

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Workshop**  
June 29, 2017

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman Robert L. Gordon, Coleen N. Reamer, LuAnn M. Dille, J. Edward Deardorff, Douglas Woerner.

**Staff Present:** Secretary/Treasurer Nina Garretson and Township Roadmaster Ray Herr.

**Public Present:** John Messeder of the *Gettysburg Times*, George Harbaugh arrived at 8:25 pm.

**Township Business:** The following Township business was discussed:

Chairman Gordon reviewed several residents who have requested extensions for septic pumping. Secretary Garretson's report shows in District 1 with 82 parcels 46 have complied, and in District 2 with 232 parcels 129 have complied. The board decided that in the interest of all Township residents, the Secretary will send notices to all those who have not complied, along with those who requested extensions, giving the owner until September 30, 2017 at which time if not completed the owner will be cited. The Board asked that a copy of this notice be also sent to all approved haulers, as well as Gary Sanders and George Harbaugh.

Chairman Gordon stated that Mr. James Grinder was sent a response to his concerns on June 22, 2017. Discussion ensued regarding the screen trees at Liberty Worship Center. The church will be sent a letter to replace the dead trees and suggested it be replaced with green giant arborvitae which they can obtain a waiver to replace with.

A rumor started that trash is to be strewn on Supervisor Deardorff's property this weekend. He stated that it took a lot of time and energy to clean up after the last vandalism and he will file an incident report with the PA State Police.

The Code Enforcement Officer's report for June was sent to the board prior. The Right to Know Request was responded to and a copy of ordinance 1995-9 regarding landlords. The top soil complaint was addressed by the Board at the last meeting. It has been over a year since it was purchased and sold "as is". A letter will be sent to Mr. Brown.

Discussion of signage needed for 4020 shop to state for employees and authorized only. The gates will be closed and locked.

Chairman Gordon stated the Planning Commission had questions regarding abstentions and quorum after attending a training session with DCED. The Board instructed the Secretary to place the required forms on the table for all meetings. The Ordinance establishing the Planning Commission may have to be updated. The Board will inquire with the Rob Thaeler and Solicitor Battersby. Whippoorwill Subdivision has to provide revised plans. Adams Electric the Township Engineer is working on.

Discussion regarding the Subdivision fees for Strawberry Hill. Supervisor Dille asked since they are a non-profit if the fees could be waived. The Board said the fees could not be waived. The based fees are to be charged.

Supervisor Reamer updated the Board on the bids which came in higher. The Hamiltonban Community Park Commission may recommend bids to award to the Board. DCNR will work with and can give additional funds to help assist with the additional costs. She stated they may drop items such as trees and handicapped parking area, and do these at a later time. Supervisor Dille asked about the fencing which will be 4 foot chain link. Supervisor Reamer stated there will be 100 feet of obstacles which includes restoration area and split rail, etc.

Board had discussion on rental properties in the township. Secretary Garretson was instructed to obtain a list from Adams County Tax Office of properties for the Township files at a cost of \$.01 per name/property. This list will then be used for Code Enforcement and tax purposes.

Chairman Gordon has asked the Secretary to put together a mid-year Township newsletter based on what has been done before.

Roadmaster Herr asked about gates at 4020 shop and was told to order. The Board would like to see an additional camera installed. Cost and suppliers will be investigated.

The Old Waynesboro Road paving project to be done on July 10, which is the same time we were informed the seal coating on Lower and Upper Cold Springs Road will be done. Hammakers East is having problems getting stone. Board suggested using our bid and credit the Township. Line painting is scheduled for the first week in August so the seal coating needs to get completed. The Beechwood stormwater and curbing issues will be repaired by the Road Department.

Roadmaster Herr gave an update on road crew member James Eyler. Jim has a doctors appointment on June 30<sup>th</sup> and we should know more at that time. No decision has been made as yet by Workers Comp.

The Hickory Bridge Road Bridge Project has been postponed. Franklin Township did get pricing from Shenango of \$85 for steel beams but they are not coated and the need is for galvanized. The bridge will need eight beams of 20-22 feet at an estimate of \$12,000. More quotes and information to be obtained.

The 2018 Mack Truck has been ordered and is to be build the week on September 10. The Township should be able to take possession by mid November. The Secretary has begun the process of submitting a DCED loan application and an application to Community Leasing.

Supervisor and Road Coordinator Deardorff said the Road Department is working on Newman Road, and will next move to Bullfrog, and then to Mt. Hope. He suggested if funds are available that due to the cost of hot mix currently, we may be able to do more. The seal coating of 4020 shop area to be done in house with Franklin Township. The groundhog issues at the 4020 shop have been rectified.

The Board reviewed and instructed the Roadmaster to replace the mailbox at 3 Scotch Trail which was accidentally hit by a plow. The Roadmaster stated they need to trim the trees at 950 Cold Springs Road. The Board will send a letter to the homeowner, as it is a concern and safety hazard. The Road Department will respond to the complaint at Elgin Lane.

New skid loader tires are needed as the Road Department is out of spares. These will be over \$500 and the Board instructed the Roadmaster to order. A purchase order to be issued.

During public comment Mr. George Harbaugh asked about signs needed to be put on Iron Springs Road "tractor entering roadway" or "slow down." Roadmaster Herr will contact PennDOT to see what can be done. Board suggested Mr. Harbaugh contact PA State Police.

At 8:40 PM Vice Chairman Woerner motioned to adjourn, seconded by Supervisor Dille the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is July 5, 2017 at the local prevailing time of 7:00 PM.

---

Nina Garretson, Secretary/Treasurer

---

Robert L. Gordon, Chairman