

**Hamiltonban Township and Fairfield Borough
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, February 14, 2017**

REGULAR MEETING:

Call to Order by Chairman Terry Scripture at 7:00 PM

Attending: Terry Scripture, Chairman; Dave Jones, Treasurer; Dean Thomas, Fairfield Member and Vice Chairman; Laura Morgan, Secretary; and Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison.

Public: Bob Gordon, Chairman of the Hamiltonban Township BOS, and John Messeder, reporter for the *Gettysburg Times*

Approval of Minutes from January 10, 2017: 1st motion by Dean Thomas; second by Terry Scripture. Motion approved.

Approval of Agenda: 1st motion by Dave Jones; second by Dean Thomas. Motion approved.

Treasurer's Report: Coleen Reamer noted the receipt of payment on partner commitments from ACNB and Adams Electric, and a new project partner contribution of \$1,000 from Attorney Mathew and Luanne Battersby. This new contribution is heartily welcomed and will be added to the sponsorship list on the Township's website.

Public Comment: None.

Old/New Business:

A. Hamiltonban Township Park update/pavilion permit:

- A motion to request the Hamiltonban BOS to waive Township building and land use fees at their March 7th regular meeting was made by Dean Thomas, seconded by Laura Morgan, and approved by all members of the JPRC. This request does not apply to the cost of inspection of work on the community park once completed. Nina Garretson, Hamiltonban Township Secretary/Treasurer is asked to add the JPRC request to the BOS agenda for their consideration.

B. Park names:

- A list of proposed names was reviewed by all members and narrowed to five. The communities of Hamiltonban Township and Fairfield Borough are invited to email their preferences to the Township secretary, Nina Garretson, at hamiltonban@embarqmail.com, or call the office at 717-642-8509. Votes will be tallied and the winning name will be announced on May 1, 2017. The five names under consideration are:
 - Bullfrog Park
 - Foothills Park
 - Hamiltonban Community Park
 - Middle Creek Park
 - Orchard Valley Park

C. Equipment delivery: Three dates of importance are:

- February 20, 2017: Coleen Reamer will confirm with Mark Ford (GameTime equipment vendor) the date of delivery and approximate time (preference is between 2 and 4 pm).

This will allow us to work with Pastor Jim Walter and volunteers from the Liberty Worship Center on arranging help with the off-loading of equipment for the park.

- February 27, 2017: Scheduled day for equipment delivery.
- March 1, 2017 at 2PM: Pre-construction meeting in the Township Maintenance building with KPI, Mark Ford, Township Road Department, and JPRC members.

- D. **Grant application update:** Coleen Reamer, Laura Morgan, and Dean Thomas will attend a grant-writing workshop sponsored by the Adams County Community Foundation. The Adams County Community Foundation has provided grants to qualified non-profit organizations since 2008. 2017 grant application deadline is March 16, 2017. The grant-writing workshop will be held 9AM-Noon, Thursday, February 16, 2017 at Harrisburg Area Community College. Possible focus for the grant application is either the funding of interpretive signage for the park or purchase and installation of a swing suitable for handicapped children.

Meeting was adjourned at 8:20 PM. 1st motion by Terry Scripture; second by Dave Jones. Motion approved.

Respectfully Submitted by Laura Morgan, Secretary