

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
June 26, 2014

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Doug Woerner, J. Edward Deardorff and LuAnn Dille.

Staff Present: Secretary/Treasurer Deborah K. Feiler and Roadmaster John A. Harbaugh, Jr.

Public Present: Jim Izer.

Township Business: At 7:01 PM Supervisor Woerner called an executive session to discuss a personnel matter. The workshop resumed at 7:12 PM.

The Board reviewed the two Township Traffic Engineer proposals received from C.S. Davidson, Inc. and McMahon Transportation Engineers & Planners. It was noted that McMahon's traffic engineering work is done in-house and C.S. Davidson outsources their work to Transportation Resource Group, Inc. There is a big difference in the fee structure for each firm, as there are differences in experience. Straban and Cumberland Townships who both use McMahon are both very satisfied with their work and recommend them to the Board. The reason for receiving proposals for Traffic Engineer is that the local office for Trans Associates, Inc., who is currently the Township Traffic Engineer is closing leaving the closest office in State College, PA.

The Board went over the Bid Tabulation for the Cold Springs Road Culvert #2 Project that was prepared by C.S. Davidson, Inc. and presented to the Board prior to the workshop. Two bids were received from Hobb's Excavating, LLC and Brett A. Bishard General Excavating for \$35,480 and \$44,650, respectively. This project was not advertised for bid as the project was expected to come in under \$19,100. Due to the fact that the Township Code states *contracts exceeding \$19,100 must be advertised*, these bids will be rejected at the July Board of Supervisors meeting. There was talk about doing this project in-house in the fall.

Vice-chairman Reamer discussed creating a Long Range Township Transportation Plan as most grant applications ask how a proposed project fits into the Township Plan. Major road work projects will be included in the Plan, including the three to four year Cold Springs Road Culvert project and the three year Township bridges restoration project.

Chairman Gordon mentioned that a letter was received from PennDOT acknowledging the Board's request to eliminate the passing zones on Carrolls Tract Road and Route 116. PennDOT will conduct a traffic study to determine if changes are needed in these two areas.

The Board discussed how to fill Dave Mickley's position now that he has retired. Roadmaster Harbaugh recommended using Dick Wivell to mow the Township roads and to keep Ken Nicholls on as a permanent part-time employee to help with flagging and other road department duties.

Roadmaster Harbaugh asked the Board if the Road Department could use the EMA Coordinator's hand held radio until Adams County issues the new radios. Chairman Gordon will ask Mr. Wills about the radio. Roadmaster Harbaugh also updated the Board on road work that has been completed in the past month. He continued by stating the road crew flagged while Fab-Crete, Inc. delivered the pumping station equipment to the Orrtanna Treatment Plant, he met with Lobar Inc. regarding the Gum Springs Road Bridge Project and that seal coating with Hammaker East, LTD will begin in August.

Vice-chairman Reamer asked why the Township seal that was put on the new dump truck does not have the correct adopted colors. Roadmaster Harbaugh will make sure the adopted seal is put on the truck and all Township equipment. There was also a discussion regarding the Township Office parking lot and what is going to be done to it.

Chairman Gordon updated the Board on the Orrtanna Pumping Station project. The pumping station equipment has been delivered, the Township is waiting on approval of a second DEP permit that has been submitted and that Solicitor Battersby is working on resolving a question with the H2O grant.

Chairman Gordon went over the items that will be on the July Board of Supervisors meeting agenda.

At 8:25 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is July 1, 2014 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman