

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

Via platform Startmeeting.com

September 1, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Robert L. Gordon and Coleen Reamer. David B. Martin was absent.

Staff Present: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: Eric Zaney, of AREMS, Darryl Wheeler, with *Gettysburg Times*, and Bruce Strasbaugh, of Cashtown Community Fire Department. Via Startmeeting platform Rick Fulton.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Chairman Deardorff seconded. The motion carried.

Public Comment: Eric Zaney of Adams Regional EMS presented an AED to the Board of Supervisors for the Townships use. The Township purchased a battery and stop bleed kits, as well as had AED/CPR and First Aid training for all staff. Eric stated AREMS has received the silver plus status from American Heart Association. He thanked the Township for being proactive. The Board thanked for the donation of the AED, and Gettysburg Times photographed presentation. Eric Zaney and Darryl Wheeler left the meeting at 7:12 PM.

Bruce Strasbaugh of Cashtown Community Fire Department presented spreadsheet of costs, and request letter to Board of Supervisors for the purchase of new engine. He said the Fire Department obtained three quotes, and would anticipate delivery by next June approximately. The Fire Company has obtained some grants, has further grant applications pending, and will do a loan from the Fire Relief Association. They anticipate service of twenty years plus for the truck, as the age is thirty-three years plus on current equipment. They will sell the old equipment and the proceeds will go towards purchase cost of \$607,438.91. The Fire Department is asking the Township to consider \$15,000, to be paid over 3 years. Chairman Deardorff stated this will be part of 2021 budget discussions. Bruce Strasbaugh left the meeting at 7:29 PM.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of August 18, 2020 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby working with Fairfield Municipal Authority and Beyond All Boundaries regarding the right-of-way for the sewer and water line at 31 Carrolls Tract Road. Supervisor Reamer suggested that letters be sent to correct the issues with the sump pumps in this area. After further discussion and general consensus, the Board asked the Solicitor to prepare letters for 35, 37 and 39 Carrolls Tract Road to correct sump pump issues. Chairman Deardorff said the owners may have to put in tank for stormwater.

Solicitor Battersby has drafted an Independent Contractor Agreement for the Township to use.

Solicitor Battersby stated that agreement has been reached for appraisal value with Adams County and the Fairfield School District for ISP (Specialty Granules) at \$12 million.

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Gordon seconded. The motion carried unanimously.

Road Report: Roadmaster Herr's report was submitted to the Board prior to the meeting. Streetlights discussion tabled.

Roadmaster Herr reported that he and Supervisor Reamer have submitted the Dirt and Gravel Road Grant Application to Adams County for Mt. Carmel Road. Supervisor Reamer said that it totals out \$12,000 of work and the County portion would be about \$6,800.

Roadmaster Herr stated line painting it to be completed next week pending weather. He said Gum Springs berm work has been done. They have been sweeping and preparing for line painting and he has two pipes to repair.

Roadmaster Herr asked the Board how they wanted to proceed with Moritz Road. He said that the Township's right-of-way is 8 ½ feet off the edge of the road. He stated to use State Liquid Fuels the road must be 18 feet and is currently 16 feet. Chairman Deardorff said the Township should do 20 feet. Roadmaster said property owner is concerned that it may kill his trees. The survey has been done. Supervisor Gordon said the Solicitor should send letters to property owners to notify of work and have the Solicitor work with Kauffman Surveying. Supervisor Reamer said to inform them the base work would begin next year with paving the following year. Roadmaster said there is a telephone utility line that will also need to be moved. Chairman Deardorff motioned to move forward with the project on Moritz Road, have Solicitor send letters to property owners notifying them it is a 2-year project which will begin in 2021 with the right-of way identified, with base work, and utilities corrected, and paving to be done the following year. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve adding two additional stop signs (\$156) and two flashing lights (\$177) for a total of \$333 for Mt. Hope Road and Carrolls Tract Road intersection. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster reported that an accidental spill at Specialty Granules (SGI) was due to broken fitting. SGI will clean ditch line for Township. Chairman Deardorff reported that the milking substance was not hazardous, and the Fish Commission and DEP were there, and we hope to receive a report.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Chairman Deardorff seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report of all financials for August 2020 to the Board of Supervisors prior to the meeting. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month of August. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the 2021 Minimum Municipal Obligation for the Non-Uniform Pension Plan and the Police Pension Plan. Chairman Deardorff seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting. Supervisor Gordon motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson asked to attend the ACATO Secretary's event if held on September 29 2020. Board general consensus okay to attend.

