

Hamiltonban Township Planning & Zoning Commission

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

June 23, 2015

At 7:00 PM Chairman Russell Ryan called the meeting to order and welcomed the public. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Commission Members Present: Chairman Russell Ryan, William Shriner, John Iaea, and David Peters were present. Steve Jacobs was excused from the meeting. There was a quorum.

Staff/Consultants Present: Rob Thaeler of the Adams County Office of Planning and Development, Township Planning Consultant and Jason Reichard of C.S. Davidson, Inc., Township Engineer were present.

Board of Supervisors Present: None.

Public Present: Rick Castranio of Alpha Consulting Engineers, Inc., Sandi L. Polvinale, and Anthony DiSanto of the nonprofit corporation Friends of Carmel JMJ, and John Messeder of the Gettysburg Times attended the meeting.

Approval of the Agenda: The Commission unanimously approved the Agenda.

Approval of the Minutes: John Iaea motioned to approve the May 26, 2015 meeting minutes. Dave Peters seconded. The motion carried unanimously.

Public Comment: None.

Plans:

a. **Carmel of Jesus, Mary and Joseph:** The first order of business was to discuss the June 11 letter from Rick Castranio requesting an additional 60 day extension for the application. Dave Peters made a motion to recommend to the Board of Supervisors that the request for the 60 day extension be granted. John Iaea seconded the motion which passed unanimously.

Rick Castranio explained that the final plan recently submitted has been revised with only one roadway (not two roadways as in the preliminary plan) and includes the additional parking places required by the zoning.

The last topic discussed was the 12-page letter also dated June 11 from Rick Castranio responding to review comments for the project. The first 29 responses were examined individually and it was agreed that the nine responses numbered 3, 4, 5, 7, 9, 15, 20, 23, and 24 were all at least partially or administratively open, and that the 20 remaining responses completely addressed the review comments. Russell Ryan made a motion to recommend to the Board of Supervisors that the final plan for the Carmel be approved with the condition that the nine responses as listed above be completed. Dave Peters seconded the motion which passed unanimously. At this point all public attendees except John Messeder left the meeting.

b. **Iron Springs Plaza:** Since no action was needed at this time there was no discussion.

New/Old Business:

a. **Zoning Revision Discussion:** There was no discussion.

Township Planner's Report: None was given.

Township Engineer's Report: None was given.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- A. Board of Supervisors Workshop - June 25, 2015.
- B. Board of Supervisors - July 7, 2015
- C. Recreation and Parks - July 14, 2015.
- D. Planning Commission - July 28, 2015.

Adjournment: At 7:30 PM William Shriner motioned to adjourn the meeting. Dave Peters seconded. The motion carried unanimously.

Respectfully submitted,

David Peters
Township Planning & Zoning Commission Secretary