

Hamiltonban Township, Adams County, PA  
**Recreation and Parks Commission (RPC)**  
**Minutes of the August 14, 2013 Meeting**

**Attending:** David Jones, Commission Chairman; Kris Feldmeyer, Commission member; Lacey Hammett, Commission member; Alan Patterson, Commission member; Dean Thomas, Fairfield Borough Council Liaison; Coleen Reamer, minute recorder.

**Teresa Scripture, Commission member was absent.**

**Public: None.**

1. **Call to Order:** The meeting was called to order at 7:00 PM by President David Jones. There was a quorum for the meeting.
2. **Agenda Approval:** The agenda was approved.
3. **Approval of Minutes:** Commissioner Hammett motioned and Commissioner Feldmeyer seconded the approval of the minutes from July 10, 2013. The motion passed unanimously.
4. **Public Comment:** None
5. **Treasurer's Report:** Submitted to the Commissioners by Secretary/Treasurer Debby Feiler with a balance of \$1,208.50 with no change from last month. Motion by Lacey, second by Kris passed unanimously.
6. **Old Business:**
  - A. **Hamiltonban Park Assessment:**
    1. KPI, Inc. is the consultant selected by the PRPS Grant to design the 3 acre park area beside the Maintenance Building. In order to conclude the grant KPI must submit a report to PRPS and then it will come to the RPC to be reviewed for comment. Our actions and comments on the evaluation are tabled until then.
    2. The Commission asked that we request Debby to check with Emily of PRPS to see if they provide grant consulting and what other grants can be obtained through PRPS. The group will also research whether the PA DCED Marcellus Shale funding grant can be matched by a DCNR C2P2 or Partnership Grants. Lacey volunteered to look for Federal Grants.
    3. The Commission would like to invite Susan Naugle from the Gettysburg Borough Council to speak with us next month about their collaborative efforts with their park and trail and how their group successfully formed their partnership alliances.
  - B. **Middle Creek Nature Hiking Path:**
    1. Dave gave an update to the members on the trail visit from DCNR and ATC. The group toured the proposed trail area from Glatfelter's homestead to Strawberry Hill to Camp Eder by four wheel drive vehicles and visually looked at the lower extension into Fairfield from the road.

- C. **Walkable Community (Grant Opportunities):** Coleen gave a recap of her conversation with our District DCNR representative and the grant opportunities that are available. We also discussed how we may be able to “Phase” the park construction to make the most of continuous grant funding. Coleen will speak with Andrea Crouse about grant writing assistance.
1. **C2P2 Grant:** the Commission will carry this item on the agenda over the next six months and work on areas of the grant application monthly.

**Meeting adjourned at 7:55 PM.** Motion by Commissioner Feldmeyer, second by commissioner Hammett, approved by unanimous vote.

**Next Meeting Date: September 11, 2013**

Respectfully submitted,

Coleen Reamer