

## Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

March 3, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

**Public:** Michael Pue, Cliff Frost, John Brunner, Butch Harbaugh, Maurice Brown and John Messeder of the *Gettysburg Times*, Richard Fulton of the *Emmitsburg News Journal*. Betty Pue arrived at 7:50 PM.

**Approval of the Agenda:** Secretary Garretson asked to add Bridge Surveys and COG Resolutions to agenda. Vice-Chairman Woerner motioned to approve the agenda. Supervisor Reamer seconded. The motion carried unanimously. Chairman Deardorff announced there would be an Executive Session for a legal matter at the end of the meeting.

**Public Comment:** Maurice Brown, Mt. Hope Rd inquired why the Township no longer had Road Coordinator. Chairman Deardorff said the Board felt Roadmaster Herr was qualified to address issues with Township roads. Supervisor Reamer explained the Roadmaster will make recommendations which the Board will then consider.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the minutes of February 18, 2020 Board of Supervisors Meeting. Supervisor Martin seconded. The motion carried unanimously.

### **Solicitor's Report:**

Solicitor Battersby said he is still in need of metes and bounds regarding the sewer line at 31 Carrolls Tract Road. Supervisor Gordon motioned to obtain estimate from Beyond All Boundaries for the sewer line at 31 Carrolls Tract Road, the cost of which to be covered by property owners at 35 Carrolls Tract Rd, Glenn and Maryann Clem, and to have Solicitor prepare contract once estimate obtained with scope of work. Chairman Deardorff seconded. The motion carried unanimously.

**Road Report:** Chairman Deardorff said the Roadmasters report received in Board packets. Vice-Chairman Woerner motioned to approve Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

Discussion on Gum Springs Road Project. Board agreed to obtain bids for two options, one inclusive, and the other utilizing the Townships bid for materials. Butch Harbaugh, 103 Iron Springs Road said it is cheaper to do with contractor to purchase materials from Township bid. Secretary asked what cost to use for liquid damages and she said the performance bond required should be 100%, project cost to use \$308,210.00 for prevailing wage application. Supervisor Gordon motioned to approve advertising as amended Gum Springs Road Project with two options, \$825.00 per day liquid damages with a completion date of 8/14/20, to use 10% bid bond, and 100% performance bond. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve installing streetlights at intersection of Carrolls Tract Road and Fairfield Road; Iron Springs and Fairfield Road; Hickory Bridge Road and Third Street. Vice-Chairman Woerner seconded. The motion carried unanimously. Roadmaster was instructed to contact Met-Ed for installation. Board tabled for further discussion streetlights at Orrtanna church, and state section at railroad tracks.

Supervisor Reamer motioned to have letter prepared and sent to Dennis Kauffman Surveying to work directly with Roadmaster Herr regarding the Moritz Road Project. She said Roadmaster Herr should be first line contact for all vendors. Supervisor Martin seconded. Chairman Deardorff voted nay. The motion carried.

Secretary Garretson reported a State Survey and PSATS Survey regarding local municipal bridges. Board stated these are actually the same survey, and should be completed by Roadmaster Herr.

#### **Treasurer's Report and Formal Approval of all Expenditures for the Month:**

Secretary/Treasurer Garretson submitted her report of all financials for February 2020 to the Board of Supervisors. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month. Supervisor Gordon seconded. The motion carried unanimously.

**Secretary's Report:** Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. Vice-Chairman Woerner motioned to accept the Secretary's Report. Supervisor Martin seconded. The motion carried unanimously.

Discussion regarding office hours tabled until next meeting.

#### **Old/New Business**

Vice-Chairman Woerner motioned to approve Ordinance 2020-02 Amending Non-Uniform Pension Ordinance. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve Ordinance 2020-03 Zoning Ordinance and Zoning Map, repealing all previous versions. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve Repository Sale Consent for Parcel 18BB0-0027—000 for Adams County Tax Services. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to advertise repeal of Ordinances 1972-03 Prohibiting Disorderly Conduct, 1997-09 Prohibition Open Alcoholic Containers in Vehicles, and 2001-01 Established Curfew Hours for Minors, as part of the Codification process. Draft ad submitted to Solicitor for review. Chairman Deardorff seconded. The motion carried unanimously.

Corporate sponsorship to Fairfield Area Historical Society tabled until next meeting.

Vice-Chairman Woerner motioned to approve Resolution 2020-09 Donation of two “Chief of Hamiltonban Township” police badges to Fairfield Area Historical Society, as recommended by Solicitor. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon stated Adams County Office of Planning and Development working on Floodplain Ordinance. No further discussion.

**Planning Commission Report:** None.

**Zoning Officer’s Report and Code Enforcement Officer’s Report:** Report showed four permits issued for February, two building, one well and one zoning, and three inspections. Supervisor Gordon motioned to accept the Zoning Officer’s report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Joint Parks and Recreation Commission Report:** Supervisor Reamer stated there is a tree planting scheduled for March 28<sup>th</sup> and the Annual Kite Fly Day is April 25<sup>th</sup>.

**FEMA Report:** None.

**Fire Company Reports:** Supervisor Gordon reported Cashtown Fire Company reported 15 calls with one in Hamiltonban township, and their annual banquet upcoming. Fountaindale Fire Department reported 12 calls, and reported Hazmat Refresher class held.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Gordon said Destination Gettysburg gave presentation. Supervisor Reamer said the local tourist bureau is supporting the surrounding municipalities by promoting Wine Tour, Fruit Tour and coming soon Farm Tour. Solicitor noted Destination Gettysburg does not share any pillow tax with municipality. Chairman Deardorff stated the G7 Summit will be coming to Camp David. Destination Gettysburg will now be a regular part of the COG meeting.

Supervisor Gordon said Atty. Campbell is working on the UCC Board and Appeal update for municipalities.

Supervisor Gordon motioned to approve and support Resolutions submitted by COG for Support of Action to Ensure Availability of Rural Broadband and Resolution in support of Specific Action to Restore Allocations for the Volunteer Fire Relief Fund within the Commonwealth of PA. Supervisor Reamer seconded. The motion carried unanimously.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):** None.

**Pennsylvania State Police Report.** Supervisor Gordon said the Lt Nickey has been promoted and will be leaving. The new station is being planned across from Straban Township office.

**Special Notices:** Supervisor Gordon said the E-Waste Event planned for April 18, along with 15<sup>th</sup> Annual Hamiltonban Township Highway Cleanup.

**Public Comment:** Butch Harbaugh, 103 Iron Springs Road asked what happens if someone donates a tree to the Hamiltonban Community Park and the tree dies. Supervisor Reamer said they Hamiltonban Township and Fairfield Borough Joint Parks & Recreation Commission would replace the tree. Butch asked the status of the Boom Mower. Supervisor Gordon said nothing has been received.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – March 10, 2020
- Board of Supervisors Meeting – March 17, 2020
- Planning Commission – March 24, 2020
- Board of Supervisors Meeting – April 7, 2020

Chairman Deardorff announced the Board would be going into Executive Session to discuss legal matter.

**Executive Session:** Began at 7:56 PM for legal matter. Session ended at 8:07 PM.

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 8:07 PM. Seconded by Supervisor Martin. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman