

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, March 10, 2026**

**Regular Meeting:**

**Attending in person:** Terry Scripture; JPRC Vice Chair, Matt Inskip; JPRC Secretary, Rob Olyphant; JPRC Treasurer and Pat Pileggi JPRC member of Fairfield Boro; Ryan Picarelli Township Supervisor and JPRC Liason, Coleen Reamer Township Resident.

**1. Call to order time:** 7:05 by Terry Scripture

**2. Approval of Agenda:** 1<sup>st</sup> Matt 2<sup>nd</sup> Terry, motion passed.

**3. Approval of Minutes from February 10, 2026:** 1<sup>st</sup> Terry 2<sup>nd</sup>, Rob, motion passed

**4. Public Comment:** Coleen Reamer was in attendance.

**5. Treasurer's Report:** Parks&Recreation General Fund Balance \$19,606.31 and \$1,497.31 PLIGIT see attached reports.

**6. Old Business:**

**\*Dog Park Fencing with Perry Fence-** Matt to check in with Perry Fence to make sure that a deposit is not required to get process started and materials ordered. Once Perry Fence lays out the fencing. The commission will need to strip topsoil between fence posts.

**\*Dog Park Signage-** Terry Scripture brought signs for Park Commission to see. Terry also reviewed signs with Attorney Battersby to review for liability reasons. "Open Sunrise to Sunset" and "Use and Enjoy Park at Your Own Risk" Motion to approve signs made by Pat and second by Matt, motion passed.

**\*Marquee at Park Entrance-** Tabled for future meetings.

**\*Kite Day May 2nd-** Per Terry Joe Whitmore (Professional Kite Flyer) has confirmed the date. Commission to run event the same as in the past. Hot dogs, Bottled Water, Chips and Cookies to be provided. Coleen to check kite supplies. Matt in charge of hotdog cooking, rolls and hotdogs.

**7. New Business:**

**\*Damaged Exercise Equipment-** One of the pieces of exercise equipment on the walking trail near the storm water pond was damaged. Roadmaster Ray suggested having Red Hot Metals a local welding business to repair. It was noted that the damaged area will need reinforced with extra steel, the existing metal is too thin to weld without reinforcement.

**\*Spring Park Maintenance-** Maintenance list includes turning water fountain on (commission to ask Roadmasdter Ray), toys and hopscotch need put out. Matt to get sand for sandbox. Porta-Pot needs ordered. Commission to contact Township Secretary and request she call and order for the season.

**8. Good for the Cause:** Trevor Redding owner of Redding's Horticulture recently pruned the trees in the park. Trevor noted that the trees desperately needed pruned. He also said he was going to mulch the rain garden. Matt to get clarification from Trevor for specifically what he is doing to the rain garden. The commission could not remember how often the mulch is applied.

**Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carroll's Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

\*Board of Supervisors Workshop Meeting-March 17, 2026

\*Planning Commission-March 24, 2026

\*Board of Supervisors Meeting-April 7, 2026

\*Parks and Recreation Commission-April 14, 2026

**10. Adjourn Time: 7:35 PM.** Matt 1st 2nd Rob motion passed.