Secretary Garretson provided list of those in District II Septic Pumping and Inspection of properties have not been completed as yet. The following Excusal requests were discussed and Board decided action: 847 Old Waynesboro Rd – denied: 377 Gum Springs Road – denied. The following were to be sent to SEO to investigate: 12691 Loop Road to see if they are living in property; 100 Greylock Lane, if water in home they need septic system; Tapeworm Lane, recommend if outhouse needs pumped.

Old/New Business: Discussion of new employee 90-day review, which Roadmaster Herr said is doing good and still learning. Chairman Deardorff motioned to approve 3% raise effective with the payroll beginning on September 10, 2020, and approval of pay for Labor Day. Supervisor Reamer seconded. The motion carried unanimously.

Discussion of employee cell phones and reimbursement tabled until next meeting.

Planning Commission Report: Supervisor Reamer motioned to approve recommendations by Planning Commission for 1160 Cold Springs Road – El Vista Orchards, for a waiver of SALDO 700.A.6 because of the unique El Vista Orchard parent tract. An area table/summary must be included for the lot additions, but the parent tract does not need to be resurveyed. Combination deeds are required. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve recommendation by Planning Commission for 1160 Cold Springs Road – El Vista Orchards approval of non-building waiver. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve recommendations by Planning Commission for 1160 Cold Springs Road – El Vista Orchards subdivision with conditions as set forth in review letters from Wm. F. Hill Associates, excluding SALDO 700.A.6, and Adams County Office of Planning & Development. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to have Planning Commission and Adams County Office of Planning & Development review and make recommendations to update Subdivision and Land Development Ordinance (SALDO). Vice-Chairman Woerner seconded. The motion carried unanimously.

Zoning Officer's Report and Code Enforcement Officer's Report:

Supervisor Gordon asked about the Code Officer report property 1670 Iron Springs Rd has been mowed but still has unregistered vehicles. Property owner deceased, and no further action at this time Supervisor Gordon motioned to approve Zoning Officer and Code Officers reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Supervisor Reamer stated the Commission wished to thank the Board for letters of support for the submission of the Adams County Green Space Grant which will be reviewed in October. A DCNR grant application will be submitted in March. The Commission will hold a luncheon for the Road Department for their work on the Park. Supervisor Gordon said there will be Music in the Park on September 20th from 5 to 7 PM, and tree planting will be end of September or early October.

FEMA Report: Supervisor Reamer said she attended the last meeting and sent her summary prior to the Board meeting.

Fire Company Reports: Supervisor Gordon reported Fountaindale had 15 calls with 4 in Township, and will have a joint fundraiser with Fairfield Fire Co on October 3rd. Cashtown reported 18 calls. Supervisor Gordon attended Fairfield Fire Department meeting and will share financials he received which shows a loss of over \$53,000. He stated fire companies are having issues with fundraising due to virus.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said meeting have been cancelled. ACATO to do secretary's event September 29th.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon did attend ACTCC meeting but did not have a quorum and amendments needed to by-laws. Board agreed by consensus.

Pennsylvania State Police Report. Supervisor Gordon said July report showed 68 calls with 29 school checks. Chairman Deardorff said he saw several state troopers out looking at trail bikes.

Special Notices:

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission – September 8, 2020
- Board of Supervisors Budget Workshop – September 15, 2020 at 6:00 PM
- Board of Supervisors Meeting – September 15, 2020
- Planning Commission – September 22, 2020
- Board of Supervisors Budget Workshop – September 15, 2020 at 6:00 PM
- Board of Supervisors Meeting – October 6, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:38 PM. Seconded by Chairman Deardorff. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman