

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday October 11, 2022**

**Regular Meeting:**

**1.Call to order:** 7:00 pm by Terry Scripture

Attending in person: Terry Scripture; Commission Vice President, Rob Olyphant; Commission Treasurer, Dean Thomas; Commission member, Matt Inskip; Commission Secretary, Coleen Reamer; Township Supervisor and Park Liaison

**2.Approval of Agenda:** 1<sup>st</sup> Matt 2<sup>nd</sup> Dean motion passes

**3.Approval of Minutes from September 13, 2022** 1<sup>st</sup> Dean 2<sup>nd</sup> Rob motion passes

**4.Public Comment:** No Public Comment

**5.Treasurers Report:** Parks and Recreation General Fund balance was \$25,591.02 as of 9/30/2022. \$1.09 Interest, \$90.00 subtraction; Shealers, there were no deposits made.

**6.Old Business.**

**A.Gordian/Clark Contractors Quote** Our grant has been signed. We received 250 ton of free stone from SGI which has been delivered and parking lot and path grading to be started o/a November 1<sup>st</sup>. We still need to purchase 150 ton of TSA. We staked out the parking areas for grading. John staked out 140 feet along entrance driveway; thinking spaces will be 10 ft. wide. We met with Sean Plank from Ely to discuss pavilion expansion; he will give us design and estimate options. The extent of project will largely depend on how much money we have after paving parking and path work.

**B. Grants Updates** Coleen to talk to Cheri Matter about changing plan. Pergola is still on the plan. Pavilion is turning into a bigger project than expected.

**C. Workday** Set up tentatively for November 1<sup>st</sup>. Need to continue weeding the path; got it done to the first bridge. Need to pick a day to plant donated tree for Randy Reamer. For the rain garden renovation, Green Gathering personnel recommend keeping the bottom of the garden open with native plants around the sides. If we get our spring plants from them, they will assist in the planting, etc. John thinks a couple of large boulders in the bottom of the garden would look good; ask Ray to keep his eye out for any. Also soon be time to take toys and hop scotch in for the winter; maybe during workday? Dean to ask borough for weeder volunteers, path needs sprayed along the edges.

**D. Tree and plaque donation** Tree ready to be picked up from Green Gathering. Need to mark location for Ray to dig hole with back hoe. John checked locally, and cost of plaque is as much as the vendor we used before; thinks we should go with the previous vendor so the plaques all match. Coleen would also like a plaque in memory of Terry Reamer. John has the plaque folder. Would Dean order plaques like he did in the past? John will get plaque folder to Dean next week.

**7. New Business** Project costs and updates; waterlines, approx \$44,000.00 for stone and installation. Next year pave, \$30,000.00, painting lines, \$2,000.00, engineering \$10,000.00 plus \$4,000.00 for the permit. Approximately \$56,000.00 to purchase pavilion extension. John supposed to get prices for the pavilion extension. John measured the natural play area for additional mulch; need to get quotes from two different vendors. Measured approximately 2,200 sq ft. Park will need to be closed during construction, Angie will make a banner. Construction supposed to start week of November 6<sup>th</sup>.

**8. Good for the Cause** Dean asked if plaque information is in the folder.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township office. Meeting date or changes in schedule are advertised in local paper.

\*Board of Supervisors Budget Workshop- October 18, 2022 at 6:00pm

\*Board of Supervisors Meeting-October 18, 2022

\*Planning Commission Meeting-October 25, 2022

\*Board of Supervisors Budget Workshop-November 1, 2022 at 6:00pm

\*Board of Supervisors Meeting-November 1, 2022

\*Parks and Recreation Commission-November 9, 2022 *This is Wednesday due to Election Day*

**10. Adjourn Time** 7:39pm 1<sup>st</sup> Matt 2<sup>nd</sup> Terry, motion passes