

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Board of Supervisors Workshop  
April 29, 2010

At 7:00 PM Chairman Gordon called the meeting to order.

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman Coleen Reamer and, Supervisor Harry Rood. Supervisor Woerner was excused from the workshop. Chairman Gordon stated that there was a quorum.

**Staff Present:** Secretary/Treasurer Deborah K. Feiler.

**Public Present:** none.

**Township Business:**

- The Board of Supervisors discussed the bid results from the joint bid with Carroll Valley and Liberty Township for aggregate, road oils, fuel oils, line painting, and seal coating. No bids were received for the fuel oils and the Board of Supervisors questioned why and discussed re-bidding of fuel oils.
- The Board of Supervisors reviewed the bid results for the Township Campus site work. There was a lengthy discussion regarding the site work, proposed maintenance facility, timeline of the project, and funding of the project.
- Chairman Gordon updated the Board of Supervisors with regard to the proposed fix to the shared driveway with Liberty Worship Center.
- The Board of Supervisors discussed the reoccurring maintenance problems with the Ford F-350 and options to remedy the situation. Financially it is not viable to purchase another vehicle and Ford Motor Company should be contacted for a permanent fix.
- The Board of Supervisors discussed the option of bidding on 2009 Crown Victoria(s) that are being sold out of the Williamsburg Police Department in Williamsburg, KY. There are lots of unanswered questions regarding the vehicles. Vice-chairman Reamer updated the Board of Supervisors on the 2005 Ford Explorer. Once the vehicle is complete with lettering it will be put in service.
- It was suggested to compensate the Planning Commission Secretary for taking the Planning Commission meeting minutes, as there is no Planning Commission Recording Secretary at this time.
- A motion will be made at the upcoming Board of Supervisors meeting to approve Resolution 2010-14, Fee Schedule, with the addition of Act 57 fees.
- A motion will be made at the upcoming Board of Supervisors meeting to approve Resolution 2010-13, Designation of Agent Resolution for the February 9<sup>th</sup> snow storm reimbursement.
- A motion will be made at the upcoming Board of Supervisors meeting to approve Resolution 2010-10, Assessing Finance Charges on all Township Invoices.
- Chairman Gordon updated the Board of Supervisors on the Middle Creek flooding issues. This issue is a multi-municipal problem. Chairman Gordon and Roadmaster Harbaugh will be meeting with PennDot to discuss what can be done to alleviate the reoccurring flooding problems. Vice-chairman Reamer attended an Army Corps of Engineers seminar at the PSATS Convention and relayed her findings on how we can request their help.
- Vice-chairman Reamer attended the Live Green Festival at Strawberry Hill Nature Preserve. She enlightened the Board of Supervisors on “Green Energy” including solar panels, bio-diesel digesters and green energy buildings.

- The Board of Supervisors discussed the undertakings of the Tax Collection Committee and their meeting that is being held at the same time as this meeting.
- A new EMA Deputy Coordinator will be appointed at the upcoming Board of Supervisors meeting to replace Larry Schneider who has retired.
- The Board of Supervisors discussed conducting a traffic study by the crosswalk at Beechwood Drive and Fairfield Road. A resident has shown concern for school children crossing Fairfield Road to get to school.
- Planning Commission Secretary Doreen Premo made a request to attend the PMPEI course in Subdivision and Land Development Review with a cost to the Township of \$80.00.
- The Board of Supervisors decided that more research will need to be done before becoming a member of one of the various surplus property programs.
- Agenda Item number 17 was skipped due to not all the Supervisors were present.
- Planning Commission Secretary Doreen Premo and Planning Commission member Mike Pastovic made a request to attend the State of the Waters Conference at no cost to the Township. Vice-chairman Reamer will also be attending.
- A discussion was had by the Board of Supervisors regarding office computers; if and when they should be replaced.
- Secretary/Treasurer gave her update with regard to obtaining health insurance.
- Chairman Gordon stated that Rob Thaeler will be updating the Subdivision and Land Development Ordinances to make it compatible with the Borough of Fairfield.
- Chairman Gordon updated the Board of Supervisors in regards to the PSATS Convention that was attended by himself, Vice-chairman Reamer, Roadmaster Harbaugh, and Secretary/Treasurer.
- Chairman Gordon quickly recapped the Township Association spring meeting that was held on April 28, 2010.
- Chairman Gordon updated the Board of Supervisors with the happenings of the Adams County Council of Government.
- Chairman Gordon gave an update as to the ADA handicap ramp that is being constructed. Anne Thomas of the Adams County Office of Planning and Development inspected the ramp this morning.
- Chairman Gordon added that a Cease and Desist Order has been sent to Jesse Toms.
- Vice-chairman Reamer added her concerns with the General Fund Balance Sheet and the need to maintain a minimum balance of \$200,000 from year to year in the General Fund Operating Reserve.

At 9:10 PM, the Board of Supervisors unanimously approved to adjourn the meeting.

The next regularly scheduled Board of Supervisors Meeting will be May 4, 2010 at the local prevailing time of 7:00 PM.

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Deborah K. Feiler, Secretary/Treasurer

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Robert L. Gordon, Chairman