

Hamiltonban Township Recreation & Parks Commission
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Meeting Minutes
December 12, 2007

Members Present: Chairman Pamela Wiehagen, Tammy Deardorff, Cathy Jo Lehmer, Doreen Premo, (Acting Secretary).

Others Present: Supervisor Coleen Reamer, Supervisor Robert Gordon, Phyllis Gilbert (Fairfield Borough).

The meeting was called to order at 7:38 pm by Chairman Wiehagen.

Public Comment

The following statement was read into the record by Chairman Wiehagen as an addendum to the November 13th meeting upon request of Supervisor Coleen Reamer via advice from Solicitor Heiser.

“The November 13, 2007 meeting was an advertised meeting with notification properly placed in the Gettysburg Times for the purpose of Public Review and Comment on the proposed Hamiltonban Township/Fairfield Borough Joint Recreation Plan and for the conducting of regular business. No Public was in attendance offering comments and no written comments were received. Therefore, the commission moved on to other business.”

Minutes

Commission members reviewed the minutes for October 22, 2007. After corrections were made, the minutes were approved by a motion from Cathy Jo Lehmer and seconded by Doreen Premo. Commission members also reviewed the minutes for November 13, 2007. After corrections were made, those minutes were approved by a motion from Tammy Deardorff and seconded by Pamela Wiehagen. The minutes of both meetings were unanimously accepted and placed in the township secretary's inbox for further processing.

Old Business

Discussion occurred concerning (the county representative) Rob Thaeler's timing of the finalization of the Hamiltonban Township/Fairfield Borough Joint Recreation and Parks Plan. This will be presented to the Board of Supervisors at the next Joint Planning Commission/Board of Supervisors Workshop on January 7, 2008 for approval by the Board. Supervisor Coleen Reamer will follow up with a call to Mr. Thaeler by December 20, 2007.

New Business

Commission members discussed and made changes to the proposed Member Pledge of Commitment and Commission Bylaws through Article V. Discussion and changes to the remaining Bylaws and the Member Guidebook will continue at the January meeting. Doreen Premo will retype the documents amended so far, and will bring in the Code of Ethics for discussion and possible inclusion.

Discussion also included possible future training seminars on recreation and parks, membership in PSATS or other such organizations, publications to aid in Commission training, and possible Commission retreats through usage of fees-in-lieu-of or Board stipends as seed money for these purposes depending upon approval from the Board. Also covered was the desired development of the one acre lot in the BB section into a tot-lot as our first project with approval and monetary support from the Board. We will need to develop presentations to the Board with our requests as no money currently has been budgeted for the Commission, and we are not ready to seek grant money at this point. Supervisor Reamer stated that our bylaws should be in place first.

Cathy Jo Lehmer questioned if we need our bylaws, etc. in place before the Joint Recreation and Parks Plan is in place. Supervisor Reamer responded that this would not be necessary. She also stated that it will be February at the earliest for the Plan to be in place and the collection of fees-in-lieu-of to occur. At that time we will be able to apply for matching funds. We will not be able to collect any fees from any developer already in process.

Voting on new officers will be postponed to the first meeting of the year. The only changes in officers will occur for now by vacancy of that post. Time and date changes, if any, of meetings due to conflicts of member schedules and community events and/or holidays were covered with decision put off to a future meeting.

Further discussion of the desirability of obtaining a new member from the Fountaindale area to maintain a balanced representation of the community was conducted. Pamela Wiehagen will attempt to recruit possible members from this area.

Other

Next RPC meeting is January 9, 2008 at 7:30 pm at 23 Carrolls Tract Road, Fairfield, PA 17320.

Doreen Premo made a motion to adjourn the meeting. Tammy Deardorff seconded the motion. Meeting adjourned at 9:26 pm.

Respectfully submitted,

Doreen Premo, Acting Secretary