

**Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

May 3, 2011

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Donald Wills and Officer Juanita Larmer.

**Commission Members Present:** Planning Commission and Recreation and Parks Commission Secretary Doreen Premo.

**Public:** Julie Shelton, Gil Picarelli of KPI Technology, Inc., Constable Edward Crisp, Tim Biggins, Dick Sharrah, Jay McDannell, Hope Lansford, Fred Heerbrandt, Carl Fellows, Dave Martin of the Fountaindale Volunteer Fire Department, Pam Wiehagen, Rick Fulton of the *Gettysburg Times*, Nick Myers, and William Gardiner of Commonwealth Code Inspection Services, Inc.

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda.

**Approval of the Minutes:** Supervisor Rood motioned to approve the April 5, 2011 Board of Supervisors Meeting Minutes. Supervisor Grinder seconded. The motion carried unanimously. Vice-chairman Reamer motioned to approve the April 28, 2011 Board of Supervisors Workshop Minutes. Supervisor Rood seconded. The motion carried. Supervisor Woerner abstained as he was not present at that workshop. Chairman Gordon noted that an Executive Session was held after the April 28, 2011 Workshop to discuss a personnel matter.

**Public Comment:** Tim Biggins who is running for Magisterial District Judge in District 51-3-04 introduced himself to the Board and public. He summarized his credentials and spoke of what he would like to do if he is elected. Mr. Biggins is endorsed by the Pennsylvania State Police Lodge 41 and is currently a K-9 handler with the Cumberland Township Police Department.

Officer Larmer thanked Officer Biggins and his K-9 "Max" for his assistance with the search for a turkey hunter Saturday night. She also thanked Chief Martin and his wife for their assistance in the situation.

Constable Edward Crisp introduced himself to the Board and public. He has been the Hamiltonban Township constable for three years. He said that if elected he would do the same job as he has done in the past and continue to serve all the warrants that he receives.

Chief Martin submitted his report for the month of April for the Fountaindale Volunteer Fire Department prior to the meeting. The Board reviewed his report. Chief Martin thanked Supervisor Woerner for his donation to the Department.

Vice-chairman Reamer motioned to approve a home occupancy permit application for a cake decorating/bakery business at 68 Thunder Trail. Supervisor Woerner seconded. The motion carried unanimously. There will be no parking issues as the business is delivery only.

**Solicitor's Report:** Solicitor Battersby submitted his formal report at the meeting. He stated that a complaint has been filed against an illegal business owner on Cold Springs Road and that the owner will be served a Notice to Defend. Solicitor Battersby is still waiting to hear news from Harrisburg regarding the PA H2O Grant and he discussed concerns with "Bike Week" in June. Supervisor Rood motioned to accept the Solicitor's report. Supervisor Grinder seconded. The motion carried unanimously.

**Public Comment:** Mr. Heerbrandt spoke on Mr. Fellows behalf with regard to the stormwater erosion on Mr. Fellows's property. His concern is that the culverts/cross pipes are washing gravel down the road and onto his property and asked if there was something the Township could do to alleviate the problem. Chairman Gordon stated the problem would be looked into and that it is a big challenge with what to do with all the water coming off the mountain.

Mr. Picarelli reviewed with the Board the 2010 Sewer Enforcement Officer year end activity report.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal report prior to the meeting. The Board discussed the rain garden that is part of the Township Educational Campus Project. Roadmaster Harbaugh added that he found seventeen different places in the Township that were affected by the April 16<sup>th</sup> rain storm and needed work done. Supervisor Rood motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal sewer report prior to the meeting. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

**EMA Report:** EMA Coordinator Wills submitted his formal report at the meeting. EMA Coordinator Wills and EMA Deputy Coordinator Milligan attended a railcar incident response training in Harrisburg. EMA Coordinator Wills was called out by Adams County Control to an incident at the Hillside Rest Home on April 16<sup>th</sup>. Supervisor Rood motioned to accept the EMA Report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Planning Commission Report:** Secretary Premo submitted her formal report at the meeting. The Board discussed the Iron Springs Plaza traffic study, the Joyce Boyd/Doug Bless subdivision and land development plan and the Blue Ridge Sportsmen's Association subdivision and land development plan. Supervisor Woerner motioned to grant the Blue Ridge Sportsmen's Association subdivision and land development sketch plan, approval to submit their plan as a preliminary/final plan. Supervisor Grinder seconded. The motion carried unanimously. Secretary Premo updated the Board on the status of the SALDO revisions. Supervisor Rood motioned to accept the Planning Commission report. Supervisor Woerner seconded. The motion carried unanimously.

