

# Resolution 2009-11

## A RESOLUTION TO ADOPT OFFICIAL PROCUREMENT CARD POLICIES FOR HAMILTONBAN TOWNSHIP CARDHOLDERS AND THE HAMILTONBAN TOWNSHIP CARD PROGRAM ADMINSTRATOR

**WHEREAS,** THE Board of Supervisors of Hamiltonban Township entered into an agreement for issuance of procurement cards from PFM Financial Services, LLC., under Resolution # 2009-08, approved by the Board on January 5, 2009, and

**WHEREAS,** the Hamiltonban Township Board of Supervisors has agreed to set, by written policy, the allowable employee uses of the cards as well as the administration duties of the card program,

**NOW THEREFORE,** the Hamiltonban Township Board of Supervisors desires to adopt, by resolution, the Hamiltonban Township Procurement Card Program Cardholder Policy and the Hamiltonban Township Procurement Card Program Administration Policy.

**THIS RESOLUTION IS DULY ADOPTED** by the majority of the Board of Supervisors of Hamiltonban Township at its regularly scheduled meeting, held on the 7<sup>th</sup> day of April, 2009, which was duly convened in accordance with the law.

Attest:

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Robert L. Gordon, Chairman  
Board of Supervisors,  
Hamiltonban Township

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Secretary/Treasurer  
LuAnn M. Dille