

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Workshop**  
June 27, 2019

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman J. Edward Deardorff, Douglas Woerner, David B. Martin, LuAnn M. Dille, and Robert L. Gordon.

**Staff Present:** Roadmaster Ray Herr and Secretary/Treasurer Nina Garretson.

**Public Present:** Cliff Frost, and John Messeder of the *Gettysburg Times*.

Agenda Approval. Supervisor Dille requested July 13 E-Waste Recycling be added; Secretary Garretson said to remove j. Strawberry Hill as listed twice. Agenda approved by general consensus.

**Public Comment:** None.

**Township Business:** The following Township business was discussed:

Supervisor Martin asked when physical and drug test to be done for new part-time employee. Secretary said scheduled for July 1. Roadmaster said to move official start date to July 8. Motion to hire to be added to July Board agenda.

Roadmaster Herr gave update on Hickory Bridge Road Project. He said binder coarse is completed they used 330 tons of 370 estimate, and he needs to plant grass, and wearing coarse to be completed second week of July. He will work with Deb Musselman with Adams County on the Completion Report for the Dirt & Gravel Road Grant. PennDOT representative was pleased with work.

Chairman Deardorff stated he and Roadmaster Herr met with Jeff Walters of Liberty Worship Center regarding water issues at 31 Carrolls Tract Road. Discussed what needs to be done and will come back with estimated costs. Liberty Worship to give permission for whatever needs done.

Roadmaster Herr said Road Department needs to complete base repair, in preparation for seal coating which will probably in August. Secretary Garretson reported two bids received for Line Painting to be opened at July meeting. Roadmaster Herr said all mowers are in good working order and they have been working on weed whacking intersections. Supervisor Gordon requested the Secretary contact PennDOT to have the intersection at Route 116 and Carrolls Tract done.

Supervisor Gordon said that the Board must decide what to do with the 05 Ford Explorer. Roadmaster Herr said inspection good to November, but would not sell as is. He suggested trading in on pickup truck so that he is able to haul three or more people, along with equipment. Vice-Chairman Woerner suggested the Roadmaster contact Prospect Metal to see what they would offer.

Secretary Garretson said certificate arrived for Wheel Loader. Four pictures needed for each side, along with weight is to obtain tags. Roadmaster Herr needs to purchase new USB card for camera to provide pictures and will provide weight. Secretary Garretson reported DCED loan should be received by mid-July.

Supervisor Gordon asked about CDL training. Secretary reported she and Roadmaster Herr both have had CDL training.

Roadmaster Herr said he needs to rent roller for base repair. He obtained estimates for 36-inch roller for a one-month period were \$1,380 from Best Line and \$1,590 from Rentals Unlimited. To be added to July agenda.

Supervisor Gordon asked if Solicitor has reviewed Mandatory Sewer Connection Ordinance and Flood Ordinance. Secretary Garretson reported she has sent them to him, and Board has her to follow up regarding status. Discussion ensued regarding Road Occupancy Ordinance and Driveway Ordinance. Copies to be provided to Roadmaster for review. Chairman Deardorff said comparison should be made with what Cumberland Township has.

Supervisor Gordon reported that the paperwork to dissolve the Municipal Sewer Authority has been submitted. Supervisor Gordon said he started to work on whether a tax break could be given to those who were members of the Authority. Chairman Deardorff and Supervisor Dille said this would not be fair to the other taxpayers of the Township. No further update.

Secretary Garretson reported she has sent Snow Emergency Ordinance and the Amended Joint Parks & Recreation Ordinance to General Code. No further update on codification.

Roadmaster Herr asked if 2044 Mt Hope Road had obtained a sewer permit. Secretary Garretson reported that the SEO has processed. Supervisor Dille reported she has obtained a sewer permit to install a new sand mound.

Secretary Garretson gave update on septic pumping and inspection which showed District 1 has 24 outstanding properties and District 4 has 62 outstanding. Supervisor Dille reminded that the septic haulers have until July 30<sup>th</sup> to provide paperwork.

Board discussed having an Executive Session for legal matter on July 2 at 6:30 pm. Supervisor Dille reported the decision must be made by the Board by July 30<sup>th</sup> on Conditional Use Application Continuation meeting. Supervisor Gordon said a second meeting will be needed with Solicitor and Zoning Officer.

Septic excusals discussed for 1434 Cold Springs Rd, 549 Mt. Hope Road, 60 days extension for 435 Mt Hope Road. Zoning Officer has approved Home Occupation application for 530 Gum Springs Road for a home office for plumbing.

At 8:00 PM Supervisor Dille motioned to adjourn, seconded by Supervisor Gordon, the Board of Supervisors unanimously approved.

The next Board of Supervisors meeting is July 2, 2019 at the local prevailing time of 7:00 PM.

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Nina Garretson, Secretary/Treasurer

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J. Edward Deardorff, Chairman