

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

October 17, 2023

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, and Coleen Reamer. Excused Robert Gordon and Ryan Picarelli.

Staff/Consultants: Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr and Solicitor Matthew Battersby.

Public: Andrea Grabenstein with the *Emmitsburg News Journal*, Amy and Bill Reinke.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: Amy Reinke, 3910 Bullfrog Road said she had received a notice from Code Officer regarding high weeds at the property. She has review Ordinance and feels the Board should give exception as she has planted ornamental grasses and perennials to create a pollinator garden on the sand mound. Showed the Board photos of plantings. They will mow in the spring and will maintain perennials and grasses to grow. Chairman Deardorff said the front towards roadway should be trimmed back to allow for sightline. Supervisor Reamer gave her suggestions for maintaining pollinator garden. Chairman Deardorff motioned to grant exception for pollinator garden, as long as there is a purpose and it is maintained. Supervisor Reamer seconded. The motion carried unanimously. The Reinke's left the meeting at 7:17 PM.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the October 3, 2023 Board of Supervisors Budget Workshop and Regular Meeting minutes. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby stated the constable is still working on serving resident with notice and he anticipates should be done shortly. He will not be able to attend November 8th meeting as he has another engagement.

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Reamer seconded. The motion carried unanimously. Solicitor left the meeting at 7:21 PM.

Old/New Business: Vice-Chairman Woerner motioned to approve Trick or Treat night for Hamiltonban Township on October 31, 2023 from 6:00 to 8:00 PM. Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve advertising request for proposals for Auditor for 2024. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve advertising for request for proposals for Zoning, Building & Code Officials. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve advertising for office assistant. Chairman Deardorff seconded. The motion carried unanimously.

Roadmasters Report:

Vice-Chairman Woerner motioned to approve new transmission for the 2006 Peterbilt at a cost of \$4,900. Supervisor Reamer seconded. The motion carried unanimously.

Roadmaster Herr said they are continuing to work on tree trimming and currently doing Cold Springs Road. Board asked about bamboo on Baker and Zoo roads which he said under control. Chairman Deardorff said the Fairfield Fire Company asked if the road department would trim some trees on Water Street at fill site.

Vice-Chairman Woerner motioned to approve Roadmasters report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial report for general fund to the Board prior to the meeting. She stated as of October 17, 2023 the General Fund shows income of \$826,419.90 expenses of \$917,630.38, and net after transfers \$48,789.52. She said she completed a dozen or more journal entries for the Road Department lines per Supervisor Reamer.

Secretary Garretson presented excusal forms for 2520 Mount Hope Road and 200 Naugle Lane. She stated the 2520 Mount Hope Road has had their system pumped and inspected as she received the haulers paperwork. Board instructed her to again contact the SEO and Zoning Officers to investigate 200 Naugle Lane and make recommendations.

Board asked Secretary to have Road Department switch over to Comcast internet service asap. Suggested Township Office also open account however, must keep Centurylink for several months to transition.

Supervisor Reamer said Straban Township does use Higher Information Group for their scanning. They do send records out, and described the process. She said they are maintaining files both electronic and paper.

Vice-Chairman Woerner motioned to approve Secretary/Treasurer's report. Supervisor Reamer seconded. The motion carried unanimously.

Discussion items: Chairman Deardorff shared information he received at the Fairfield Fire Co. Municipal meeting. He said they have 40 active members carrying out activities, received 2 new members, held open house past weekend and had 200 visitors, is providing fire truck rides for children and will do demonstration for elementary school, made \$12,000 from summer even and has \$300,000 currently on hand. He said fire equipment yearly cost \$18,000 per person. Fairfield Fire Co bought fire truck and paid \$1.2 million and will arrive in a few years. He stated attendance at meeting included Carroll Valley Borough, Fairfield Borough, Hamiltonban Twp. Highland Twp, and a few fire company reps. He said discussion needed of current box cards regarding Fountaindale and South Mountain. Supervisor Reamer will contact Warren Bladen at Adams County EMA to resolve issue. Bingo to restart in December. Chairman said they asked if Road Department to clean area where they fill on Water Street.

Special Notices: None.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – October 24, 2023
- Zoning Hearing Board – October 30, 2023
- Board of Supervisors Budget Workshop – November 8, 2023 at 6:00 PM (Wednesday)
- Board of Supervisors Meeting – November 8, 2023 (Wednesday)
- Parks and Recreation Commission – November 14, 2023

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:43 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman