

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Workshop

July 30, 2015

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille and J. Edward Deardorff.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

The Board received the bid tabulation from C.S. Davidson, Inc. via email regarding the Moritz/Jack Road bridge project. There was only one bid received for the project from Lobar Associates in the amount of \$78,685.09. It was noted that the bid came in under budget. The Board will award the bid at the August Board of Supervisors meeting. Franklin Township will also be taking action on this matter as this project is shared between the two Townships.

With regard to Reid's Bridge, Solicitor Battersby is working on the Right-of-Way Agreement that is necessary to replace the bridge on Mount Hope Road. The agreement is between the Township and the Department of Conservation and Natural Resources. In addition, the Pennsylvania Transportation Infrastructure Bank Project Loan Application in the amount of \$200,000 will be submitted PennDOT. This loan will help pay for the Reid's Bridge project.

The Board also discussed their dissatisfaction with the Mount Hope Road detour signs that were put up by D.E. Gemmill and their proposal that was received July 28, 2015 in the amount of \$10,012 for leasing the detour signs for eight months. Proposals from other sign companies will be gathered and compared with D.E. Gemmill.

Per PennDOT, every Municipality in Pennsylvania must have a sign maintenance policy put in place. The Board reviewed the draft Sign Maintenance Policy that Secretary/Treasurer Feiler created. To be in compliance with PennDOT, the draft policy states that the Township will be divided into ten quadrants and each year all signs in a certain quadrant will be replaced.

For the benefit of Supervisors Dille and Deardorff, Supervisor Reamer summarized the Adams County 800 MHz Radio Project that the County began working on back in 2013. By the end of the 2015 new radios will be issued to all Municipalities in Adams County so that Municipal Road Crews and Emergency Management Agencies (EMA) can be in contact with County first responders. Hamiltonban Township is slated to receive two portable radios for the road crew, and one base set and one portable radio for the EMA. EMA Deputy Coordinator Sam Ginn will be attending the County radio training seminars and will train the road crew on the new radio system.

Road Coordinator Deardorff stated that he wanted to thank Excalibur Towing who donated their time and services to move the old police shed from the Township office to the maintenance facility.

The office parking lot will be paved in August. There was a discussion regarding the paving project and how many parking spaces should be put in place along with the requirements for handicap spaces.

Road Coordinator Deardorff stated that paving on Cold Springs Road will be completed before school starts on August 17th. Mount Carmel Road will be used as a detour. The road crew continues to work on the ditches on Knox Road and once the ditch work is completed, cross pipes will be installed.

Chairman Gordon went over the items that will be on the August Board of Supervisors meeting agenda.

At 7:46 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is August 4, 2015 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman