

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Regular Meeting Minutes**  
September 2, 2025

*Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.*

**Call to Order:** The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on September 2, 2025 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

**Announcements:** None

**Approval of Agenda:** A motion to approve the agenda as stated was made by Supervisor Reamer, Second by Supervisor Woerner. Motion passed unanimously.

**Attendance:** A quorum was achieved with Chairman Deardorff, Supervisor Reamer, Supervisor Woerner, Supervisor Spence and Supervisor Picarelli all in attendance.

**Public Comment:** Rob Lefever said that he heard that the Township secured a grant to tar & chip Knox Road. Chairman Deardorff stated that is not true, Roadmaster Herr told Mr. Lefever that the Township did get a grant to put new stone down which is driving surface aggregate which will hold together better. Mr. Lefever said his concern was higher traffic volume and that was the reason he came to the meeting. His thoughts were that if we improve the road that would encourage more traffic. It was stated by the Chairman that is something we can not control but he doesn't foresee that happening. In addition, Mr. Lefever discussed some drainage issues and said that he would be installing a fence very soon and wanted to know if the township could mow the side of the road up to the fence and the Roadmaster stated that he would do that.

Chairman Deardorff stated to the attending residents that if they were there for the zoning meeting that the hearing had been rescheduled for October 7, 2025.

**Approval of Minutes:** Motion to approve the minutes of August 5, 2025 made by Supervisor Woerner, second by Supervisor Reamer. Motion passed unanimously.

**Also Attending:** Secretary Noel, Roadmaster Herr and Solicitor Battersby were in attendance. In addition, residents Steve Higgs, Robert & Carolyn Bledsoe & Rob Lefever were also in attendance.

**Solicitors Report:**

Solicitor Battersby stated the Petrus Zoning Hearing has been rescheduled for next month. He stated recently the Pennsylvania Supreme Court has issued a holding and remanded it back to the lower courts which was all about Supervisors commenting on Facebook about agenda items and then debating this outside of a public hearing. These types of things are discoverable with the Right to Know Act and so the solicitor said he wanted to caution everyone about social media

and what you say on it. Particularly if it involves an agenda item that will be coming up for public discussion you may want to be careful about what you say on any social media.

The trash contract is coming up for rebid and the solicitor wanted to know if we have had any complaints with the current provider. Supervisor Reamer stated that we have had a few but nothing more than that. Resident Rob Lefever stated that there were a couple of times where their trash was missed and they were told to just put out double the amount the following week. Supervisor Woerner stated a few instances where the trucks were allowing debris to fly out on the roadway. Supervisor Reamer mentioned that all trash even trash in bins is supposed to be bagged but that some residents just throw loose trash in their bins and this is how debris gets thrown about.

Thes Solicitor asked how we were doing on septic pumping enforcement. The secretary stated that things are going very well as a lot of slips have come in recently but I am holding them for the office assistant to record as soon as she is well enough to come back to work. The secretary stated that her assistant is very good at getting compliance from the residents.

A motion was made to approve the Solicitors report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

#### **Old/New Business:**

- Bid Openings for Knox Road DSA placement: It was stated by the Roadmaster that at 12:00 noon on September 2, 2025 the bids were opened and held for the Board of Supervisors meeting to award. One bid was received from Russell Standard in the amount of \$109,000. Although the amount of the bid was \$3,000 more than the grant amount Supervisor Deardorff made a motion to accept the bid from Russell Standard and the township would pay the maximum of an additional \$3,000 for the project. Second by Supervisor Woerner. Motion passed unanimously.
- Larry Hall selling apples for the Lions Club- permit waiver. A motion was made by Supervisor Spence to waive the permit required for selling apples for the Lions Club. Second by Supervisor Reamer. Motion passed unanimously.
- Joint Trash Contract was addressed under the solicitor's report.
- Budget Workshops need to be scheduled and advertised with the first one beginning September 16, 2025 beginning at 7:00pm. With the rest as follows: October 21, November 18 and December 16, 2025.
- Buggy Signs on roads, there have been multiple Amish buggies traveling the roadways in Hamiltonban Township and Chairman Deardorff feels it would be a good idea to put Buggy signs on some roads. Chairman Deardoff recommended that we place at least 6 signs. The Roadmaster was asked to check with the state and other townships to see how they do it and report back.

#### **Roadmaster's Report:**

- Road work updates: Base repair on Mount Hope Road is complete and Russel Standard should be coming Thursday or Friday to seal coat. There is some work to be done on South Mountain, Newman Road & Baker Road. A discussion about other sections of roads that should be done in the next couple of years.
- Sign order for private lane: Fairfield Station Road sign has been ordered for roughly \$70.
- Dirt & Gravel grant updates.: The Gum Springs Road grant application is complete and submitted.

The roadmaster asked for approval to rent a chipper and lift for tree trimming next month.

A motion was made by Supervisor Deardorff to approve the rental of a chipper and lift for tree trimming. Second made by Supervisor Woerner. Motion passed unanimously.

A motion was made to approve the Roadmasters report by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

**Secretary/Treasurer Report:**

- Financial Reports were provided to the board for review.
- Map Amendment Hearing for Petrus rescheduled for 10-7-2025

A motion to approve the secretary's report made by Chairman Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

**Planning Commission Items:**

- Battlefield Greens Scope Meeting review was provided. Supervisor Reamer stated that Battlefield greens are considering a lot of things that PennDOT brought up so we will see if they make changes.

**Code Officer:**

- Code enforcement report was provided to the Board for their review.

**Zoning/Building/UCC (PMCA):**

- Monthly billing & activity review was provided to the Board for review.

**Parks and Recreation:**

- Township picnic September 14, 2025

**FREMA:** August 18, 2025 meeting was cancelled. Next meeting October 20, 2025

**Fire Company Reports:**

- Cashtown Community Fire Department is seeking a Fire Tax distribution to them in the \$5,746.33.

Fairfield had 5 calls in July, Foutaindale had 2 in August, South Mountain sent a six-month review which showed 4 calls total in Hamiltonban . AREMS had 21 calls in July in Hamiltonban.

A motion was made by Supervisor Reamer to approve the fire tax distribution for Cashtown in the amount of \$5,746.33 as requested. Second by Supervisor Woerner. Motion passed unanimously

**ACCOG and ACATO:** August newsletter was provided for review.

**YATB:** No report.

**PA State Police:** No report was received.

**Discussion Items:**

**Special Notices:**

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting- September 9, 2025  
Board of Supervisors Budget Workshop September 16, 2025  
Planning Commission Meeting – September 23, 2025  
Board of Supervisors October 7, 2025

Motion to adjourn the meeting at 8:15pm by Supervisor Woerner. Second by Supervisor Deardorff. Motion passed unanimously.

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J. Edward Deardorff / Chairman

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Lynda Noel / Secretary