**Recreation and Parks Commission (RPC) Report:** Secretary Premo submitted her formal report at the meeting. At their April meeting the commission discussed applying for a DCNR grant in 2012 as the 2011 deadline has already past. Supervisor Woerner motioned to accept the RPC report. Supervisor Grinder seconded. The motion carried unanimously.

**Stormwater Planning Advisory Committee (SPAC):** Delegate Premo submitted her formal report at the meeting. The Act 167 stormwater management model ordinance was discussed. Vice-chairman Reamer motioned to accept the SPAC report. Supervisor Rood seconded. The motion carried unanimously.

**Code Enforcement Officer's Report:** Mr. Bill Gardiner submitted his formal report prior to the meeting. Mr. Gardiner introduced himself to the Board, he is the new Code Enforcement Officer from Commonwealth Code Inspection Services, Inc. The Board reviewed the April report and discussed transport trailers being used for storage by Township residents. Supervisor Woerner motioned to accept the Code Enforcement Officer's report. Supervisor Grinder seconded. The motion carried unanimously.

**Tax Collection Committee (TCC) Report:** Voting Delegate Premo submitted her formal report at the meeting. She gave a summary of the April 6<sup>th</sup> TCC meeting. There was a lengthy discussion regarding the four options available to the TCC to become compliant with Act 32. The four options were set by the TCC. Chairman Gordon motioned to direct Voting Delegate Premo to vote on Option 3; Joint TCC Approach which means the TCC delegates replace the York Adams Tax Board of the directors when the vote comes up at the TCC meeting. Vice-chairman Reamer seconded. The motion carried. Supervisor Rood voted against the motion. Supervisor Grinder motioned to accept the TCC report. Supervisor Woerner seconded. The motion carried unanimously.

**New Business:** There was a discussion regarding the proposed land swap between the Department of Conservation and Natural Resources (DCNR) and ISP Minerals, Inc. Supervisor Rood motioned to submit a Right-to-Know request to the Department of Environmental Protection (DEP) which includes the Bureau of Mines regarding any ISP Minerals, Inc. violations with the Department and to submit a Right-to-Know request to DCNR regarding the values of the land involved with the proposed swap. Supervisor Grinder seconded. The motion carried unanimously. Vice-chairman Reamer stated that she would have liked to see two separate motions, one to DEP and one to DCNR, as her issue is with DCNR not ISP Minerals, Inc.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board reviewed and discussed his report for the month of April. Vice-chairman Reamer motioned to accept the Zoning Officer's Report. Supervisor Rood seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the April 2011 Check Detail report. The Board reviewed the April financial statements. Supervisor Rood motioned to approve all expenditures for the month of April 2011. Supervisor Grinder seconded. The motion carried unanimously. Supervisor Grinder motioned to accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Supervisor Rood motioned to accept the Secretary's Report. Vice-chairman Reamer seconded. The motion carried unanimously.

**Police Report:** Officer Larmer submitted her formal report prior to the meeting. For the month of April 2011 there were 57 complaints or service calls, 0 arrest and 7 investigations. She traveled 1,517 miles and used 144.2 gallons of fuel. Supervisor Rood motioned to accept the Police Report. Supervisor Woerner seconded. The motion carried unanimously.

**Road Material Bids:** The four bids received for various road material and fuel oils were opened and read aloud. Supervisor Rood motioned to award the bid for various road oils, seal coating needs and rental equipment to Hammaker East, LTD; to award the bid for aggregate needs and superpave material to Valley Quarries, Inc.; to award the bid for ultra low sulfur diesel fuel and #2 home heating oil to McDannell Oil, LLP; and to award the bid for propane to Ferrell Gas, LP. Supervisor Woerner seconded. The motion carried unanimously. No bids were received for regular unleaded 87 octane gasoline.

**Old Business:**

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – May 11, 2011.
- Planning Commission – May 24, 2011.
- Board of Supervisors Workshop – May 26, 2011.
- Board of Supervisors – June 7, 2011.

**Adjournment:** At 9:15 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Woerner seconded. The motion carried unanimously.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman