

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Workshop

June 25, 2015

At 7:08 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Douglas Woerner, Coleen N. Reamer, and J. Edward Deardorff. LuAnn M. Dille was excused from the meeting. There was a quorum.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

Regarding the Iron Springs Plaza project, it was noted that Solicitor Battersby is preparing an indemnification agreement that will prevent the Township from being liable for any part of the project. The agreement will list the assets of Sites-Bittinger, LP as the guarantor for the project should the project run over cost.

The Board discussed financing options to help pay for the replacement of Reids Bridge. The best option is to apply for an Infrastructure Loan through PennDOT in the amount of \$200,000. The funds from the loan can help with the cost of replacing Reids Bridge and used to continue with repairing Cold Springs Road once and for all. Future road projects and Low Volume Road grant opportunities were also discussed.

Secretary/Treasurer Feiler presented the Board a spreadsheet showing the required reports that are to be submitted to the Board per the Memorandum of Understanding between the Township and the four area fire companies, Fairfield Fire & EMS, Fountaindale Volunteer Fire Department, South Mountain Volunteer Fire & Ambulance Department, and Cashtown Community Fire Department. Not all the fire departments have submitted the required reports. A letter will be sent to the departments reminding them that they will not be able to receive tax funds unless the required reports are received.

The Board discussed what fees should be set to go along with the Highway Occupancy Ordinance and Permit Application.

The draft Driveway Ordinance and Permit Application was reviewed. Secretary/Treasurer Feiler will make the changes that were suggested and then send the revised draft to the Township Engineer and Solicitor for their review.

Road Coordinator Deardorff talked about the Nuisance Ordinance infractions with regard to dirt, gravel and stone washing onto the Township roadways from private lanes and driveways and what can be done about it. It was suggested that a letter be sent to the property owners in question asking them to fix their driveways or lanes to prevent future washouts.

Supervisor Reamer suggested that a schedule be put in place for removing the stockpile of top soil at the maintenance facility. The Board intends to keep 150 tons of soil and sell the remainder next spring.

It was noted that PennDOT will be repairing the bridge over Muddy Run on Route 116.

Road Coordinator Deardorff stated that in September the Road Department will develop and implement an inspection program for all bridges in the Township.

Road Coordinator Deardorff mentioned that the upcoming road projects are Knox Road which will be surfaced in July, paving will continue on Cold Springs Road the first week of August, stormwater management will be done on Old Waynesboro Road in August, and line painting will be completed in the end of August.

The Board discussed having Secretary/Treasurer Feiler put together a sign assessment program. She will contact the Borough of Fairfield to see how their program was put together.

Chairman Gordon went over the items that will be on the July Board of Supervisors meeting agenda.

At 8:48 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is July 7, 2015 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman