

**Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

April 5, 2011

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

**Commission Members Present:** Planning Commission and Recreation and Parks Commission Secretary Doreen Premo. Mrs. Premo arrived at 8:35.

**Staff:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., Police Officer Juanita K. Larmer, EMA Deputy Coordinator Herb Milligan and EMA Coordinator Donald Wills. Mr. Wills arrived at 8:35.

**Public:** Bruce Strasbaugh and Eric Nagle of the Cashtown Community Fire Company, Dave Martin of the Fountaindale Volunteer Fire Department, Laura Morgan, Richard Johnson, Doug Kiel, Jim Izer, Larry Fowler, Bradley French, Charles Miller, Lloyd H. Ritter, Joseph Sprankle, Ken Fitz, Don Krietz, Julie Shelton, Pamela Wiehagen, and Rick Fulton of the *Gettysburg Times*.

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda with the addition of Medical Insurance under New Business and Township Educational Campus under Old Business.

**Approval of the Minutes:** Supervisor Rood motioned to approve the March 1, 2011 Board of Supervisors Meeting Minutes. Supervisor Grinder seconded. The motion carried. Supervisor Woerner abstained as he was not present at that meeting. Vice-chairman Reamer motioned to approve the March 8, 2011 Board of Supervisors Special Workshop Minutes. Supervisor Grinder seconded. The motion carried. Supervisor Woerner abstained as he was not present at that workshop. Vice-chairman Reamer motioned to approve the March 31, 2011 Board of Supervisors Workshop Minutes. Supervisor Rood seconded. The motion carried. Supervisor Grinder and Supervisor Woerner both abstained as they were not present at that workshop. Chairman Gordon mentioned that prior to this meeting an executive session was held to discuss a legal matter.

**Public Comment:** Mr. Strasbaugh, treasurer of the Cashtown Community Fire Department asked the Board to consider budgeting \$2,500 for three consecutive years as a contribution to the Cashtown Community Fire Department for the purchase of a new tanker to replace an apparatus that has been in use for twenty-seven years. Fairfield Fire and EMS took their tanker out of service two years ago, the closest tanker responding to the Township currently comes from either Littlestown or Harney. Chief Nagle submitted his report for March prior to the meeting. Mr. Strasbaugh and Chief Nagel left the meeting at 7:20 PM.

Chief Martin submitted his reports for the months of January, February and March for the Fountaindale Volunteer Fire Department prior to the meeting.

Chief Larry Freeman of the South Mountain Fire and Ambulance Department submitted his report for February prior to the meeting.

Don Krietz who is an employee at ISP Minerals, Inc. (ISP) asked the Board to support the information in their letter to the Department of Natural Resources (DCNR) dated February 21, 2011. He asked about the source of the “green water”, the confederate retreat, and how was it determined that a majority of Hamiltonban residents are opposed to the proposed land swap between ISP Minerals, Inc. and DCNR.

Jim Izer also an employee at ISP asked the Board if they had thought about the revenue that would be lost if ISP shut down and where is the documentation that shows ISP has impacted the environment. Mr. Izer offered to take the Board on a tour of the plant and show them first hand how the plant operates.

Charles Miller another employee at ISP further questioned the Board on their letter to DCNR.

Julie Shelton gave pictures that she took of the “green water” in Tom’s Creek to the Board and brought up the fact that there are endangered bats living in the Thaddeus Stevens Copper Mine on the proposed site.

The Board responded to these questions first by stating that the Board by no means has any ill feelings towards ISP or their employees and especially does not want anyone to loose their jobs. The Board’s opposition with the proposed land swap is directed towards DCNR and the Commonwealth of Pennsylvania. Their main concern is fairness for the tax payers. This was a conservation effort for property to be preserved, a lot of money was donated and taxpayers voted to conserve this land and protect it from development. Senator Alloway put together a meeting for April 6, 2011 for all representatives involved in the proposed land swap. Vice-chairman Reamer will be representing the Township.

Jim Izer, Bradley French, Charles Miller, Lloyd H. Ritter, Joseph Sprankle, Ken Fitz, and Don Krietz left the meeting at 8:00 PM.

**Solicitor’s Report:** Solicitor Battersby submitted his formal report at the meeting. He stated that the holding tank agreement he has been working on is ready to be forwarded to KPI Technology and to the resident requesting the holding tank. Solicitor Battersby was contacted by the Zoning Officer regarding a resident that would like to build a church on his property on Iron Springs Road. Due to various items listed in the Zoning Ordinance this request can not be permitted. Supervisor Rood motioned to accept the Solicitor’s report. Supervisor Woerner seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 8:05 PM.

**New Business:** Vice-chairman Reamer motioned to appoint Laura Morgan to the Sewer Authority with an expiring term of December 31, 2015. Supervisor Grinder seconded. The motion carried unanimously.

Chairman Gordon motioned to appoint Kris Feldmeyer to the Recs and Parks Commission with an expiring term of December 31, 2013. Supervisor Woerner seconded. The motion carried unanimously.

Chairman Gordon motioned to adopt Resolution 2011-09; a resolution establishing a policy for mileage reimbursement for Township Officials. Vice-chairman Reamer seconded. The motion carried unanimously.

Chairman Gordon motioned to adopt Resolution 2011-10; a resolution declaring Local Government Week: April 11-15, 2011. Vice-chairman Reamer seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to adopt Resolution 2011-11; a resolution adopting the Adams County Hazard Mitigation Plan. Supervisor Rood seconded. The motion carried unanimously. Adopting this plan will allow the Township to be eligible for disaster mitigation grant funds.

Vice-chairman Reamer motioned to approve the 2011 road projects, and fuel and road material bid as directed by Roadmaster Harbaugh. Supervisor Woerner seconded. The motion carried unanimously. The road projects include Mt. Hope, Gum Springs, and Cold Springs Roads, as well as, Beechwood Drive and Franklin Street.

Chairman Gordon motioned to move to a four day, ten hour work week for the road crew and a four day, nine hour work week for the Secretary/Treasurer from Memorial Day thru Labor Day. Supervisor Rood seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to accept the Scope of Services from C.S. Davidson for ADA renovations to an existing office restroom with a cost to the Township of \$3,500. Supervisor Grinder seconded. The motion carried unanimously.

Vice-chairman Reamer updated the Board and public with regard to the Fairfield Civil War Days which will be held April 22 and 23, 2011.

Chairman Gordon motioned to have the Board voluntarily cancel their medical insurance when the insurance comes up for renewal at the end of August 2011. Vice-chairman Reamer seconded. Supervisor Rood supported the motion. Supervisors Grinder and Woerner voted against the motion. The motion did not carry as this motion could only be approved by a unanimous vote.

Chairman Gordon then motioned to have the Board cancel their medical insurance at the end of each Board members respective term. Vice-chairman Reamer seconded. The motion carried unanimously.

Supervisor Woerner left the meeting at 8:20 PM.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board reviewed and discussed his report. Vice-chairman Reamer motioned to accept the Zoning Officer's Report. Supervisor Rood seconded. The motion carried unanimously.

**Code Enforcement Officer's Report:** No report was submitted.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the March 2011 Check Detail report. The Board reviewed the March financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of March 2011. Supervisor Grinder seconded. The motion carried unanimously. Supervisor Rood motioned to accept the Treasurer's Report. Supervisor Grinder seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Supervisor Grinder motioned to accept the Secretary's Report. Supervisor Rood seconded. The motion carried unanimously.

