

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

Via platform Startmeeting.com

July 21, 2020

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. Chairman Deardorff gave instructions to those signed in by computer and those who dialed into the conference call line. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, Coleen Reamer, Robert L. Gordon and David B. Martin.

Staff, and Consultants Present: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

Public: Cliff Frost via Startmeeting.com platform.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve the agenda. Supervisor Martin seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of July 7, 2020 Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

Solicitor's Report: Supervisor Reamer led discussion regarding swimming pools and asked Solicitor what liability to the Township. She said the 3910 Fairfield Rd and 37 Carrolls Tract Road need to be sent letters to remove or come into compliance. If no response then they should be cited. Solicitor Battersby stated the property owner has liability and, in some cases, they've brought criminal cases. He listed the cost in suits, and numbers by year of casualties by age group. He said the Township can require a fence on pre-existing pools. Secretary instructed to have Zoning and Code Officer send letters to the two property owners asap giving 14 days to remove or comply.

Solicitor Battersby reported the SEO, Gil Picarelli has received a request for permit for Carbaugh Road - Parcel 18A12-0005—000 in regards to the denial of excusal request for septic pumping and inspection.

Solicitor Battersby has not received anything as yet from Fairfield Municipal Authority regarding the deed of dedication for 31 Carrolls Tract Rd, for the water and sewer line.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Chairman Deardorff seconded. The motion carried unanimously.

Road Report: Roadmaster Herr reported paving patches have been done, and that Newman Road was 120 tons less of material used. He said they will be working on pipe crossing on Mt. Carmel Road. He said it will take about 200 ton of 2RC for berm work on Gum Springs Road. He will be renting roller next week.

Roadmaster Herr said he received email from Jen Holtz with Beechwood Homeowners Association requesting assistance with speeding. Board discussion was to notify Pennsylvania State Police and the Township will monitor the situation, but speed bumps will not be installed.

Chairman Deardorff said that he and Roadmaster Herr will be meeting with DCNR regarding removing trees in right-of-way. He said the Township will be paid for timber. Roadmaster will report back at next meeting.

Supervisor Gordon motioned to accept verbal resignation of Richard Wivell, who has turned in key and fuel card. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr said complaint from Mrs. Sonny Sprow, Newman Road wife hit cone which they set up for work and it caught underneath her car. The Roadmaster removed from car and there was no damage. Solicitor Battersby said the Township should look into shoulder on Lower Cold Springs Road. Homeowner has dug ditch which is actually in the Township's right-of-way. He said it is a safety issue.

Supervisor Gordon motioned to approve the Road Department may change hours for the next two weeks during heat wave, and all future changes must be approved by the Board prior to changing hours. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Gordon asked about survey which Roadmaster reported waiting on paperwork. Chairman asked about property owner and septic system in survey. Supervisor Reamer reported that it will be addressed when the Township moves forward. Roadmaster also reported work at Cemetery completed.

Supervisor Reamer motioned to accept the Roadmaster Report. Chairman Deardorff seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting. Discussion on ACNB loan for Gum Springs Road Project if future payments on the loan would be made through State Liquid Fuels, all monies and payments would have to be moved and paid from there this year per PennDOT representative. Supervisor Reamer motioned to move the ACNB loan monies of \$250,000.00 from General Fund to State Liquid Fuels (SLF) fund and pay the Kinsley invoice and line painting costs. Vice-Chairman Woerner seconded. Supervisor Gordon opposed. The motion carried.

Supervisor Reamer rescinded her original motion and restated to move the \$250,000 to SLF and pay the first ACNB loan payment and the Kinsley invoice. Supervisor Gordon stated it may be in the best interest of the township to keep the loan and payments in General Fund, since SLF will be considerably less next year. Secretary stated that PennDOT rep said the PIB Reeds Bridge second payment could be paid from SLF. Supervisor Martin felt best to keep as had been budgeted and as previously discussed. Supervisor Reamer rescinded her motion. Supervisor Gordon motioned to transfer loan funds of \$244,500 from PLGIT to ACNB and make the payment for Kinsley from the General Fund. Chairman Deardorff seconded. The motion carried unanimously. Chairman Deardorff said there will be future discussion on making the second payment of PIB-Reeds Bridge loan, and Resolution 2020-14 Budget Amendment was tabled until next meeting.

Secretary Garretson reported the PennDOT rep said change orders are not necessary when the amount of materials in bid are not used. Solicitor Battersby said okay to sign. Supervisor Reamer motion to sign the change order for Kinsley Construction for Gum Springs Road Project. Supervisor Gordon seconded. The motion carried unanimously. Chairman Deardorff stated that the bid was 15% off in the estimate, and for budgeting purposes we must get more accurate numbers.

Secretary Garretson reported AREMS quoted stop bled kits cost at \$60.99 each. Suggested one for each truck, the tractor and backhoe. Roadmaster said ten kits would cover. She said AREMS will donate an AED that the Township will only have to purchase battery. Tabled until next meeting.

Old/New Business: Supervisor Gordon motioned to appoint Tracy Paul, with Fairfield Borough, as Deputy Tax Collector. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion on Adams County UCC Shared Bord of Appeals and costs. Supervisor Reamer said a fee will be needed to be added to fee schedule to cover Township costs. No further discussion.

Chairman Deardorff reported that 1585 Cold Springs Road the well was installed after the home built. Board instructed Secretary to notify Zoning and Building Officer. Discussion Board wants wells installed before building,

Supervisor Gordon motioned the Highway Clean Up Day, which was cancelled in April, be held on Saturday, October 3rd. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the Excusal Request for 200 Naugle Lane for the current septic pumping and inspection cycle. Supervisor Gordon seconded. The motion carried unanimously.

Secretary Garretson has prepared the Editorial and Legal Analysis response for General Code for Board review prior to sending to them on July 28, 2020. Also shared with Solicitor Battersby for review. She and the Board thanked Supervisor Reamer for all her work on this project.

Secretary Garretson said she has reported to Tyler Beaston with Salzman and Hughes that the Township wants a 5% franchise fee and will accept .15% or more for PEG fee. She reported no hearing is necessary, and Tyler is awaiting response from Comcast.

Secretary Garretson presented the Board with sample Flood Hazard Application for review and said fees need to be set. It was suggested that the fees should be tiered as they are with Stormwater fees. Tabled until next meeting.

Supervisor Reamer reported that DCNR will be inspecting the Hamiltonban Community Park on July 29th to close out grant. Supervisor Gordon commented on the news coverage in *Gettysburg Times* on Music in the Park event.

Special Notices: None

Public Comment: Cliff Frost said he would send Township Office an email comment. None received as of 7/24/2020.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission – July 28, 2020 CANCELLED
- Board of Supervisors Meeting – August 4, 2020
- Parks and Recreation Commission – August 11, 2020
- Board of Supervisors Meeting – August 18, 2020

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:35 PM. Seconded by Chairman Deardorff. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman