

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
March 31, 2011

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, and Supervisor Harry Rood. Supervisor James Grinder and Supervisor Douglas Woerner were excused from the workshop. Chairman Gordon stated that there was a quorum.

Staff Present: Secretary/Treasurer Deborah K. Feiler and Roadmaster John A. Harbaugh, Jr.

Public Present: Sondra J. Laub, P.E. and Robert J. Allen of C.S. Davidson, Inc., Pam Wiehagen, and Rick Fulton of the *Gettysburg Times*.

Township Business:

- Ms. Laub and Mr. Allen reviewed with the Board the final design phase of the maintenance garage, salt shed and fueling station for the Township Educational Campus Project. The project is ready to move into the contract documents phase. Ms. Laub and Mr. Allen left the meeting at 8:05 PM.
- A meeting is scheduled regarding the proposed land swap between DCNR and ISP Minerals, Inc. at the Governor's office in Harrisburg.
- A letter was sent to the Borough of Fairfield regarding the 1993 inter-municipal agreement establishing the shared cost of the Fairfield Fire Company workers compensation. The Board feels this agreement is outdated and proceeded to discuss this subject. A meeting needs to be set up with the involved municipalities to discuss amending the inter-municipal agreement.
- The Board discussed the Scope of Services submitted by C.S. Davidson, Inc. for the office restroom ADA renovations at a cost of \$3,500. Grant money was received for this project.
- The Board discussed establishing a mileage reimbursement policy.
- The Pennsylvania State Association of Township Supervisors is encouraging Townships to adopt a resolution recognizing Local Government Week: April 11-15, 2011.
- A motion will be made at the April 5th Board of Supervisors meeting adopting the Adams County Hazard Mitigation Plan.
- The Board discussed with Roadmaster Harbaugh the proposed 2011 road projects and the fuel and road materials bid.
- The Board discussed when they would like to schedule the annual spring tour of the Hamiltonban Township roads with Roadmaster Harbaugh.
- In 2010 the road department and office requested to move to an extended four day work week during the summer months. As it worked well last year, that request was made again.
- The Sewer Authority will be meeting April 20, 2011. A motion will be made at the April 5th Board of Supervisors meeting to appoint a new member to the Sewer Authority.

- There will be a discussion with the Sewer Authority Board about the possibility of a rental fee increase for the Orrtanna Wastewater Treatment Facility. Sewer line maintenance needs to be addressed in the future; the Board received a quote from Mr. Rehab for manhole work and maintenance to the sewer lines. There is still no word from the Department of Environmental Protection regarding constructing a new sewer treatment plant.
- A motion will be made at the April 5th Board of Supervisors meeting to appoint a new member to the Recs and Parks Commission.
- Vice-chairman Reamer mentioned that there is a DCNR grant available for community recreation & conservation projects that the Recs and Parks Commission should look into. The application deadline April 20, 2011.
- Chairman Gordon reminded the Board of the Recs and Parks Commission Easter Egg Hunt on April 16, 2011.
- Vice-chairman Reamer updated the Board on the events for the 150th Sesquicentennial Civil War celebration in Fairfield that will be held April 22nd and 23rd. She also asked for volunteers to help out with the events.
- Chairman Gordon quickly went over the 6th Annual Hamiltonban Township Highway Clean up and the American Odyssey Relay Race.
- The Board of Supervisors received an invitation from the Township Engineer to attend the York Revolution baseball game.
- Chairman Gordon reminded the Board that workshops need to be scheduled to finish drafting stand alone ordinances.
- Chairman Gordon spoke of the Adams County Tax Collection Committee endeavors.
- The Adams County Association of Township Officials spring conference is scheduled for April 27, 2011.
- Chairman Gordon touched on Adams County's model ordinance regarding Act 167 for stormwater management that is still in its development stages.

At 8:55 PM, the Board of Supervisors unanimously approved to adjourn the meeting.

The next regularly scheduled Board of Supervisors Meeting will be April 5, 2011 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman