

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Workshop Meeting Minutes
February 26, 2009

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman James E. Grinder
Police Coordinator Coleen N. Reamer, and Supervisor Dale J. Premo
Supervisor James E. Benner was absent due to illness

Planning Commission Members Present: Secretary Doreen Premo

Staff: Secretary/Treasurer LuAnn Dille

Public: James Watson for Liberty Worship Center and Strawberry Hill's Director Chuck Reid

At 7:31 PM Chairman Gordon called the meeting to order.

The following topics were discussed at this meeting.

Planning & Zoning:

1. The Liberty Worship Center's and Hamiltonban Township's shared driveway agreement was discussed with James Watson representing Liberty Worship Center.
2. Planning Commission recommends a 90-day extension for Liberty Worship Center's Land Development Plan.
3. Chuck Reid discussed the proposed Strawberry Hill Easement and the funding process.
4. Supervisor Premo believes the contract with Commonwealth Code Inspection Service, Inc. for code enforcement is ready for the Board of Supervisors approval at the March 3, 2009 meeting.
5. There are two zoning issues that still need to be resolved.
6. There has been a request for an open loop geothermal well home heating system.
7. The Monterey Pass Battlefield Association/John Miller has submitted a sign permit request for an additional informational historical sign near Fountaindale Fire Company.
8. The Southwest Comprehensive Plan Steering Committee had their second meeting.
9. Adams County Green Space Ordinance 2009-2 and agreement has been advertised for adoption at the March 3, 2009 Board of Supervisors meeting.
10. The funding for the former Glatfelter Tree Farm # 1 is continuing.
11. Chairman Gordon and Police Coordinator Reamer attended a grant writing workshop today.

Police:

1. There is no delivery date yet for the new police vehicle.
2. Officer Larmer has cancelled her reservation to attend the administrative training in March 2009.
3. Officer Larmer, Police Secretary Mattingly and Police Coordinator Reamer attended First Aid/CPR/AED training yesterday.

Road Department:

1. Police Coordinator Reamer and Supervisor Premo are continuing to design the new Hamiltonban Township logos for all departments.
2. The State Salt Bid amount must be submitted electronically by March 15, 2009.
3. Hamiltonban Township and neighboring municipalities may combine material and fuel bids for 2009-2010.
4. Carroll Valley Mayor Harris requested that Hamiltonban Township submit a written letter of support for a southwest regional fueling station.
5. Ford F350 warranty is soon to expire. An extended warranty is cost prohibited.

Sewer:

1. Old time clock has been repaired and will be set-up at the Orrtanna Treatment Plant soon.
2. Howard Kessel is having back surgery soon and William Shriner will be monitoring the Orrtanna Treatment Plant.
3. The pit heater system needs to be updated.
4. The sniffer calibration information has been obtained.

Administrative:

1. Hamiltonban Township's Engineer Tim Cormany is proceeding with the new facilities land development plan with possible submission for the March Planning Commission meeting but definitely by the April Planning Commission meeting.
2. Police Coordinator Reamer has completed CBDG Funding and appropriations requests for the upgrades to the existing office building and for the new maintenance facilities.
3. The Adams County Council of Governments meeting will be March 12, 2009.
4. Hamiltonban Township's Highway Clean-up date is April 18, 2009. The Board of Supervisors would like to request that Rick Fulton write an article encouraging Hamiltonban Township residents to clean up the roadway. Secretary/Treasurer Dille has called the Fairfield Boy Scouts and Girl Scouts organizations requesting their help with this but no one has responded as of this date.
5. Chairman Gordon has contacted Adams County Office of the Retired and Senior Volunteer Program (RSVP) for volunteers in Hamiltonban Township.
6. A spreadsheet of surrounding municipalities' fee schedules was distributed along with a local municipality's resolution with all of their fees clearly stated.
7. The Procurement Card approval has been received but Secretary/Treasurer Dille needs to complete a 35-45 minutes conference call.
8. American Odyssey Relay shows a route using Suncrest Lane. This is a private lane and should not be used for this relay.
9. The Pension Audit is continuing.
10. David Bower doubled the memory in the business office's computer for a nominal fee.
11. Webinar on Right-to-Know is February 26, 2009. Secretary/Treasurer Dille and Supervisor Premo will be participating in this training.
12. Adams County Borough Association Meeting on March 16, 2009 will have a speaker presenting information on the new Adams County tax assessment process.
13. A \$98,000 CD is due March 9, 2009.
14. After completing the First Aid Training, it was suggested to appoint a safety officer to keep the first aid kits and other safety items up to date.

Recreation and Parks

1. Four Recreation and Parks Commission members would like to attend a Basics Park Training course in Enola on April 1, 2009 from 5:30 PM to 9:00 PM at a cost of \$30 per person for a total of \$120. This item will be on the March 3, 2009 Board of Supervisors agenda.

At 10:06 PM Vice-chairman Grinder made a motion to adjourn the meeting, seconded by Supervisor Premo. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Robert L. Gordon
Chairman