjoining property is for sale.

Supervisor Reamer motioned to approve a support letter to be signed by Chairman Deardorff for the parade permit for the Fairfield Recreation Association. Supervisor Gordon seconded. The motion carried unanimously.

Discussion of amendments for driveway Ordinance. Supervisor Reamer motioned to have Township Engineer make addition to the driveway ordinance to stipulate that an agricultural access is not a permitted driveway. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson said Cynthia McNulty, who serves on the Zoning Hearing Board, is preparing to sell her home and move out of the Township. She has advised her that we will need formal resignation, as she must live in the Township.

Road Report: Roadmaster Herr report was received by the Board in the Board packets prior to the meeting. He said the truck should be built this week.

Roadmaster Herr said he worked with Mrs. Murray on Zoo Road regarding installing a pipe. Supervisor Reamer stated the property owner needs to sign agreement when work is done.

Roadmaster Herr is working on getting quotes for 4020 Bullfrog Road parking lot.

Roadmaster Herr stated the Township received one grant for 800 feet of underdrain on Mt. Hope Road. He is working on another 1,000 foot above which will include pipes, stabilization and work on berms.

Chairman Deardorff motioned to rent roller for \$1,040 from Best Line Equipment. Vice-Chairman Woerner seconded. The motion carried unanimously. Roadmaster stated they will begin working on grading of dirt roads.

Roadmaster Herr said new mower has arrived and they will pick up. He wants to take Gravely mower in for service. He said he needs to order backup mirror for skid steer, which he said is \$55. He said window is broke again on backhoe and will need replace. He said truck should be done this week and go out to J&J by the end of April.

Roadmaster Herr asked if needed can he close road for work if they notify County Control. Chairman Deardorff said they may be able to get fire police to help with flagging.

Vice-Chairman Woerner motioned to approve the Roadmasters Report. Supervisor Reamer seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets for all accounts. She reported the general fund end of March showed income of \$136,290.50 expenses of \$235,872.15 and net after transfers -\$99,581.65. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month of February. Supervisor Gordon seconded. The motion carried. unanimously.

Secretary Garretson presented the DCED 2022 Audit prepared by RKL to the Board for review. Chairman Deardorff motioned to approve the DCED 2022 Audit. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. She stated she copied and sent 36 bid packets out, prepared and sent 305 septic pumping reminder letters, answered 7 right to know requests, completed RC900 Purta Report, completed registrations, along with normal assignments and follow up.

Supervisor Gordon motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Supervisor Gordon motioned to approve 90-day extension request for 209 Zoo Road – Weishaar plans submitted by Dustin Crum with A. Morton Thomas and Associates Inc. Supervisor Reamer seconded. The motion carried unanimously.

Discussion of Zoning Amendments which Township is waiting for revised documents from Rob Thaeler with Adams County Office of Planning and Development.

Zoning Officer's Report and Code Enforcement Officer's Report: Supervisor Gordon reported Zoning Officer had eleven inquiries and issued ten permits. Code Officer report showed additional follow up visits to Iron Springs properties, one of which he did speak with railroad and they will follow up. Vice-Chairman Woerner motioned to approve Zoning Officer and Code Officer reports. Supervisor Gordon seconded. The motion carried.

Secretary Garretson said certified mail returned for 3030 Waynesboro Pike – Blue Ridge Sportsman's Association. Board instructed to have Constable deliver Zoning Officer's letter.

Joint Parks and Recreation Commission Report: Supervisor Reamer said awaiting quotes for the Townships bids for the paving and line painting. Kite Day is to be held April 22nd.

FEMA Report: Meeting later this month.

Fire Company Reports: Supervisor Gordon reported Cashtown Fire Company has 32 calls in March with one in Township, AREMS February report 724 call with 11 in Township.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said last meeting was on Cyber Security and a survey was sent out. ACATO meeting scheduled for April 13th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon said joint meeting scheduled for July 31, 2023 YATB and ACTCC.

Pennsylvania State Police Report. Supervisor Gordon reported March report showed 53 calls with 9 school checks.

Special Notices: April 22, 2023 Kite Day at Park and Highway Cleanup.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – March 14, 2023
- Board of Supervisors Meeting – March 21, 2023
- Planning Commission – March 28, 2023

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:40 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman