

## **Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

June 6, 2017

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. The meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, Road Master Ray Herr and Tax Collector Pam Wiehagen.

**Public:** J.R. Cushong Supervisor of Franklin Township, Brandon Guiher of KPI Technology, Ed Fitzgerald, David B. Martin, Terrie Ferguson, Candace Ferguson Miller, George Harbaugh, James Grinder, John Brunner, Maurice Brown, Danielle Ryan of the *Emmitsburg News Journal*; and John Messeder of the *Gettysburg Times*.

**Approval of the Agenda:** Agenda unanimously approved.

**Public Comment:** James Grinder, 2151 Cold Springs Road, delivered a list to the Board of concerns. Chairman Gordon stated they will be investigated.

George Harbaugh, 103 Cold Springs Road, had questions regarding the various septic pumping districts. He was told that the Township does have this information listed on our website or he can visit the Township Office to obtain the list.

**Approval of the Minutes:** Supervisor Reamer motioned to approve the May 2, 2017, Board of Supervisors Meeting; and the May 25, 2017 Board of Supervisors Workshop. Vice-Chairman Woerner seconded. The motion carried. Supervisor Reamer motioned to approve the May 22, 2017, Joint Board of Supervisors and Planning Commission Special Meeting. Excused were Vice-Chairman Woerner, Planning Commission members John Iaea and Steve Jacobs. Supervisor Deardorff seconded. Vice-Chairman Woerner abstained. The motion carried.

**Solicitor's Report:** Solicitor Battersby presented his formal report at the meeting. He has reviewed the Amended Septic Ordinance. He will await information from the Board of Supervisors on the Township Engineer's report about the issues with the Beechwood Drive. There is no update on the Iron Springs Plaza at this time. Supervisor Reamer said that an estimate has not been received as yet regarding the Sewer Spray Field, and the perc test is scheduled for June 7th. Once received it will be sent to the Solicitor for review.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Dille seconded. The motion carried. Solicitor Battersby left the meeting at 7:26 PM.

**Old/New Business:**

One bid received and opened for the Seal Coating on Lower Cold Springs Road. Supervisor Deardorff motioned to award the Bid to Hammakers East LTD, Fayetteville, PA at \$17,220.00. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

One bid received and opened for the various Stone, Superpave, Cold Patch, Rip Rap and Anti-Skid. Supervisor Deardorff motioned to award the Bid to New Enterprise Stone & Lime Co. Inc, Winfield, PA at \$1,032,247.50. The Township is not obligated to purchase total amount of bid. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

One bid received and opened for the Road Oil, 12,000 gallons CRS-2 . Supervisor Deardorff motioned to award the Bid to Hammakers East LTD, Fayetteville, PA at \$27,000.00. The Township is not obligated to purchase total amount of bid. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Brandon Guier with KPI, Inc. addressed the Board in regards to the Hickory Bridge Road Bridge Project. Supervisor JR Cushong also in attendance brought concerns over this joint project since only one bid was received and it was well beyond the budgeted amount. It was felt that if the Board would extend this project and place for a bid in the fall for next year may be better for bid or price. The Low Volume Grant can be extended, and the permits are okay for two years. Supervisor Deardorff motioned to reject the single bid received from LoBar of \$149,000.00. Seconded by Vice-Chairman Woerner. The motion carried unanimously. The two Township boards will arrange and conduct a special meeting.

Supervisor Deardorff made a motion to approve Ordinance 2017-04 to Amend Ordinance 2016-02 Municipal Management of On Lot Subsurface Sewage Disposal Facilities in Hamiltonban Township. An Ordinance amending the Township management of on-lot subsurface sewage disposal facilities Ordinance (2016-02) amending Section V. Inspections. Seconded by Supervisor Reamer. The motion carried unanimously.

Supervisor Reamer made a motion to approve the Township Engineer to investigate and report with recommendations of repairs needed concerning stormwater issues at Beechwood Drive. And, to have the Solicitor then send a follow up letter to the Homeowners Association of Beechwood for stormwater repairs. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Deardorff motioned to approve fitting contract for the new Mack truck with US Municipal through CoStars bid of \$64,720.24. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Discussion and review of financing options from F&M Trust, Community Leasing, and RealLease. Supervisor Reamer motioned to allocate financing of the new Mack Truck as follows: utilize option 2 from Community Leasing to finance \$61,523 at 3.57%; \$50,000 loan from the state at 2%; and the fitting cost of \$64,720.24 will be paid by the Township as matching funds. Seconded by Supervisor Deardorff. The motion carried unanimously.

Supervisor Dille motioned to approve Resolution 2017-12 Opposing the Elimination of the Community Development Block Grant (CDBG) federal program. Seconded by Supervisor Deardorff. The motion carried unanimously.

Supervisor Dille motioned to send letter of support for Strawberry Hill Owl Project. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Deardorff motioned to send letter opposing the sewer rate increase requested by Pennsylvania American Water to PUC. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Reamer motioned to approve contract renewal for Knollwood Energy for our solar supply. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors to review along with the May 2017 Financial Statements for all accounts. Supervisor Dille motioned to approve all expenditures for the month of May and accept the Treasurer's Report. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Garretson submitted her formal report for May prior to the meeting. Supervisor Dille motioned to approve the Secretary's Report for the month of May. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Dille motioned to approve training for Pictometry for Township Secretary to be held June 7, 2017 hosted by Adams County Office of Planning & Development GIS Division. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

**Road Report and Sewer Report:** Roadmaster Herr's May report was received by the Board in their Board packets prior to the meeting. Supervisor and Road Coordinator Deardorff gave an update on the activities of the road department; mowing along roads; working with Franklin Township; stabilizing bridge on Lower Cold Springs Road; ditch correction on Knox Road; noted the SGI grit mill has repaved the box culvert. Vice-Chairman Woerner motioned to accept the Road Report. Supervisor Reamer seconded. The motion carried unanimously.

**Planning Commission Report:** no report.

**Parks and Recreation Commission Report:** Draft Parks and Recreation Commission minutes May 9, 2017 were distributed to the Board prior to the meeting. Supervisor Reamer stated the playground and pavilion to be installed the last week in June.

**EMA Report:** Chairman Gordon recapped the Adams Regional EMS report which the board received just prior to the meeting. They had three calls in the Township. They provided information about possible legislation for ambulance corps to help with funding.

**Fire Company Reports:** Fountaindale Fire Department report showed ten calls for May. They are hosting a dinner and a June 16 event.

**Zoning Officer's Report and Code Enforcement Officer's Report:** The Zoning Officer and Code Enforcement Officers reports for May were received by the Board prior to the meeting.

Vice-Chairman Woerner motioned to accept the Zoning Officer's report. Supervisor Reamer seconded. The motion carried unanimously.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Reamer stated that COG with Adams County will sponsor an Electronics Recycling event to be held September 9<sup>th</sup> from 10am to 2 pm. Chairman Gordon reported that the secretaries luncheon to be held in July and a tech training session to be held.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):** Supervisor Dille reported YATB held their May meeting and are looking at a Bylaws change. ACTCC's meeting was cancelled.

**Pennsylvania State Police Report.** PASP May report was received by the Board prior to the meeting. Chairman Gordon noted they average 20-25 calls per month, with having 36 in May.

**Special Notices:** none.

**Public Comment:** John Bruner asked about repair to a "big dip" on Bullfrog Road, which Chairman Gordon said they will investigate.

Maurice Brown stated he purchased topsoil last year which was not clean. Supervisors informed it was sold as is.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - June 13, 2017.
- Joint PC & Board of Supervisors Workshop - June 26, 2017
- Planning Commission - June 27, 2017.
- Board of Supervisors Workshop - June 29, 2017.
- Board of Supervisors - July 5, 2017.

**Adjournment:** At 8:05 PM Vice-Chairman Woerner motioned to adjourn the meeting. Supervisor Reamer seconded. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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Robert L. Gordon  
Chairman