

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

March 15, 2022

Executive Session: Board began 6:53PM and ended 7:02 PM regarding personnel matter.

Board Meeting: At 7:03 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert L. Gordon, Coleen Reamer, and David B. Martin. Douglas Woerner excused.

Staff/Consultants: Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: David Martin, Chief of Foutaindale Fire Company and Darwin Cook.

Approval of the Agenda: Supervisor Reamer motioned to add 6.e. Liberty Township MOU; 8.e. South Mountain Fire Co. use of tax funds; and 8.f. E-Waster events. Supervisor Martin seconded. The motion carried unanimously. Supervisor Reamer motioned to approve the amended agenda. Supervisor Martin seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Supervisor Gordon motioned to approve the March 1, 2022 Board of Supervisors Meeting minutes. Chairman Deardorff seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby excused.

Road Report:

Roadmaster Herr reported Gordon motioned Kauffman Surveying will be completed by end of month. The phone line is 25 feet off of the road so do does not need moved. He said a pipe may be under the driveway at 480 Moritz Road but is crushed. He said it would help to have a pipe there to direct water and help with flooding. Supervisor Gordon motioned to send Douglas Keil, 480 Moritz Road, a letter to install a pipe, and the township will provide to him at cost for time and material. Chairman Deardorff seconded. The motion carried unanimously.

Roadmaster Herr stated there are 4 to 5 placed for base repair on Cold Springs Road, and repair needed on Mt. Hope. Supervisor Gordon motioned to approve the rental of a roller when needed to complete this work. Supervisor Reamer seconded. The motion carried unanimously.

Discussion of upfit quotes for new Mack truck. Roadmaster Herr said he suggest MJR Equipment rather than U.S. Municipal as they are closer if any work would need done. He will have more information on Mack at next meeting. Supervisor Reamer motioned to approve signing agreement for upfit quote from MJR Equipment for \$97,329.00. It was understood the Mack cost will be an additional \$131,000 and possibly higher. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the purchase of 40 tons of road salt. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the purchase of 120 tons anti-skid. Supervisor Reamer seconded. The motion carried unanimously.

Discussion of draft MOU with Liberty Township to exchange labor and equipment between townships. Supervisor Reamer motioned to approve MOU with Liberty Township as written to include 30 day's notice in writing to withdraw and rates to be calculated using FEMA rates. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve Roadmaster report. Supervisor Martin seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial reports to the Board prior to the meeting. She said she was able to obtain a refund of the flagger training fee from PA Rural Water for Strausbaugh. She also contacted PA Auditor's General office regarding Act 205 report which fPMRS is saying they won't upload until June to August, and was told that there will not be a penalty.

Discussion of ARPA Funds account. Secretary Garretson has had several conversations with Zenlenkofsky & Axelrod, and they are still awaiting instructions for reporting to Treasury. Supervisor Gordon motioned to approve transfer from the ARPA Fund account, leaving a balance of \$100, move to the PLGIT General Fund account. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the purchase of a new adding machine, with a cap of \$300.00 for the Township office. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve Secretary/Treasurer's report. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Reamer requested the Secretary to survey the Board for meeting date for personnel meeting.

Old/New Business:

Discussion of driveway permits for 2230 Cold Springs Road. Supervisor Reamer motioned to keep new application which they must follow current ordinance, Roadmasters recommendations and place hidden driveway signs, which they may obtain at cost from township. Chairman Deardorff seconded. The motion carried unanimously.

Board requested letter to be sent to 914 Mount Hope Road, to comply with as built plans and annual updates, along with request to remove dead trees.

Discussion of line painting bid. Supervisor Reamer motioned to invoice Fairfield Borough for 50% of advertising cost, and to have the Solicitor invoice directly to the Borough their cost of his review. Chairman Deardorff seconded. The motion carried unanimously.

Darwin Cook, 3485 Bullfrog Road explained that they are adding a prep kitchen to facilitate his food truck business. Supervisor Gordon motioned to approve the Home Occupation Application for Darwin Cook at 3485 Bullfrog Road. Supervisor Martin seconded. The motion carried unanimously.

Secretary Garretson stated South Mountain Fire Co. inquired if they could use their allocation of fire tax funds to land purchase. In the MOU the list does include capital purchases which the Board agreed.

Discussion of E-Waste Events for 2022. Board suggested Liberty Township or Freedom Township needs to host.

Discussion items:

Discussion of APRA funding. Fairfield Fire Co. requested consideration of allocation from ARPA funds. Supervisor Reamer said the Township provided extra funding last year to the fire companies due to COVID and fundraising. Board consensus to sent letter saying the township will consider during next year's budget workshops.

Vacancies tabled until next meeting.

Special Notices: None

Public Comment: Dave Martin, Chief of Fountaindale Fire Co. said they are working on new box cards with South Mountain Fire Co. but awaiting information from another agency to see what other requirements might be necessary. Brief discussion regarding sprinklers with Board.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission March 22, 2022
- Board of Supervisors Meeting – April 5, 2022
- Parks and Recreation Commission – April 12, 2022

Adjournment: Supervisor Reamer motioned to adjourn at 7:59 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman