

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

November 5, 2008

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman James E. Grinder, Supervisor James E. Benner, and Supervisor Dale J. Premo. Absent: Police Coordinator Coleen N. Reamer was attending a PSATS conference.

Planning Commission Member Present: Secretary Doreen Premo Recording Secretary

Staff: Solicitor Matthew Battersby, Zoning Officer Milton Nicks, Road Master John Harbaugh, Road Crew Bill Shriner, Police Officer Juanita Larmer, and EMA Coordinator Donald Wills, Jr. Absent: Secretary/Treasurer LuAnn Dille on vacation.

Public: Barbara Nicks, Harry Rood, Tom Brown, and Rick Fulton from the Gettysburg Times.

At 7:30 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. Those present recited the Pledge of Allegiance.

Chairman's Comments: Mr. Gordon thanked all the helpers, Coleen Reamer, Curt Musselman, and all others on Election Day, Nov. 4 with handouts for Proposition 2 - the Adams County Water and Land Protection Bond Referendum and for other services. He announced that the Bond passed by a 3 to 1 margin. Also, 1,060 people voted at the Township Office – a record number of voters in a long time. He stated that he had no data on flu shots given out, but Jim Benner and Juanita Larmer thought that there were 16 or 17 shots. Mr. Gordon thanked Road Master John Harbaugh, Road Crewman Jason Kuykendall, and Police Officer Juanita Larmer and all others for helping direct traffic due to the combined activities of voting and dispensing of flu shots. He praised them for the quick thinking of using the police car's headlights to light up the back of the Township Building for the safety of citizens there for flu shots as the Elections Board required them to use a different entry point from the voters, and there is no permanent lighting at the back door. Mr. Gordon noted that Hamiltonban Township Secretary, LuAnn Dille, was on her way to Germany and would be back in the office on Nov. 17. Mr. Gordon also stated that Coleen Reamer was attending a PSATS conference in State College, PA. There is a quorum present.

Approval of the Minutes: There were two corrections to the October 7 minutes on Page 8 under the Sewer Report where Lagoon # 1 should have been Lagoon #2. Supervisor Jim Benner then made a motion to approve the October 7, 2008 Board of Supervisors Meeting Minutes, the October 13 and October 27, 2008 Special Board of Supervisors Meeting Minutes, and the October 30, 2008 Board of Supervisors Workshop Meeting Minutes, seconded by Supervisor Dale Premo. The Board unanimously approved this motion.

Public Comment: Mr. Tom Brown stated that he had “the greatest respect for you guys and for Coleen” and praised the Board saying that this is the first Board that has had the best interests of the Township at heart. He then asked about extensions that the Board

grants to developers. He would like to know why so many are given successively to a developer, what are the reasons for granting extensions, and why aren't the reasons for the extensions stated publically. Township Solicitor Matthew Battersby answered that per Superior or Supreme Court rulings townships must work in good faith with developers. There is a pending case in the Township now with a shopping center trying to obtain sewage approval from the Municipal Authority and also approval for a newly submitted and complicated traffic plan. There are so many components to fit into (the original) 90 days, and with the burden of approval on the Township that if an extension isn't granted, the plan could be considered approved by default. He further stated that the reasons for extensions are given in the minutes. Chairman Gordon mentioned, for example, the Board needs to reapprove a sewer module for GOIG tonight that needed an extension to allow them to redesign their plan to conform to required changes before sending it back to DEP and that has been ongoing for months. Mr. Brown wants to be kept updated and also wants to know why nothing had been heard back from the developer for almost a year. Solicitor Battersby then asked if Mr. Brown was referring to the Empire Homes development. Mr. Brown said he was. Solicitor Battersby then stated that Empire Homes was already approved (by the Board) pending completion of certain things, and the developer now has five years to begin his development. The developer now must get his financing and the Township does not monitor the developer during this phase. Mr. Brown then asked why an individual coming in for building a house needs to make known his reason for an extension, but a developer doesn't. Solicitor Battersby commented that the Township always requires reasons for granting extensions to anyone. Chairman Gordon said that maybe we're not documenting the process well enough, and that we will try to have the minutes better reflect the reasons. Chairman Gordon stated that the Township only has 90 days to take action, and (since many items can't be completed in 90 days,) we would be turning them down. Chairman Gordon stated that there are a lot of things wrong with the MPC, but it's hard to get Harrisburg to change anything. Solicitor Battersby added that one of the things that is wrong is that we can't charge impact fees as is done in Maryland. (No more public comment.)

Planning Commission: Chairman Gordon stated that the only requests before the Board from the Planning Commission were for approval of the new GOIG sewer planning module (to be sent to PADEP (Pennsylvania Department of Environmental Protection), and a 90 day extension for Orchard Estates on Mt. Hope Rd as they are waiting for final approval from ACCD (Adams County Conservation District) on the stormwater plan since this impacts Middle Creek. Solicitor Battersby remarked that this could take more than 90 days to receive a reply. Supervisor Grinder made a motion to grant approval to the GOIG sewer module and Supervisor Benner seconded the motion. The Board unanimously approved this motion. Supervisor Benner then made a motion to grant approval to Orchard Estates requested 90-day extension, seconded by Supervisor Premo. The Board unanimously approved this motion. The Sewer Planning Module for GOIG needs to be signed, soon.

Solicitor's Report: Solicitor Battersby stated he is waiting for Secretary Dille to calculate the interest owed before proceeding to deal with the delinquent sewer customer.

He reported that through research he has not found any geothermal ordinances in Pennsylvania. So far, he said, Supervisor Reamer has not received any response from PSATS (information bloggers) as to her inquiries of whether other townships have encountered this type of heating system and how it has been regulated. Chairman Gordon mentioned he had watched a 5:30 PM TV news segment by Brian Roach on an old farmhouse in Lancaster, PA that was installing a geothermal system due to energy concerns and that it cost the homeowner at least \$6000. However, there were no other details mentioned. Supervisor Premo added that Supervisor Reamer planned to ask around at the PSATS conference to discover if anyone else in the State has encountered similar plans for this type of heating system, and if so, how those townships handled the requests. Solicitor Battersby mentioned that so far only one person in the Township has been interested in this form of home heating, but that nothing had been built, yet. Supervisor Benner stated that we don't want to set a precedent (of allowing such a system without pre-existing regulations). Supervisor Gordon said that all the Board could do for now was to wait for all information to be gathered. Solicitor Battersby stated that DEP did not regulate the amount of water removed from the ground. Mr. Rood (citizen) added that the homeowner is planning on an open loop system (discharge of gray water into a stream), and he thinks DEP should get involved. The Board members and Solicitor Battersby agreed with this comment. Chairman Gordon said that the Board should table the issue for now. Solicitor Battersby stated that he had written a rider dealing with the discharge. Mr. Rood further stated that since DEP takes up to six months to respond that maybe the Township should have their own regulation already in place. Chairman Gordon said that maybe we should require (the homeowner) to get a permit from DEP. He added that there currently is a well ordinance, and permits are required for wells, but does the Board need to amend the ordinance to have something more specific that Zoning Officer Nicks can point to indicating that the homeowner should contact DEP for a permit or that the Township requires closed-loop only. Solicitor Battersby added that the Township would need to have something on the books (to govern geothermal wells). Supervisor Grinder stated that with the water situation around here that that should be enough to disallow an open loop. Solicitor Battersby said that something more specific was required such as an engineer's statement. Chairman Gordon said he spoke with a well driller who said such a system requires water usage of ten to fifteen times the normal household usage daily. Supervisor Grinder commented that that would add up to 2500 gals. per day. All agreed, and Chairman Gordon suggested that we need something in writing. Solicitor Battersby recommended that in the absence of an ordinance, the Township could make a resolution. It was determined that Supervisor Reamer could write up a resolution covering regulation of geothermal wells in the Township. Supervisor Benner added that we do want to discourage an open loop system.

Solicitor Battersby commented that GOIG is still working on the Greenways document that was given to them as well as the Homeowners Agreement, and they are waiting for DEP action.

Solicitor Battersby's next topic was the Township's proposed shared driveway with Liberty Worship Center. He stated that the engineers had talked, but that he needs to know who is paying for what and all other details such as culverts needed, etc. Zoning Officer Nicks interjected that he had received a call from an excavator wanting details on

the shared driveway project. Solicitor Battersby said there is no agreement yet, the Township is not ready for construction yet, and that Pastor Costello needs to confer with Township Engineer, Tim Cormany, as we're waiting for the engineers' specifications.

Chairman Gordon then questioned whether the ordinances up for adoption tonight should be voted on under the Solicitor's Report or elsewhere? The solicitor replied that now was fine. Therefore, Supervisor Premo made a motion to approve the new sewer regulations as reviewed and approved by the Hamiltonban Township's Municipal Authority at their meeting on October 15, 2008 as Ordinance 2008-8, seconded by Supervisor Benner. The Board unanimously approved this motion with no discussion. Chairman Gordon then introduced the second ordinance up for adoption, Ordinance 2008-9, or KIS (Killed in Service) to replace a portion of a previous ordinance covering uniformed personnel that inadvertently had been taken out. Supervisor Premo made the motion to approve, seconded by Supervisor Benner. The motion carried unanimously.

The next topic up for discussion was the inter-municipal police agreement or Ordinance 2008-10. Supervisor Benner made a motion that Solicitor Battersby should advertise this ordinance, seconded by Supervisor Premo. Discussion followed. The solicitor wanted to see the final document before approval to be sure the language is the correct agreement. Supervisor Benner stated that Carroll Valley's mayor, Ron Harris, is fine with the final agreement up for approval. This agreement is between the local municipalities of the Borough of Fairfield, Liberty Township, Carroll Valley, and Hamiltonban Township, once passed by Hamiltonban. The solicitor was directed that we would share the cost of advertising with Fairfield. Supervisor Premo brought up the issue that some people had concerns with the wording of the 30-day termination clause suggesting improperly that it meant probation. The Solicitor agreed that this is a standard 30-day termination clause that any or all parties may exercise unilaterally. Chairman Gordon added that the Board would be adopting an ordinance with the other municipalities that usually assist each other now, and that that assistance would continue. There are three attachments with the above parties, and any party can give a 30-day notice to drop the agreement with any other party. Solicitor Battersby stated that there is no sharing of costs between municipalities. The vote was taken with Supervisor Grinder the only dissenting vote. The ordinance passed by a 3 to 1 majority.

Zoning Officer's Report: Zoning Officer Milton Nicks gave the following October 2008 Zoning Officer's Report. He issued six permits including one permit for each of the following: a telecommunications antenna, a screen addition to a porch, a demolition, a pole garage, replacement of an expired permit (to complete started work – new permit fee based on cost of work remaining in the sum of \$15,000), and a U & O permit.

He completed five inspections consisting of a tree removal proposal, a complaint of a tradesman's sign in the owner's name where the owner is doing his own work (on Iron Springs Rd.) but tradesman signs are permitted in the Township, a demolition clean-up, complaint of installation of electrical service to a garage without a UCC permit, but this was not a valid complaint as he had gotten a permit years ago. Solicitor Battersby mentioned that there had been a question of sewage, but Zoning Officer Nicks said that this is a divorce situation, and the man is living elsewhere. Zoning Officer Nicks also responded to a complaint of a new sign at the site of the proposed Fairfield Market that

turned out to be a real estate rental sign that is permitted. He told them they could not put up a "Food Lion Coming Soon" sign. He sent out junk vehicle letters, but three are not cleaned up yet, and he gave them until the end of November. Mr. Nicks stated that in case the Township received a complaint on why he hadn't obtained a county permit for work on his garage, and he said he had obtained a county permit and was only enclosing the back so he did not need a Township permit. Mr. Nicks also brought up that he had issued a permit to Dave Martin's son for a garage, and since the structure is near a stream, he had to get the insurance company to sign off on the flood insurance. The garage needed to be 50 feet back from the stream, and as it is 65 feet back, the permit is legal.

Zoning Officer Nicks readdressed the sign ordinance issues saying this needed to be rectified soon, particularly as concerns sandwich signs and temporary signs as he needs direction from the Board. He stated that if something isn't mentioned, then it can't be done. Solicitor Battersby stated that if it isn't mentioned, then it can be done. Supervisor Premo assured him that there will be a committee meeting soon to finish up this ordinance work.

Mr. Nicks also discussed aspects of the nuisance ordinance as pertains to junk vehicles. He said they can only be outside for 30 days, and he had been told to handle them by complaint only by past Boards. Supervisor Premo remarked that he feels the zoning already addresses this, and Milt should just enforce what is already on the books. Mr. Benner agreed. Supervisor Grinder then made a motion to direct the zoning officer to enforce the current zoning as written. Supervisor Premo seconded the motion. The Board voted unanimously to approve the motion.

Zoning Officer Nicks said he can't enforce the nuisance codes. Solicitor Battersby replied that Police Officer Juanita Larmer would be the one to enforce the codes, and that violations should be considered for non-traffic citations to be filed with Judge Mark Beauchat's court. Milt said he wants to send people a letter first, giving them 30 days, and then he will enforce the zoning codes. Solicitor Battersby said he hoped someone is taking pictures for court. Milt answered affirmatively, and said he also collects other descriptive information such as color, make and model, etc. Chairman Gordon noted that other townships are also enforcing the junk car ordinance. Police Officer Larmer wanted to make sure a time limit is included in the letter. Mr. Nicks indicated he would note that an inspection would take place in a certain time. The Board approved unanimously.

Zoning Officer Nicks worked 27.75 hours, traveled 92 miles, had 34 telephone calls and long distance charges of \$12.49. He attended the Board of Supervisors and the Planning Commission public meetings, and held a private meeting with Charles Alexander concerning tree removal.

Supervisor Benner questioned why Mr. Nicks had talked with Mr. Wilson as he is outside the Township. Mr. Nicks answered that part of Mr. Wilson's property is in Hamiltonban, and he had been uncertain if the well would go in on this part.

Supervisor Grinder made a motion to approve the October 2008 Zoning Officer's Report, seconded by Supervisor Benner. The Board unanimously approved this motion.

At 8:30 PM Solicitor Battersby and Rick Fulton left the meeting.

Road Report: Road Master Harbaugh gave the following October 2008 Road Report:

1. The last mowing of the road edges has been completed for the year.
2. The seams on Beechwood Drive and Franklin Street were sealed with tar and chip. Excess stone was collected and the "loose gravel" signs were taken down the following week.
3. The dirt portion of Newman Road had some grading done with the Bobcat and grader blade attachment. Some 2RC aggregate was used to fill holes and washouts.
4. Cold patching was done on Hickory Bridge Road, Carroll's Tract Road (Orrtanna) and Cold Springs Road. A patch on Sour Mash Trail where it was dug up earlier to check the base was filled with cold patch and a vibratory plate was used. Several other areas on Sour Mash were cold patched the same way.
5. Road Master Harbaugh marked and called PA One Call areas where guide rail is to be installed. There are two places on Old Waynesboro Road and one place on Scotch Trail. Two quotes were received, and Chemung Supply was awarded the bid as they were the lowest.
6. The transitions were redone on Old Waynesboro Road, all seams sealed, lines painted on the new blacktop and approved by our Penn DOT rep.
7. The road crew went out on 10/29 and pretreated all higher elevation township roads on hills, turns and intersections with a 3:1 mix.
8. CSX has cold patched the Iron Springs Road crossing.
9. The road crew cut dead trees by the roadway on Gum Springs Road from the township line almost to Mt. Hope Road.
10. The road crew finished shoulder work on several areas on Cold Springs Road before removing berm box from the 1982 International.
11. Road Master Harbaugh cleaned up glass from a car accident at the end of Mt. Hope Road.
12. Road crew Jason finished taking a sign tally for all the signs that need to be replaced to meet the upcoming regulations.
13. Two road signs with posts were found by a BB section resident and were picked up by the road crew after notification. One signpost was picked up today after resident called in to notify the township that their sign was run over. Sign itself was missing.
14. Road crew Jason remounted the Cold Springs Road / Carroll's Tract Road on a new post and installed a new anchor after Road Master Harbaugh was notified.
15. Road crew Jason worked on removing paintball paint from chevron's and delineators on Old Waynesboro Road.
16. Road crew Jason handled traffic control for the township parking lot during the later voting hours due to the large number of vehicles.
17. The road crew installed "No Smoking" signs at all entrances to all township buildings to be in compliance with new regulations.
18. The road crew cleaned the office lights and replaced all burned out bulbs.
19. Road Master Harbaugh got the model numbers and tag information from the 1997 police cruiser radios to be refitted onto the new police vehicle.

20. Road Master Harbaugh attended a Winter Services meeting with EMA Don Wills, Larry Schneider, Supervisor Premo and Planning Commission Secretary Premo.
21. The road crew collected 9 tires along Gum Springs Road.
22. Road crew Jason greased the backhoe and Bobcat.
23. The transmission fluid and filter were changed on the 2000 police cruiser. New snow tires were mounted on the spare rims and are ready to be put on the car at anytime.
24. The township awarded a bid for a 2005 Peterbilt dump truck. The upfitting for the snowplow and installing the spreader from our International was awarded to E.M. Kutz in Reading. The quote for a 2-way radio came in from Mills Communications as well.
25. The township awarded the bid for a 20-ton lowboy-type trailer.
26. Both the 2005 Peterbilt and the 20-ton trailer will be going to Hamner's Garage for PA inspection.
27. The township's 2006 Peterbilt was taken to Hamner's Garage and had the hook ups for the air brakes on the 20-ton trailer and the pintle upgraded.
28. The 2006 Peterbilt has the spreader on and the 1982 International has one of our older spreaders being installed after we get a seal replaced.
29. The 1997 police cruiser had the horn and siren repaired. The Vascar unit was repaired and reinstalled.

Following are upcoming projects:

1. Continue cutting dead trees along roadways.
2. Use the Bobcat with the grader blade attachment to do the ditch work along roadways.
3. Clean out spoutings at the office and use Road Master Harbaugh's personal mower with bagger to collect the leaves.
4. Check culverts on Cold Springs Road.
5. Finish grading the dirt part of Newman Road.
6. Paint fire hydrants and curbs in front of fire hydrants.
7. Fill washouts and redirect storm water to keep it off the road on Rum Trail.
8. Continue installing red delineators at cross pipes.
9. Contact CSX railroad to discuss options on remaining crossings.
10. Fill in sunken cross pipes on Mt. Hope Road.
11. Change the oil in the mowers and winterize.

EMA Coordinator Don Wills asked about installing more lights around the Township. Chairman Gordon said that Allegany Electric may put them up on Harbaugh Valley Extended. Supervisor Benner mentioned the neighbors should be notified before putting up any new lights. Discussion was conducted on other places such as the intersection of Rt. 116 (Fairfield Rd.) and Carroll's Tract Rd. near the Post Office. Chairman Gordon stated that there might be room in the budget for a couple of lights.

Supervisor Premo made a motion to approve the October 2008 Road Master's Report, seconded by Supervisor Grinder. The Board unanimously approved this motion.

Sewer Report: Road Master Harbaugh gave the following October 2008 Sewer Report:

1. Road Master Harbaugh pulled sludge samples for Kline's to analyze.
2. Kline's had no issues with the analysis and Lagoon #2 was cleaned. Both wet wells and floats were cleaned as well.
3. Lagoon #2 is full and will have the aerators installed in the next couple of days.
4. The road crew cleaned a good portion of the brush on the fence while assisting Kline's with the lagoon cleaning.
5. The road crew filled the ditch outside the fence with 4's at the recommendation of the West Nile Virus Commission.
6. Road Master Harbaugh noticed the influent pump run times were not equal showing that one of the pumps was not pumping. The road crew took off the pump inspection plates and found no clogs. Reinstalled pump inspection plates and bled off the air. Washed down the dry well floor. The pumps were run through several cycles and were found to be ok.
7. The pumps were greased.
8. Road crew Jason mowed the driveway in the spray fields and around the test wells.
9. They need to clean dead plant material off the fence around the sewer plant.

Lagoon #2 was pumped out within budget. Kline's had expected 12,000 gals of sludge, but came in at 7500 odd, so money was saved there.

Supervisor Benner made a motion to approve the October 2008 Sewer Report, seconded by Supervisor Premo. The Board unanimously approved this motion.

The Municipal Authority met on October 15, 2008, submitted the minutes, and recommended the approval of the updated sewer regulations for adopting.

Treasurer's Report: Treasurer Dille is in Germany. Chairman Gordon stated that a PLGIT certificate for a 90 day term just came due for renewal, and another one is coming due on December 9. The Board decided to renew them both, with Chairman Gordon making the motion to renew both for 90 days, and Supervisor Premo seconding the motion. The Board unanimously approved this motion.

Chairman Gordon reported that there are two truck loans at this point. The Township will be getting less money in State liquid fuels next year as everyone drove fewer miles this year, so the State collected fewer gasoline taxes. So, the Township will be getting almost \$20,000 less for next year.

Supervisor Benner made a motion to approve the October 2008 Treasurer's Report, seconded by Chairman Gordon. The Board unanimously approved this motion.

October 2008	Income	Expenses	Transfer	Balance
<i>General Account</i>				
ACNB Checking	87,250.53	46,241.85	20,000.00	17,876.29
ACNB Saving	5.01			20,975.73
PLGIT	484.38		20,000.00	242,539.83
PLGIT CD				98,000.00
PLGIT CD				98,000.00
Total Assets				477,391.85
<i>Sewer Account</i>				
ACNB Checking	1407.34	9,201.52	2,500.00	741.02
ACNB Saving	1.49			6225.17
PLGIT	21.13		2,500.00	12,106.64
Total Assets				19,072.83
<i>State Liquid Fuels Account</i>				
Emergency PLGIT	11.36			5,349.04
PLGIT	54.09			15,8903.58
Total Assets				21,152.62

Chairman Gordon stated that the 2009 proposed budget was available to the public, and has been advertised for the December 2nd Board meeting for approval.

Approval of Expenditures: Supervisor Benner made a motion to approve the October 2008 Expenditures Report, seconded by Chairman Grinder. The Board unanimously approved this motion.

Secretary's Report: Supervisor Benner brought up the PennDot Agreement to Authorize Electronic Access to PennDot Systems, an intergovernmental agreement to have electronic access for the purposes of entering information into and exchanging data with the System. Supervisor Grinder made the motion to accept this new agreement, Chairman Gordon seconded. The Board unanimously approved this motion.

The budget amount for all the fire companies was discussed. Supervisor Grinder made the motion to accept and disburse the amount budgeted, Supervisor Premo seconded. The Board unanimously approved this motion.

Supervisor Grinder made the motion to accept the Secretary's Report, and Supervisor Benner seconded. The Board unanimously approved this motion.

Police Report: Officer Larmer distributed the October 2008 Police Report to the Board of Supervisors. She had 65 service calls, 2 total arrests, 6 investigations, 10 traffic citations, 1 warning, and 4 criminal incidents. Officer Larmer traveled a total of 1,096 miles, and used 99 gallons of fuel.

The 2000 Crown Victoria had been making two distinct noises. One noise has been fixed, but Officer Larmer said it is still making another noise. Road Master Harbaugh reported that he hasn't yet heard that other noise, but will continue to investigate.

Supervisor Premo made a motion to approve the October 2008 Police Report, seconded by Supervisor Grinder. Officer Larmer mentioned there was one more item to bring up. She said she was concerned that there might be complaints about her having the cruiser running and the headlights shining on the back door for people getting the flu shots. Chairman Gordon mentioned that they hadn't thought about any liability from not having lights on at the back of the building. Supervisor Benner said that maybe next time they could use trouble lights. Chairman Gordon asked if there was any more discussion, and upon hearing no more, asked the Board to vote on the motion before them. The Board unanimously approved this motion.

EMA Report: EMA Coordinator Wills stated that he, Deputy EMA Larry Schneider, Road Master Harbaugh, Supervisor Premo and PC Secretary Premo all attended the PennDot Winter Services meeting on Oct. 27, at the US Army Reserves Headquarters on Fairfield Road, Gettysburg.

Mr. Wills announced the Adams County Boroughs Association meeting to be held at the Pike Restaurant at 6:15 on Monday, November 17 for anyone wishing to go. Mr. Wills must call Andy Strausbaugh with the number of attendees soon.

John Eline, Director of the Adams County Department of Emergency Services, will be the speaker. He will discuss the Adams County Radio Replacement Project discussing the importance of "the interoperability of mobile communication among emergency first responders and personnel" during natural or man-made disasters. This could cost millions of dollars as all mobile radios will need to be changed except local frequencies as the county upgrades the system. There was discussion on who should attend. It was suggested that Officer Larmer, Supervisor Premo, and Road Master Harbaugh should certainly go, and anyone else who wanted could also attend. This change will involve a lot of agencies, and 911 will need a lot of employees as dispatchers. There is an application form available at the Township Office.

