

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320

**Board of Supervisors Workshop**  
June 30, 2016

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, Douglas Woerner, LuAnn M. Dille and J. Edward Deardorff.

**Staff Present:** Secretary/Treasurer Deborah K. Feiler and EMA Coordinator Richard Sam Ginn.

**Public Present:** Cheryl Morgan, Hillside Personal Care; Dave Peters; and John Messeder of the *Gettysburg Times*.

**Township Business:** The following Township business was discussed:

It was noted that EMA Coordinator Ginn and Township Safety Coordinator Reamer will be attending the Fairfield Area School District Planning Preparedness meeting on July 14, 2016.

EMA Coordinator Ginn had the following questions with regard to the Township Emergency Management Agency: 1) Does the Township have an Ordinance that requires businesses in the Township to update and submit their Emergency Action Plan on a regular basis to the Township? Although the Township does not have such an Ordinance, the two personal care homes in the Township and the Fairfield Area School District submit updated plans to the Township annually. 2) At what point does the Board need to be notified of an EMA incident? The Board should be notified after the fact unless the EMA Coordinator makes a determination that the Board's assistance is needed.

The June 5<sup>th</sup> EMA incident at Hillside Personal Care was also discussed.

Mrs. Morgan left the meeting at 7:42 PM.

On June 13, 2016, the Board of Supervisors received a proposal from Daniel Snyder for an addition to the Hamiltonban Township Agricultural Security Area (ASA) at 36 Water Street which is located in both the Township and in Fairfield Borough. Currently the application is in a forty-five day comment period which expires August 14, 2016. After comments are received a public hearing will be held where at that time the Board of Supervisors will decided whether to adopt or reject the ASA proposal.

It was noticed that the definition of a "Lot" in the current (2012) Subdivision and Land Development Ordinance (SALDO) is not consistent with the old (2007) SALDO definition. The current definition in the SALDO is as follows: *LOT – A designated parcel, tract or area of land established by a plan or otherwise as permitted by law and to be used, developed or built upon as a unit. For the purposes of this Ordinance, any property recorded and consolidated under one deed as a single tract of land with a single set of meets and bounds shall be considered one lot. Separate tracts of land with separate meets and bounds already in existence and recorded in a single deed shall be considered separate lots.* The old (2007) definition states: *LOT - A designated parcel, tract or are of land established by a plat or otherwise permitted by law and to be used, developed or built upon as a unit. For the purposes of this Ordinance, any property recorded and consolidated under one deed as separate tracts of contiguous lands under the same ownership shall be considered one lot.* Fred Heerbrandt, Township Engineer, will be contacted to determine which definition should be used.

Fred Heerbrandt, Township Engineer will be contacted to see if the Landscape Restoration Area shown on the Township Campus plans can be reduced to a manageable size or moved.

Road Coordinator Deardorff updated the Board on the upcoming road projects that include full width paving on upper Cold Springs Road, seal coating on Baker Road, and all Township roads will have crack sealing done with help of the road crew from Gettysburg Borough (shared services).

At 8:01 Chairman Gordon left the meeting as the next topic was considered a conflict of interest for Mr. Gordon as a resident and taxpayer of the Township. At this time Vice-chairman Woerner took over the meeting. Prior to the Workshop, the Code Enforcement Officer received a tall grass complaint for a property located on Mt Hope Road and was asked to site the violation. The members of the Board were in disagreement with the validity of the complaint as it did not comply with Section 4 of the Nuisance Ordinance. The property in question is well maintained and the tall grass is located on the side yard. The Board discussed how to handle this current complaint and future Nuisance complaints.

At 8:17 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is July 5, 2016 at the local prevailing time of 7:00 PM.

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Deborah K. Feiler, Secretary/Treasurer

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Robert L. Gordon, Chairman