**Police Report:** Officer Larmer submitted her formal report prior to the meeting. For the month of February 2011 there were 24 complaints or service calls, 6 arrest and 4 investigations. She traveled 855 miles and used 82.5 gallons of fuel. For the month of March 2011 there were 34 complaints or service calls, 1 arrest and 2 investigations. She traveled 381 miles and used 38 gallons of fuel. Officer Larmer will be attending a two day class in Reading, PA entitled *Mandatory In-service Training* put on by the Municipal Police Officers Education and Training Commission. Chairman Gordon motioned to cover Officer Larmer's gas, food and lodging while she attends the class. Supervisor Rood seconded. The motion carried unanimously. Officer Larmer mentioned that she will be helping out with the Adams County Take Back program on April 30, 2011. This program allows people to safely dispose of unused or expired prescriptions and over the counter medications. The local drop off point will be at the Fairfield Fire Department. Supervisor Grinder motioned to accept the Police Report. Supervisor Rood seconded. The motion carried unanimously.

**EMA Report:** EMA Deputy Coordinator Milligan submitted his report at the meeting as EMA Coordinator Wills was attending Point of Distribution (POD) training. Chairman Gordon motioned to send EMA Coordinator Wills and EMA Deputy Coordinator Milligan to railcar incident response training on April 28, 2011 in Harrisburg with a cost to the Township of \$200. Supervisor Rood seconded. The motion carried unanimously. Supervisor Rood motioned to accept the EMA Report. Supervisor Grinder seconded. The motion carried unanimously.

**Planning Commission Report:** Secretary Premo submitted her formal report prior to the meeting. At the March Planning Commission meeting, Heather Beamer discussed with the Commission her senior project which involves planting a rain garden on Township property. The Iron Springs Plaza land development plan was also discussed. Vice-chairman Reamer motioned to accept the Planning Commission report. Supervisor Grinder seconded. The motion carried unanimously.

**Recreation and Parks Commission (RPC) Report:** Secretary Premo submitted her formal report prior to the meeting. The Easter Egg Hunt is scheduled for Saturday, April 16, 2011. Supervisor Rood motioned to accept the RPC report. Supervisor Grinder seconded. The motion carried unanimously.

**Tax Collection Committee (TCC) Report:** Voting Delegate Premo submitted her formal report prior to the meeting. She gave a summary of the last TCC meeting. The next TCC meeting is scheduled for April 6, 2011. Supervisor Rood motioned to accept the TCC report. Supervisor Grinder seconded. The motion carried unanimously.

**Stormwater Planning Advisory Committee (SPAC) Report:** Delegate Premo submitted her formal report prior to the meeting. The Act 167 stormwater management model ordinance was discussed. This is a county wide basic standardized ordinance. Vice-chairman Reamer motioned to accept the SPAC report. Supervisor Rood seconded. The motion carried unanimously.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal report prior to the meeting. Roadmaster Harbaugh attended the Spring Road Maintenance seminar and added that Ricky Levan of PennDot mentioned at the class that he was very impressed with the sign inventory that was done on the Delorme Map software by Roadmaster Harbaugh and Dale Premo. The Board discussed PennDot's new guidelines for traffic signs, the possibility of trading services with the Borough of Carroll Valley for vegetation control services and set up the time and date for the spring road tour. Supervisor Rood motioned to accept the Road Report. Supervisor Grinder seconded. The motion carried unanimously.

The Board discussed obtaining two more quotes for sewer line maintenance and getting quotes for filming the sewer lines. Supervisor Rood motioned to accept the Sewer Report. Supervisor Grinder seconded. The motion carried unanimously.

**Old Business:** The Board decided to hold off discussing the Ford F-550 until the workshop.

Chairman Gordon updated the Board with the Township Educational Campus.

Mr. Wills and Mrs. Premo reported on the Adams County Department of Emergency Training Point of Distribution training that they attended earlier that night.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – April 13, 2011.
- Planning Commission – April 26, 2011.
- Board of Supervisors Workshop – April 28, 2011.
- Planning Commission SALDO Workshop – May 2, 2011 @ 1:30 PM.
- Board of Supervisors – May 3, 2011.

**Adjournment:** At 9:15 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Grinder seconded. The motion carried unanimously.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman