

Hamiltonban Township, Adams County, PA
Parks and Recreation Commission (PRC)
Minutes of Tuesday, February 3, 2015

Regular Meeting

Attending Chairman Teresa Scripture; Vice Chairman Maggie Travis; Treasurer Dave Jones; Secretary Autumn Arthur; Coleen Reamer

Public Robert Gordon, Supervisor

Call to Order by Chairman Teresa Scripture at 7:03pm

Approval of Agenda Under Old/New Business (a.a.) Pam Wiehagen was unable to attend the meeting (will attend March 10th).

Approval of Minutes from January 6, 2015 Maggie motioned for approval; seconded by Dave. Motion passed.

Treasurer's Report PRC balance stands at \$1,608.50. Capital Reserve Fund for Recreation stands at \$20,000.

Public Comment None.

Old/New Business

- a. Hamiltonban Township Park
 - a. Designated funding from Township – request approved, PRC Treasurer's Report now reflects \$20,000 Capital Reserve Fund for Recreation.
 - b. Lion's Club is open to helping with the park and will discuss at their next meeting. Also suggested other partners. The PRC set a goal of obtaining letters of intent from all potential partners by April 1, 2015. Discussion was held on contacting other potential partners.

Boy Scouts will be asked to complete one 15' bridge (first priority), and later a second 30' bridge. Additional Scout projects: 8 regular picnic tables, 2 ADA-compliant picnic tables, 2 benches
- c. Coleen and Autumn reported on meeting with Jay Schreiber, DCNR:
 - Jay made grant application recommendations for submitting park site development drawings.
 - Consulting costs are grant-eligible, up to 15% of construction costs
 - Also informed that all projects undertaken through the grant must be complete and useable by grant completion. Wiring or conduit cannot be run to pavilion with grant funding unless lights are full installed and operable.
 - Land may have to be surveyed to meet DCNR grant requirements
 - Recommended "Treevitalize" Bureau of Forestry grant

PRC discussion was held on installing a solar panel array on pavilion roof to power pavilion lights and a light for a flagpole.

Coleen also noted that DCED funds can match DCNR funds.

Coleen will follow up by emailing out contact lists. PRC members will solicit letters of intent from potential project partners.

Park conceptual and site development drawings are in revision for grant applications.

- b. Grand History Trail – PRC will continue to have representation at meetings as possible.

Motion for adjournment by Teresa, seconded by Maggie. Motion passed; meeting adjourned at 8:07pm.

Respectfully submitted, Autumn Arthur, Secretary