

Hamiltonban Township

23 Carrolls Tract Road, Fairfield, PA 17320

Board of Supervisors Budget Workshop

Via platform Startmeeting.com

September 15, 2020

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, David B. Martin, Coleen Reamer, and Robert L. Gordon.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr. Solicitor Matthew Battersby joined at 6:50 PM.

Public Present: Via Startmeeting Sherry Rogers-Frost joined at 6:53 PM and left meeting at 6:55 PM.

Public Comment: None

Budget 2021 Discussion: Supervisor Reamer stated she sent out her recommendations for the 2021 budgets which included no major purchases for 2021, consideration for the purchase of a “run vehicle” under \$21,000 for Road Department, and to hire part-time road worker for 20 hours per week.

Chairman Deardorff stated the \$21,000 could be used to pave 1,000 feet of blacktop. He added that the Township puts on average 5,000 miles per vehicle per year, it is costing .24 per mile to run current vehicles, and a new smaller vehicle would only save .05 per mile. He would rather see these monies go into roads since the Township has purchased several new vehicles in the last three years.

Supervisor Gordon said the General Fund Budget will have over a \$133,000 deficit so many things to consider. Secretary Garretson stated many areas in budget have not been adjusted as yet. Chairman Deardorff said that no tax increase should be considered for 2021 due to pandemic.

Roadmaster Ray Herr presented projects for State Liquid Fuels including Lower Moritz Base Repair of \$12,283.00; sealcoat Old Waynesboro Road (2 mile) at 1.58 SY single seal, \$37,078; Lower Mount Hope – Carrolls Tract to RR (.7 mile) 3700 feet 19mm wearing 2” depth at \$74.10 per ton, \$109,668 in place. Further discussion on the Lower Moritz Base Repair, Roadmaster Herr will check with PennDOT representative to see if a project can be done for Moritz Road for the 25mm paving, with the final project and paving to be done in 2022. The remainder of the cost would come from General Fund. He said that the phone lines are to be moved as soon as utility poles are moved.

Roadmaster Herr said he has asked Specialty Granules about helping with the cost of sealcoating on Old Waynesboro Road. He was told their budget has not been done but will be tight. Chairman Deardorff said if they cannot help financially, can they possibly donate the stone.

Roadmaster Herr said the Lower Mount Hope Road may come in less than estimate. He suggested adding sealcoat for Bullfrog Road to the State Liquid Fuels budget.

Discussion began on Capital Improvement Plan, and general consensus to move items back to 2022 and later. Chairman Deardorff suggested instead of investing in current office renovations in 2022, to sell office and moving the office to Maintenance Building would be a better investment. Supervisor Reamer said that the current office building is adequate. Brief discussion about adding another bay or storage

building to Maintenance Building. Supervisor Reamer said that it is now possible to do a lease build. Supervisor Martin stated the Vehicle and Equipment Capital Improvement Plan the vehicle turnover should be looked at more closely. Supervisor Reamer stated the plan was to turnover vehicles every seven years. Supervisor Gordon said Board should consider a lease for a new Road Department vehicle instead of doing a purchase. Roadmaster Herr said the Gravely mower will need to be replaced, and he will get prices. Board noted that the Kubota is quite old, along skid steer and backhoe. Supervisor Martin suggested to consider paying off higher interest loans.

Supervisor Gordon noted the General Fund Budget includes the Mt Hope Road Bridge, and Mt Carmel Road project. Discussion on General Fund budget included keeping \$31,000 in line 433.000 Street Signs & Markers; increasing line 438.123 Laborer #2 to \$35,000. No further discussion.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission – September 22, 2020
- Board of Supervisors Budget Workshop – October 6, 2020 at 6:00 pm
- Board of Supervisors Meeting – October 6, 2020
- Parks and Recreation Commission – October 13, 2020
- Board of Supervisors Budget Workshop – October 20, 2020 at 6:00 pm
- Board of Supervisors Meeting – October 20, 2020

Adjournment: Supervisor Gordon motioned to adjourn at 6:59 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman