

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Board of Supervisors Workshop  
May 31, 2012

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

**Staff Present:** Secretary/Treasurer Deborah K. Feiler.

**Public Present:** None.

**Township Business:**

- The Notice to Proceed has been issued to PWI, Inc. to begin the construction of the Regional Fueling Station at the Hamiltonban Township Educational Campus. The Board discussed the amount of oversight that they want the engineer to provide during the construction. PWI, Inc. estimates that the project should be complete in ninety days.
- The Board discussed the Township Educational Campus and what projects have been completed so far and what still needs to be done before an open house can be scheduled. The open house will most likely be scheduled for some time in the fall as the road crew needs to concentrate on the summer road projects that need to be completed in a timely manner.
- Chairman Gordon reported that the air conditioner in the 2000 Crown Vic air is not working and that the police vehicle continues to receive a "check engine light". The diagnosis is the torque converter. The Board discussed what to do with the vehicle which would be to install a new or rebuilt transmission or run the vehicle until it can no longer run. It was suggested that Officer Larmer drive the SUV instead of the Crown Vic.
- Vice-chairman Reamer suggested that the Board meet with the Adams County Conservation District to talk about the stormwater problem at the shared driveway between Liberty Worship Center and the Township maintenance facility.
- The Road Department would like to purchase a vibratory rammer rather than the spreader that was budgeted for and a storage cabinet for flammable liquid storage, the Board discussed this request. More information is needed from the Roadmaster before a decision can be made on what to purchase.
- The Board discussed the possibility of installing "Private Lane" signs on the four streets in Orrtanna that are considered paper streets. Paper streets are streets that were never dedicated to the municipality. The streets are Factory, First, Second, and Third Streets.
- Vice-chairman Reamer who is a delegate on the Peer-to-Peer Study Group summarized the group's latest meeting and stated that DCNR will be conducting a recreational study of the southwest Adams County area to see what types of recreational

activities the municipalities should pursue as a group. The Fairfield Area School District as well as neighboring municipalities are involved in this study.

- The Board is waiting for comments from the Solicitor regarding the Act 167 - Stormwater Management Ordinance that needs to be adopted at the July Board of Supervisors Meeting.
- The Board quickly discussed the contract the needs to be renewed with Land and Sea Services, LLC for their Uniform Construction Code services.
- Chairman Gordon reviewed the items that will be on the June 4<sup>th</sup> Board of Supervisors meeting agenda and the list of items that are still pending.
- There is a Zoning Hearing scheduled for June 5<sup>th</sup> regarding 3809 Fairfield Road.
- The Board discussed the open seats that are on the Planning Commission and the Recreation and Parks Commission and the need for a secretary on each commission. The Board discussed having Secretary/Treasurer Feiler fill in as temporary secretary for each commission until a permanent secretary can be found.

At 8:15 PM, the Board of Supervisors unanimously approved to adjourn the meeting and entered into an executive session to discuss a personnel and legal matter.

The next regularly scheduled Board of Supervisors Meeting will be June 5, 2012 at the local prevailing time of 7:00 PM.

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Deborah K. Feiler, Secretary/Treasurer

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Robert L. Gordon, Chairman