

**Hamiltonban Township and Fairfield Borough  
Joint Parks and Recreation Commission (JPRC)  
Minutes of Tuesday, November 14, 2017**

**REGULAR MEETING:**

Call to Order by Chairman Terry Scripture at 7:00 PM

**Attending:** Terry Scripture, Chairman; Dave Jones, Treasurer; Laura Morgan, Secretary, and Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison. Dean Thomas, Fairfield Member and Vice Chairman, and Matt Inskip, Member, were absent.

**Public:** Bob Gordon, chairman of the Hamiltonban Township Board of Supervisors, John Messeder, reporter with the *Gettysburg Times*.

**Approval of Agenda:** 1<sup>st</sup> motion by Dave Jones; second by Laura Morgan. Motion approved.

**Approval of Minutes from October 10, 2017:** 1<sup>st</sup> motion by Terry Scripture; second by Dave Jones. Motion approved.

**Treasurer's Report:** Current Fund Balance is \$58,198.19 as of 10/31/2017.

**Public Comment:** None.

**Old/New Business:**

- A. **Soft opening November 18<sup>th</sup>:** Available JPRC members will meet on Friday, November 17<sup>th</sup> at noon to do a final sprucing up before Saturday's opening. Preparations for a soft opening November 18, 11AM – 1PM, are underway (Laura Morgan and Terry Scripture will be at the park by 10AM that day. Work to be completed before the planned Hamiltonban Community Park Kick-Off includes final placement of the picnic tables and benches, and sweeping of the pavilion floor. Laura Morgan and Richard Johnson will bring a completed wooden plastic bag dispenser for hanging on the kiosk. Work assignments for the opening itself are:
- Terry Scripture: trash can with a removable liner ;
  - Laura Morgan: 2 gallons of cider, some donuts, napkins, and cups, and
  - Coleen Reamer: water and maybe materials needed to warm the cider.
- B. **Grant updates and sponsorships:**
- No word yet from DCNR on the 2017 C2P2 application. The DCNR rep for our area assures Coleen that the decision will be made before the end of this year.
  - Lobar Associates needs to make some corrections to the handicap parking area and painting of hash marks where the path crosses the driveway.
  - DCNR's final walk through on Stage 1 (2015 grant award portions) can be scheduled in the spring of 2018. It is not necessary to have it completed before this opening.
  - Terry Scripture is in contact with the Fairfield High School Art Department. The high school art teacher, Erica Werntz, is interested in running an art contest for art honor students to create a park logo. Choice of logo will be made by the Commission. No timetable is set for its completion, but it will be concluded before the school year ends in May 2018. The logo will be used on the website, park communications, and other park-related paraphernalia.
  - The BOS will hold a budget workshop on Wednesday, November 15<sup>th</sup> at 7:00 PM. Laura Morgan will repeat her request that the BOS consider inclusion of a dedicated line item in the budget for Recreation. The suggested amount is \$1/per capita (or around \$2,500). All Commission members are encouraged to attend.

- B. **Meadow Restoration Project:** No update.
- C. **Park Signage:** Coleen has put the solar light onto the flag pole, and she and husband Terry will put additional park signs in place on Thursday, November 16<sup>th</sup>.

***Meeting was adjourned at 7:45 PM.*** 1<sup>st</sup> motion by Laura Morgan; second by Terry Scripture. Motion approved.

*Respectfully Submitted by Laura Morgan, Secretary*