

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, Pa 17320
Regular Workshop Meeting Minutes
March 27, 2008

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman James E. Grinder, Road Master Jay Edward Deardorff, Police Coordinator Coleen N. Reamer, and Supervisor James E. Benner

Staff: Police Officer Juanita K. Larmer and Secretary/Treasurer LuAnn M. Dille

At 7:30 PM Chairman Gordon opened the meeting and stated no public is present.

Officer Larmer requested that the Board of Supervisors consider increasing impound fees for the Police Department. The current fee is \$10 per day and she suggested increasing the fee to \$25 per day. This is similar to surrounding police department's fees. The current administrative fee is \$25 and she suggested increasing the fee to \$35. Officer Larmer stated that towing fees have increased because of the price of fuel. The Township's current fees are per Ordinance 8-97.

Today the Township received a complaint about the trash and old vehicles at the Gilbert's Property at 88 Carrolls Tract Road, Fairfield, PA, 17320. Officer Larmer and Zoning Officer Nicks will proceed with this complaint.

Fellowship Baptist Church at 110 Mount Hope Road, Fairfield, PA, 17320 may plan an event on the church's property in support of the Rolling Thunder Event in Washington, DC. on Sunday May 25, 2008. The church would allow motorcycle participants to camp on the church's 10 acres with no campfires, Saturday night May 24, 2008. The church's youth group may be selling food- hot dogs, hamburgers and the like Saturday night and pancakes on Sunday mornings. The church would have an indoor concert Saturday night with a short ceremony and blessing of the bikes on Sunday morning. The organizers would like a police escort to Route 15. They have spoken with Carroll Valley Police Department and they are willing to participate in the escort. Officer Larmer stated she would be willing to donate her time to escort the group for this worthy cause. The Board of Supervisors mentioned the noise to Hamiltonban Township's residents and possible traffic concerns. Hopefully the church has insurance coverage for this event.

On April 20, 2008 Officer Larmer would like to escort the Blue Knights through the Township. The Blue Knights are a motorcycle group of all police officers riding their professional motorcycles on a ride to promote officer safety and to aid officer's families in time of need. Officer Larmer would be donating her time in support of this cause.

Zoning Officer Nicks gave Secretary/Treasurer Dille an advertisement about a person, who is willing to pay cash for the removal of "junk", vehicles and farm equipment.

At 7:50 PM Officer Larmer left the meeting.

Chairman Gordon opened the only bid for the Township's annual stabilization, which was from Fairfield Landscaping.

The Board of Supervisors discussed the following topics:

1. The DEP Sewer Module Resolution for Greater Ortanna Investment Group (GOIG)/Old Orchard Estates will need to be adopted again because Adams County Planning and Development (ACP&D) signed the plan on March 17, 2008. The Township's adoption date must be after their date.
2. Resolution for the Budget Adjustments for the air condition system at 23 Carrolls Tract Road, Fairfield and the furnace at 3759 Bullfrog Road Shop, Fairfield.
3. Resolution for Tax Collector Payment by 15th of the month
4. Resolution for increasing perc fees
5. The Southwest Joint Municipal Waste Collection/Disposal and Recycling Contract negotiations will soon start. The Township needs a representative to attend the meetings.
6. Hamiltonban Township needs to appoint a third person for the Southwestern Regional Comprehensive Plan Committee to replace past Vice-chairman Eckert.
7. The Board of Supervisors will need to appoint a Drug and Alcohol Coordinator since Vice-chairman Grinder has resigned.
8. The CDL Policy needs to be adopted.
9. The Board of Supervisors will need to appoint a voting member to the YATB since Vice-Chairman Grinder has resigned.
10. GOIG has not supplied the funding for the GIOG escrow account to date.
11. Chairman Gordon explained the funding activities that have been oncoming with the purchase of the Glatfelter Tree Farm # 1. The public announcement was made today, March 27, 2008.
12. Police Coordinator Reamer had a meeting with Fairfield Area School District (FASD) concerning their emergency plan. Sections of the plan will need to be updated. After FASD completes those updates, they will supply the Township with a copy.
13. Solicitor Battersby has drafted a correspondence to PMRS concerning the military clause and the police officer's life insurance policy.
14. Some municipalities are exploring the possibilities of forming a COG for employee health insurance.
15. Road Master Deardorff explained the State Liquid Fuels Audit for 2005 and 2006.
16. FEMA/PEMA June 2005 Rain Storm funding is now being processed. PEMA filed the Township's submission along with seven other municipalities without processing the information for payment.
17. The State installed a Hamiltonban Township's boundary sign in Carroll Valley. The sign needs to be moved to the other side of Route 116 at Sanders Square.
18. The Board of Supervisors will set a date for the Spring Road Inspection.
19. There will be a consultation with Martin and Martin, Inc. for the new facility.
20. The purchasing policy needs to be updated.
21. The Township will be creating a newsletter in the future. There was a discussion on having the newsletter printed as just a newsletter or use a format where advertisements would be sold to cover the cost.

22. There should be another workshop for procedures for the submission of subdivisions plans.
23. Other workshops are needed for signs and other ordinances updates.

Future Items:

1. Updating the ordinances for the Orrtanna Treatment Plant.
2. Clarification of the private road classifications for future adoption of a resolution with the adoption of the private road ordinances.

On March 25, 2008 Supervisor Benner attended a meeting sponsored by Adams County Partnership for Land Use on Understanding Density. He distributed some information from the meeting to the Board. He briefly stated some of the density of different types of neighborhoods.

At 9:56 PM Chairman Gordon made a motion to adjourn the meeting, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Robert L. Gordon
Chairman