

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

December 21, 2021, 2021

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert L. Gordon, Douglas Woerner, and Coleen Reamer David B. Martin was excused.

Staff/Consultants: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: none present; via phone Andrea Grabenstein with *Emmitsburg Journal*.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Gordon seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the December 7, 2021 Regular Meeting minutes. Supervisor Reamer seconded. The motion carried.

Solicitor's Report: Solicitor Battersby asked the Board that the property at 145 Swamp Creek was sold at tax sale and new owners would not be aware that the septic needs pumped and inspected. The Board agree to give to June 2022 to bring into compliance.

Solicitor Battersby will represent Township for filed civil suit for amusement taxes for Gettysburg National Golf Club to recoup costs and penalties.

Solicitor cannot attend the January 3, 2022 Reorganization and regular meeting due to other commitments.

Supervisor Gordon motioned to approve the Solicitors report. Vice-Chairman Woerner seconded. The motion carried unanimously. Solicitor left the meeting at 7:08 PM

Road Report:

Roadmaster Herr said submitted paperwork to Met-Ed for Streetlights.

Roadmaster Herr said Total Tech has not been in contact regarding cameras.

Roadmaster Herr said the Cobra Sign Driver has been taken to Service Supply in Harrisburg. He is waiting on quote for new, as the current model is fifteen years old and is used a lot.

Roadmaster Herr reported that the boom mowing has been completed in the BB Section and south/west side of township. They will next start in South Mountain area.

Roadmaster Herr reported a leak at the fuel station and that L&H gave him a nozzle to replace. He said the fuel station hoses need replaced, which Board agreed by consensus.

Roadmaster Herr said the driveway at 645 Mt. Hope Road has been started. He said he has inspected and explained to Ross Excavating what needs to be done with rip rap, pipe installation, leveling and paving at the entrance.

Roadmaster Herr reported the mower blades at \$185.00.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided updated financial reports to the Board prior to the meeting.

Secretary Garretson reported the Worker's Comp Insurance premium for 2022 has come down, although broker had estimated a 6% increase.

Discussion by Board of transfer from PLGIT general account to Capital Reserve. Supervisor Gordon motioned to transfer \$73,000 to Capital Reserve Roads line, and \$27,000 to Capital Reserve Equipment line. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson reported that all commission members up for new terms have agreed to serve again.

Secretary Garretson reported E-News was sent out to residents, and a thank you message will be sent to all commission members and consultants via email.

Secretary Garretson reported that Zoning Officer said a fee for renewal of Accessory Dwelling Units (ADU) is needed for yearly inspections and suggested a fee of \$80.

Vice-Chairman Woerner motioned to approve Secretary/Treasurer's report. Supervisor Gordon seconded. The motion carried unanimously.

Old/New Business:

Supervisor Reamer motion to approve for the Joint Parks & Recreation Commission to use the Townships PayPal Account at costs. Secretary Garretson reported currently it is 3.49% and \$.49 per transaction. Supervisor Gordon seconded. The motion carried unanimously.

Discussion of KPN/Lobar Projects. Supervisor Reamer said that they did not provide quotes for the five projects requested, and that it would be less costly to use Township Engineer for culvert and other projects. Chairman Deardorff motioned to reject the KPN/Lobar projects. Vice-Chairman Woerner seconded. The motion carried unanimously. Roadmaster Herr said that the Township Engineer needs to start on projects. Supervisor Gordon motioned to have Roadmaster Herr speak with Township Engineer to start on the Mt. Hope Road culvert project. Vice-Chairman Woerner seconded. The motion carried unanimously. Roadmaster said he needs to obtain traffic count for Dirt & Gravel Grant.

Covid Policy tabled until next meeting.

Supervisor Deardorff thanked the Board for working so well together.

Discussion items: Chairman Deardorff suggested that a new electronic sign should be obtained for the Township office.

Chairman Deardorff said the Board should look at the intersection at Harbaugh Valley Road. He said it is dark and it should be addressed.

Special Notices: None.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission December 28, 2021
- Board of Supervisors Meeting – January 3, 2022
- Elected Auditors Meeting – January 4, 2022
- Parks and Recreation Commission – January 11, 2022

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:41 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman