

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Board of Supervisors Meeting Minutes
December 1, 2009

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman James Grinder, Police Coordinator Coleen N. Reamer, Supervisor Dale J. Premo and Supervisor Harry Rood.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh Jr., EMA Deputy Coordinator Larry Schneider, EMA Coordinator Donald Wills, Jr., and Police Officer Juanita Larmer.

Planning Commission Members Present: Secretary Doreen Premo.

Public Present: Doug Woerner of Hamiltonban Township, Chuck Reid (Strawberry Hill Nature Preserve), and Rick Fulton (Gettysburg Times).

At 7:30 PM Chairman Gordon called the meeting to order. The Pledge of Allegiance was recited.

Chairman Gordon stated for the record that there was an executive session at the conclusion of the November 19, 2009 Board of Supervisors workshop regarding personnel issues.

Approval of the Agenda: The Board of Supervisors unanimously approved the Agenda with the addition of 5.e. - Motion to approve an agreement with the Township, Strawberry Hill Foundation, Inc. and the Land Conservancy of Adams County, Inc. and 5.f. - Motion to contact the Adams County Office of Planning and Development asking them to provide planning services to the Township in 2010.

Approval of the Minutes: Supervisor Premo motioned to approve the November 4, 2009 Board of Supervisors meeting minutes. Vice-chairman Grinder seconded. The motion carried. Supervisor Rood motioned to approve the November 19, 2009 Board of Supervisors workshop meeting minutes. Supervisor Premo seconded. The motion carried.

Public Comment: None.

New Business: Police Coordinator Reamer motioned to approve Resolution 2009-21, A Resolution to Adopt the 2010 Hamiltonban Township Budgets (as amended) With Real Estate Tax Rate of 6.5 Mills. Supervisor Premo seconded. The motion carried. Chairman Gordon noted that once again there has been no change in the real estate tax rate.

Police Coordinator Reamer made a motion to approve Resolution 2009-24, Plan Revision for New Land Development (sewer module) for Hamiltonban Township Municipal Facilities. Supervisor Rood seconded. The motion carried.

Supervisor Rood motioned to sign a one year contract with Nancy Statler for the pick up and disposal of dead deer found on Township roads with a cost of \$40.00 per carcass. Supervisor Premo seconded. The motion carried. A discussion took place in regards to the specifics of the contract.

Supervisor Premo motioned to approve a holding tank request from Kevin Diehl. Vice-chairman Grinder seconded. The motion carried. Now that the request has been approved, Mr Diehl can fill out the agreement and have it signed by the Chairman and Secretary/Treasurer.

Police Coordinator Reamer motioned to approve the Letter of Intent from the Land Conservancy of Adams County, Inc. Supervisor Premo seconded. The motion carried. The Letter of Intent is to serve as a cost sharing agreement between the Township, Strawberry Hill Foundation, Inc. and the Land Conservancy of Adams County, Inc., for the Strawberry Hill easement.

Chairman Gordon motioned to approve sending a letter to the Adams County Office of Planning and Development asking them to provide planning services to the Township in 2010. Supervisor Premo seconded. The motion carried.

Solicitor Battersby's Report: Solicitor Battersby submitted his report at the meeting. A discussion was held regarding the right of way document being prepared for Mr. Sgroi. Solicitor Battersby also mentioned that the Borough of Fairfield approved to go forward with the Civil War Trails program. Police Coordinator Reamer suggested that the Recreation and Parks Commission review the Civil War Trails program and come back to the Board with a recommendation. Supervisor Premo motioned to approve the Solicitor's Report. Police Coordinator Reamer seconded. The motion carried.

At 7:55 Solicitor Battersby finished his report and stayed for the rest of the meeting as a member of the public.

Planning Commission Report: Planning Commission Secretary Premo submitted the Planning Commission report at the meeting. The Planning Commission recommended and Police Coordinator Reamer motioned to grant Preliminary/Final status to the Township Facilities Plan. Supervisor Rood seconded. The motion carried. The Commission reviewed the following plans: Patrick and Tracy Murray Sub-division Plan, Daniel M. Sanders Land Development Plan and Fairfield Municipal Authority Land Development Plan. Police Coordinator Reamer motioned to approve the Planning Commission Report. Supervisor Rood seconded. The motion carried.

At 8:10 Mr. Woerner and Mr. Reid left the building.

Zoning Officer's Report: No report was submitted.

Code Enforcement Officer's Report: Mr. Lutz submitted his formal report prior to the meeting. Supervisor Premo motioned to approve the Code Enforcement Officer's Report. Police Coordinator Reamer seconded. The motion carried.

Road Report: Roadmaster Harbaugh submitted his formal report prior to the meeting. Roadmaster Harbaugh gave his recommendation in regards to the "rugged" Nextel cell phones. Police Coordinator Reamer motioned to upgrade the current cell phones to the Nextel "rugged" cell phones. Vice-chairman Grinder seconded. The motion carried. Supervisor Rood motioned to approve the Roadmaster's Report. Supervisor Premo seconded. The motion carried.

Sewer Report: Roadmaster Harbaugh submitted his formal report prior to the meeting. The contract with Pumping Solutions, Inc. (PSI) was discussed. The contract may be rescinded due to the fact that when PSI came out to re-measure the hatches, the hatches turned out to be a different size and now PSI is recommending a lower grade hatch for the same price as stated in the contract. Also discussed was the repair to the tears in the lagoon liners. Selective Insurance has been contacted to see if our policy will

cover the repairs. Supervisor Premo motioned to approve the Sewer Report. Vice-chairman Grinder seconded. The motion carried.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the November 2009 Check Detail report. The Board discussed the financial statements and reviewed the customer aging report for the Sewer Fund. Supervisor Premo motioned to approve all expenditures for the month of November. Vice-chairman Grinder seconded. The motion carried. Supervisor Rood motioned to approve the Treasurer's Report. Vice-chairman Grinder seconded. The motion carried. Financials are available upon request.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Police Coordinator Reamer motioned to approve the Secretary's Report. Supervisor Premo seconded. The motion carried.

Police Report: Officer Larmer submitted her formal report prior to the meeting. She had 56 complaints or service calls, 3 total arrests and 3 investigations. She traveled 1,191 miles and used 92.5 gallons of fuel. Supervisor Rood motioned to approve the Police Report. Vice-chairman Grinder seconded. The motion carried.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. He discussed with the Board invoicing of EMA incidences. EMA Deputy Coordinator Schneider reported on the agriculture terrorism seminar that he attended. Supervisor Premo motioned to approve the EMA Report. Police Coordinator Reamer seconded. The motion carried.

Old Business: The Board discussed an old issue that the Township zoning officer is currently inspecting.

Township Meeting Dates: All public meetings are held at the prevailing time of 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via The Gettysburg Times. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission December meeting has been cancelled.
- Board of Supervisors Workshop meeting is scheduled for December 17, 2009.
- Planning Commission meeting is scheduled for December 29, 2009.
- Re-organization and Board of Supervisors meeting is scheduled for January 4, 2010.

Adjournment: At 9:12 PM Supervisor Premo motioned to adjourn the meeting, Supervisor Rood seconded. The Board unanimously approved this motion.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman