

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
September 29, 2016

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Coleen N. Reamer, J. Edward Deardorff Douglas Woerner and LuAnn M. Dille.

Staff Present: Secretary/Treasurer Nina Garretson.

Commission Members Present: David Peters.

Public Present: John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

Regarding the Iron Springs Plaza Project and the Hickory Bridge Road Bridge Project no updates were presented. Chairman Gordon suggested Secretary Nina Garretson contact Solicitor Matthew Battersby to see if there any updates of the Iron Spring Shopping Center funding agreements or Hickory Bridge Road Bridge Project. Information and a report will be made to Franklin Township at their joint meeting on Monday and if these items are needed on the agenda for the Board meeting Tuesday, October 4th.

The ACATO Convention both Coleen Reamer and Bob Gordon will be attending. They will deliver checks and Nina Garretson will submit the appropriate paperwork.

Supervisor Deardorff presented written Road Department report to the Board. Supervisor Deardorff is meeting with GAF next week to discuss split cost of seal coating on Old Waynesboro Road. He reported that we should have enough salt for 3-4 storms. We will need anti-skid which will be ordered in November. Ice melt price is down currently \$500 per skid. The road crew has completed work on Mt. Hope Road and working on pipe replacement on Cold Springs Road. He stated in 2018 replacement of the Deere mower should be included in the budget. Also, said there is a need for new electrical plug in the shop for welding. He presented a price from CPW Equipment for a pressure washer. He will pursue getting additional quotes. Discussion ensued on signage for detours and safety factors on Lower Cold Springs Road.

Nina Garretson reported that Nathan Hockley and his associate Kaleigh Hall met regarding the renewal of the Health Insurance for 2017. Supervisor Dille and Supervisor Reamer were both present during this meeting. The insurance for 2017 will be roughly the same cost as 2016 with possibly a few hundred dollars realized savings. It was suggested that we drop the increase presented in the 2017 draft budget from \$50,000 back to last year's budget of \$40,000.

The supervisors have requested that training for QuickBooks in October for Nina Garretson and CDL training November 3rd for Ray Herr be on the agenda for the October Board meeting for approval.

The Board reviewed the first draft of the 2017 State Liquid Fuel Budget. Joint plan may re-evaluate.

The Board reviewed the first draft of the 2017 Sewer Fund budget. Supervisor Deardorff felt the budget costs for labor was adequate. Additional funds may be needed to recycle materials from decommissioning of the Orrtanna Treatment Place spray field. Coleen Reamer will check into to see who will accept materials which will be needed to dispose of.

The Board reviewed the first draft of the 2017 general fund budget. It was suggested to pull Hickory Bridge Road Bridge Project estimates for engineering cost be added (section 408). To increase Section 401.740 Capital Purchases - Machinery from \$2,500 to \$5,000. For section 433.000 Street Signs & Markers - Hgwy Supervisor Deardorff to find out cost of line printing. Section 487.156 Health/Hospitalization Insurance reduce from \$50,000 to \$40,000 as discussed previously.

The Board reviewed the first draft of the 2017 Capital Improvements Plan. Suggested the following schedule:

Township Educational Campus Phase I

- 2017 Finish seal coating driveways and parking area (\$5,000 rather than \$15,000 if we keep in house)
- Install new electrical outlets for welding (\$5,000)
- 2018 Building storage for pipe (\$50,000)

Township Municipal Office Building

- 2017 New office furnace
- 2018 New computer for office and upgrade of programs if needed (\$2,000)
- 2019 Enlarge office meeting room by removing two bathrooms and install new flooring (\$10,000)

Chairman Gordon went over the items that will be on the October Board of Supervisors meeting agenda. It was requested:

- Secretary Garretson research the bidding cost for gas and diesel fuel.
- Supervisor Deardorff will follow up for costs on line panting and obtaining other pressure washer estimates.
- Supervisor Reamer will check with Dennis Bucher about a new phone system and Wi-Fi for both costs and suggestions.

At 8:50 PM Supervisor Dille motioned to adjourn, seconded by Supervisor Woerner, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is October 4, 2016 at the local prevailing time of 7:00 PM.