

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, July 13, 2021

Regular Meeting:

1. Call to Order: 7:03PM

Attending In Person: John Strahler; Commission President, Matt Inskip; Commission Secretary, Dean Thomas Commission Member, Coleen Reamer, Township Supervisor and Park Liaison.

Attending By Phone: Nina Garretson; Twp Secretary, Terry Scripture; Commission Vice-President, Bob Gordon Township Supervisor

2. Approval of Agenda: Dean added Pippenfest. Motioned passed.

3. Approval of Minutes from June 8, 2021: 1st Terry 2nd Dean. Motioned passed.

4. Public Comment: No comment

5. Treasurer's Report: Parks & Recreation General Fund balance was \$26,519.05 as of 6/30/2021. General Fund Township donation based on per capita, \$1,539.40.

6. Old Business:

A. **Grants Updates: Out of Current park funds.** DCNR, \$13,000.00 reserved, WellSpan, \$3,000.00 reserved. Nothing else new.

B. **Bridge Update:** The handrail has been purchased. Constructed of Aluminum vinyl wrap. It has been too hot to work on the handrail. John to work on as soon as possible. Bridge dedication is set for August 22nd at 5pm. Ice cream social after dedication discussed. John to contact Susan Wagle regarding sign verbiage dedicated to Dane. Coleen suggests sending invitations to supervisors and council members, John to follow up on doing so. Dean will gather council members names and addresses.

C. **Music in the Park:** This Sunday July 18th. August 22nd is on marquee for Cumberland Shakedown.

E. **Go Fund Me:** Terry researched how other parks have used Go Fund Me, Our plan to follow would be for annual maintenance. Terry is having difficulty with the letter to the supervisors, how detailed should it be? John says to just state the primary purpose of the fund is "Annual Maintenance".

7. New Business:

A. **Park Survey:** Draft prepared by John reviewed. Dean pointed out typos. Motion to use the provided draft pending minor changes, 1st Matt 2nd Dean. Motion passed. Question of putting a few at the park, handing out at events? Coleen to check with Brems Print on producing them. More to discuss. But, headed in a good direction.

B. **Pippenfest Sign:** Dean relayed that the Pippenfest Committee would like to put Pippenfest Fairfield with the date sign at the park. The commission would be delighted to put a sign at the park.

8. "Good For the Cause": Coleen and John met with Sarah Frank of Adams Electric. Penn Lines wants to do an article featuring the park for August issue. The young man volunteering service time has thus far helped to apply flood sealant on the kiosk, logs and bridge and painted the tube tunnel. Removed and replanted flowers around the flag pole and watered the trees. John would like to mulch the trees and clean up the rain garden. Coleen suggests tightening handrail bolts to tighten the rail system on bridge #1. Coleen reported the halyard and flag have been purchased and received. Matt to get sand. Dean mentioned that the park service area is Fairfield, Carroll Valley, Highland, Liberty and Freedom townships. Carroll Valley is offering an electronic recycling event.

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- * Board of Supervisors Meeting- July 20, 2021
- * Planning Commission- July 27, 2021
- * Board of Supervisors Meeting- August 3, 2021
- * Parks and Recreation Commission- August 10,2021

Adjourn Time: 7:41PM 1st Matt, 2nd John

Submitted by: Matthew Inskip