

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
October 26, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille, J. Edward Deardorff, and Douglas Woerner.

Staff Present: Township Secretary Nina Garretson and Township Roadmaster Ray Herr.

Public Present: Brad Martin, Ed Fitzgerald, Dave Martin, Clifford Frost, Sherry Frost, and John Messeder of the *Gettysburg Times*.

Township Business: The following Township business was discussed:

Executive Session prior to this meeting to discuss legal matter. All Board members and Solicitor present.

Roadmaster Herr reported the new truck is on schedule. Discussion on disposal of the 2005 Peterbilt which is valued at \$20,000 to \$25,000. Specifications to be prepared and then we will advertise and to be sold "as is." We will wait until the new truck is completed and then will proceed with advertising and sale.

Quote for \$13,762.18 provided for a new mower which the Roadmaster said they will be able to install from Tiger (CoStars member). If a Diamond or Alamo would be chosen, then the tractor will have to be refitted. Estimate of repair of tractor has not been received as yet. A motion to approve the purchase of a new mower to be added to November agenda.

Chairman Gordon announced the bid was published for the Hickory Bridge Road Bridge Project and submitted to PennBid.

Roadmaster stated the railroad crossings are to be completed next week. Mt. Carmel is the states responsibility. Supervisor Deardorff asked about pole light which was ordered by the previous secretary from Met-Ed. Chairman Gordon will contact Met-Ed. New stop sign to be installed at the 4020 Shop. Further discussion on the cameras which Dave Martin suggested Glessner as a possibility, and he will provide information to the secretary. Chairman Gordon will make some contacts regarding the Fueling Station, as the service and repair was not satisfactory from PWI. Finding vendors to service current equipment is challenging.

Supervisor Reamer presented quotes for new radios. Ordering from the county, having mounted in truck and a based station would be \$15,114.40. She also presented quotes for mounting which Mills quotes were much better than Motorola Solutions. Dave Martin suggested they consider portable radios with a cradle in the trucks and a portable for the base station, which would be more economical and provide more flexibility. Supervisor

Reamer will check into pricing. Roadmaster had also suggested new radios for flaggers which hands free devices. The Board was grateful for his input and willingness to help train.

Road Coordinator Deardorff reported the Road Department have been working at Fitz-Strasbaugh Pond doing ditch repair. Two pipes will need to be replaced but will fix next year. Roadmaster stated salt has been ordered as well as magnesium chloride. Supervisor Deardorff asked the Board about a special sign for SGI for their cooperation and assistance with the Township, which the Board is in favor of.

Chairman Gordon said a motion will be added to the November meeting to approve a letter to be sent by the Solicitor to those homeowners in District I and II who the Township does not have paperwork for. Supervisor Dille stated that she and the secretary met with the Sewer Enforcement Officer, Gil Picarelli, who stated that no changes necessary to current Sewer and Holding Tank Ordinances. She also gave an update on the meeting held with the Southwest Group regarding the waste contract. Another meeting is schedule for November 8th, and she will report to the Board of Supervisors to make a recommendation at the November meeting.

Chairman Gordon reported that a home occupation application submitted for 7 Banty Lane will be added to the November agenda for approval.

Chairman Gordon reported that Adams County is participating in the LUCA for the 2010 Census. Consensus was that since Adams County will be participating in the LUCA for the 2010 Census that the Township will not. This would have been time consuming.

Supervisor Dille reported that she spoke with Superintendent Kugler regarding their request for a cross walk sign. This will have to be discussed with the Township Solicitor. The concern is the liability and insurance, as the Township would be responsible. Supervisor Dille will obtain more information for the board. Chairman Gordon will also check with New Oxford Borough to see how they handle.

Secretary Garretson reported that a letter and agreement were sent to Daniel Scott regarding his escrows accounts but no response has been received.

Secretary Garretson stated she contacted John Harbaugh regarding the approval by the Board the variance for the signs at Mountain and Wilderness Lanes but not further updates are available.

Supervisor Reamer reported that agreement of sale for the Sewer Spray Field has been signed. Completion pending.

Supervisor Reamer said the Hamiltonban Community Park will have their soft opening on November 18, 2017 beginning at 11:00 am with refreshments. She said Wellspan will be here. Invitations to be sent.

Chairman Gordon reported that the Iron Springs Plaza Project is on hold. He said they are looking for another anchor as there will be no grocery store. The utilities need to be moved, which they presented to ACTPO which has approved which may increase the PennDOT grant. Progress is being made but slowly.

The Adams Electric Substation Plans to be added to the November Board meeting. Also, the hearing for the Agricultural Security Area will be held on November 9, 2017. Secretary has submitted the advertising, posted and completed letters to land owners.

No further updates on the complaints by residents as the Code Enforcement Officer is working on.

Secretary Garretson presented quotes for electric suppliers and was asked by the Board to secure rates from our current utilities such as Met-Ed.

Board discussion on the proposed draft 2018 budget which for the General Fund showed a revenue source of \$600,235 and expenses of \$700,235. The Board then review line by line and reduced the expense lines as the radios will be drawn from capitol reserve, removed pressure washer which was previously purchased, removed \$50,000 for Hickory Bridge Road Bridge project as this will be from capitol reserve, and on the income side will include \$25,000 for the sale of the truck. Further review will be necessary at the November meeting. The Board also review the Capital Improvement Plan, State Liquid Fuels and Sewer Fund budgets.

At 8:32 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Dille . The Board of Supervisors unanimously approved to adjourn the workshop.

Executive Session cancelled.

The next Board of Supervisors meeting is November 9, 2017 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

Robert L. Gordon, Chairman