Road Master John Harbaugh said last year one of the topics was shared municipal services. He stated there are upcoming road signs that will need to be changed, and he has a long list. Don Wills mentioned that there are a lot of changes coming such as colors of shirts, signs, flags, etc. Officer Larmer stated that there is currently radio coverage in all areas of Adams County except Hamiltonban because of the mountains. Also, there is a problem in that Washington County, MD's radio system is not compatible with Hamiltonban's radios, so in the past one of the fire trucks needed three radios to hear the three different local counties. There was also discussion on the difficulty of communicating with cellphones in this area, but with the addition of the new cell towers that should help.

Chairman Gordon brought up the EMA manual rewrite that is currently in the final stages. Doreen Premo stated that she needed to finish the typing and had a few more businesses to contact. Mr. Wills said this would be a model for the whole county when finished.

Supervisor Grinder made a motion to accept the October 2008 EMA report, and Supervisor Premo seconded. The Board unanimously approved this motion.

Old Business: Discussion ensued about the leasing out of Township land to local farmer, Ed Deardorff, for another year. Supervisor Benner stated that he had spoken to Ed who would like to farm as much as possible – he has winter wheat in now. The only restriction on farming would be to not use the projected driveway area next year.

New Business: Chairman Gordon made a motion to appoint Officer Juanita Larmer to the Recreation and Parks Commission (RPC) to replace Ellen Newlin who moved out of the Township, and Supervisor Premo seconded the motion. The Board unanimously approved this motion. Chairman Gordon welcomed Juanita to the RPC and thanked her for volunteering.

Chairman Gordon announced the Township Christmas Party will be held Thursday, December 11, at 5:30 PM with dinner at 6 PM for \$23.95 (tax and tip included) at Hickory Bridge Restaurant in Orrtanna.

Supervisor Premo mentioned that a voter fell off the Township Office's entry ramp in her wheelchair while leaving from the building on November 4. He mentioned that there could be ADA grant money available to hire an engineer to study the problem and give design ideas and a cost estimate for a better ramp and an ADA compliant bathroom in the Township Office. This redesign could also involve moving the wall and rebuilding a new entrance to be ADA compliant. Supervisor Premo made a motion to contact the Township engineer to design a better engineered ADA compliant entry and bathroom for the handicapped. Supervisor Benner seconded the motion. The Board unanimously approved the motion. Supervisor Premo is to contact Mr. Cormany, the engineer.

Chairman Gordon said he had received an e-mail with a picture showing the Verizon addition to the celltower, and also noted that the Liberty Towers site off Five Forks Rd. was inspected by the stormwater engineer, Bill Kick, from Martin & Martin, Chambersburg, and he found the stormwater management looks good, and in the spring they'll plant some grass, and then the county will sign off on the project. Mr. Bill Kick exchanged e-mails with Mr. Ed Richardson of Liberty Towers, and Bill told Ed that the Township could release the bond, but should hold \$1,500 of the bond money to cover repairs to the road. Mr. Richardson said his engineers can do the repair work to the road with two RC's and compacting. Supervisor Grinder made a motion to release the bond except for \$1,500, seconded by Supervisor Benner. The Board unanimously approved this motion.

Chairman Gordon brought up the MMO pension plan to be submitted to Diane Bamford by Sept. 30 questioning if it had been done. Barbara Nicks, Audit Commission, responded that it must be done for the budget for next year. There is a form Secretary Dille or Supervisor Reamer must fill out. Barbara Nicks said this should have been done at the budget meeting. The paperwork was located, and Chairman Gordon stated that this action had been completed.

Meeting Dates

The next regular Hamiltonban Township Recreation and Parks Commission meeting will be Wednesday, November 12, 2008, at the prevailing time of 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320.

The next regular Planning Commission meeting will be Tuesday, November 25, 2008, at the prevailing time of 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320.

The next regular Board of Supervisors Workshop meeting will be **one week earlier** on Thursday, November 20, 2008, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

The next regularly scheduled Board of Supervisors meeting will be on Tuesday, December 2, 2008, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17230.

Communications are available upon request or on the Township Website.

Adjournment: At 9:35 PM Supervisor Benner made a motion to adjourn the meeting, seconded by Supervisor Premo. The Board unanimously approved this motion.

Robert L. Gordon
Chairman