

## **Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

June 20, 2023

**Board Meeting:** At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

**Supervisors Present:** J. Edward Deardorff, Robert Gordon, Douglas Woerner, and Ryan Picarelli. Coleen Reamer arrived at 7:05 PM

**Staff/Consultants:** Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr, Solicitor Matthew Battersby.

**Public:** Patricia and Francis Strayer and Steven Scheuch.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to approve the agenda. Supervisor Picarelli seconded. The motion carried unanimously.

**Public Comment:** Steven Scheuch stated he was here to asked the Board for an exception from adhering to the Driveway Ordinance. He said all his neighbors' driveways are grandfathered in. He said he has financial difficulties in finding someone to blacktop, concrete or tar and chip 15 feet, as the estimates he received were several thousand dollars. The Board explained that the driveway ordinance was enacted to protect the Townships roads and help the property owners alleviate problems. Chairman Deardorff motioned to approve an additional 30 days extension for his driveway permit, until September 30, 2023. Supervisor Gordon seconded. The motion carried unanimously.

Francis Strayer said he was here to request the Board consider allowing his property to be taxed in Liberty Township. He said the township line runs through the middle of his home, which had always been part of Liberty Township. Supervisor Reamer said she spoke with Supervisor Barlow of Liberty Township and said their Solicitor recommended a Resolution to give this parcel to Liberty Township. Supervisor Gordon motioned to have Solicitor Battersby contact Solicitor Lisko to have prepared. Supervisor Reamer seconded. The motion carried unanimously. The Strayers left the meeting at 7:17 PM.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the June 6, 2023 Board of Supervisors Meeting minutes. Supervisor Reamer seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby said Atty. Todd King representing Petrus Holdings sent letter requesting the withdraw of their Act 537 Plan submitted to the Township and Dept of Environmental Protection (DEP) for 335 Swamp Creek Lane as they are considering relocating. Supervisor Gordon motioned to prepare letter and authorize Chairman Deardorff to sign to send to DEP to withdraw plans. Vice-Chairman Woerner seconded. The motion carried unanimously.

Solicitor Battersby shared letter from Atty. Todd King representing Petrus Holdings asking about proposed zoning change for the "Fitz Property." After further discussion the Board asked Solicitor Battersby to send letter they are not interested.

Vice-Chairman Woerner motioned to approve Solicitor report. Supervisor Gordon seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:45 PM.

**Old/New Business:** Supervisor Gordon motioned to approve renewal of Chubb Tanksafe insurance. Supervisor Reamer seconded. The motion carried unanimously.

Discussion of Burn Ban to include open burning, burn barrels, burn pits and fireworks. Supervisor Gordon motioned to enact Resolution 2023-10 effective immediately through July 21, 2023. Vice-Chairman Woerner seconded. The motion carried unanimously. Further discussion regarding enforcement of those in violation should first receive a warning. Chairman Deardorff motioned to send letter to Pennsylvania State Police and Adams

County Commissioners requesting that the State Police and Adams County EMA Services work together to help mitigate potential threats. Supervisor Gordon seconded. The motion carried unanimously.  
440 Water Street – Strayer (see public comment)

**Roadmasters Report:** Roadmaster Herr said the 2023 Paving Projects have been completed. He said they were 200 ton under estimate. He said they will complete the shoulder and berms in a month. He said a property asked to log and were asked to wait until mid-July due to the new paving.

Roadmaster Herr said patchwork needs to be done in the BB Section and Baker Road.

Roadmaster Herr asked the Secretary to find and place order for batteries and charger. Vice-Chairman Woerner motion to approve purchase of \$554.65 with Battery Warehouse for radio batteries and one charger. Supervisor Reamer seconded. The motion carried unanimously.

Roadmaster Herr said they will start mowing tomorrow. He said he and Jim Eyler will be on vacation the week of July 3, and Richie Haywood will be off.

Roadmaster Herr said 2915 Cold Springs Road -Gibson will probably not be happy with the paving of the road as it is built up, which he was informed. Chairman Deardorff said Secretary received letter regarding billing for Township Engineer fees, but these were due to property owner requesting meetings to discuss location.

Vice-Chairman Woerner motioned to approve Roadmasters report. Supervisor Picarelli seconded. The motion carried unanimously.

**Secretary/Treasurer's Report:** Secretary Garretson provided P&L financial report for general fund to the Board prior to the meeting. She stated as of June 15, 2023 the General Fund shows income of \$540,075.09, expenses of \$609,346.62, and net after transfers -\$70,728.47. She stated current ACNB account balance \$88,471.54. Vice-Chairman Woerner motioned to approve transfer of \$50,000.00 from ACNB to PLGIT. Supervisor Reamer seconded. The motion carried unanimously.

Secretary Garretson reported she received documents prepared by Rob Thaeler, ACOPD for the zoning amendments and will be publishing in July to hold hearings on August 1, 2023. She said he apologized for not following up with the driveway ordinance amendments but she has completed with Township Engineer and will provide to Solicitor for review before moving forward. Solicitor Battersby said he would prepare ad for Driveway Ordinance Amendments.

Chairman Deardorff motioned to approve Secretary/Treasurer's report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Discussion items:** Chairman Deardorff reported the Zoning Hearing Board extended the hearing for 90 days for 3030 Waynesboro Pike – Blue Ridge Sportsman's Association to give them time to prepare Land Development plans which need to be submitted. Board of Supervisors asked that the cease and deist order remain in effect until the Zoning Hearing Board makes a determination.

Chairman Deardorff reported the Zoning Hearing Board granted approval of a vacation rental at 735 Jacks Mountain Road for Eugene Horst, and has 45 days to provide written decision. Solicitor Battersby said at that time the Board of Supervisors can appeal.

Chairman Deardorff reported a submission for Zoning Hearing Board has come in for 2498 Iron Springs Road for Fine Line Trim.

Chairman Deardorff said he completed the complaint form with Department of Agriculture provided by Adams County Conservation District for 810 Cold Spring Road – Snyder. He said the Township is responsible for the road and has right of way which was sprayed and which killed all vegetation. He has spoken with Don Gilbert with Dept. of Ag regarding this. Chairman Deardorff motioned to have Solicitor Battersby contact Dept. of Ag regarding this matter. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff asked the Board to consider purchasing or leasing a Gator with dump bed for the Park Commission to use. Supervisor Reamer said this is on their wish-list and would make it easier for commission members working at the Park.

**Special Notices:** None.

**Public Comment:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission June 27, 2023
- Board of Supervisors Meeting – July 5, 2023 (Wednesday due to holiday)
- Parks and Recreation Commission – July 11, 2023

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 8:14 PM. Seconded by Supervisor Picarelli. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman