

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

November 16, 2021

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert L. Gordon, Douglas Woerner, and David B. Martin. Coleen Reamer joined via phone.

Staff/Consultants: Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

Public: none present; via phone Laurel Muller of Soil Services, Stephanie Baum of Total Tech; unannounced Cliff Frost.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Gordon seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Supervisor Gordon motioned to approve the November 3, 2021 Board of Supervisors Budget Workshop and Regular Meeting minutes. Chairman Deardorff seconded. The motion carried.

Solicitor's Report: Solicitor Battersby stated he has filed civil suit for amusement taxes for Gettysburg National Golf Club. He reminded Board of Supervisors update will be needed for Fee Schedule for 2022.

Solicitor Battersby said Resolution 2021-11 Component 4A Planning Module for 335 Swamp Creek Road. was a timing issue. Chairman Deardorff motioned to approve Resolution 2021-11 Component 4A Planning Module for 335 Swamp Creek Road. Vice-Chairman Woerner seconded. The motion carried unanimously. Laurel Muller of Soil Services said that an extension has been granted and the geologic studies are being done.

Vice-Chairman Woerner motioned to approve the Solicitors report. Supervisor Martin seconded. The motion carried unanimously. Solicitor left the meeting at 7:22 PM

Road Report:

Roadmaster Herr said application has been submitted to Met-Ed for Streetlights.

Roadmaster Herr stated Moritz Road phone poles are in process of moving.

Discussion on camera's, which are on coax cable, and wireless, electronics may have issues, and installed three years ago. Board talked about possibly hardwiring of the cameras. Roadmaster Herr instructed to meet with Stephanie Baum of Total Tech to resolve issues.

Roadmaster Herr reported work done on 2015 F 550.

Roadmaster Herr said preparing for Boom mowing. He is looking for stringer blade for grader. He said CSX has closed Cold Springs Road but no work has started yet.

Roadmaster Herr asked that the staff be registered for flagger training with PA Rural Water Association on January 11, 2022 in New freedom at a cost of \$105.00 per person. Discussion to add part-time personnel Supervisor Martin and Bob Strausbaugh.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Chairman Deardorff seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson reported she pulled two septic citations as paperwork was received of compliance. She provided updated financial reports to the Board prior to the meeting. Supervisors Deardorff and Woerner and Secretary Garretson attended NIMS Course 100 Training at Highland Township on November 11, 2021. They will need to obtain NIMS number and take exam.

Vice-Chairman Woerner motioned to approve Secretary/Treasurer's report. Supervisor Martin seconded. The motion carried unanimously.

Old/New Business:

Vice-Chairman Woerner motioned to approve Ordinance 2021-08 Amendment to Driveway Construction Ordinance. Solicitor Battersby stated duly advertised. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Ordinance 2021-09 Amendment to Subdivision and Land Development Ordinance regarding lot consolidation and shared driveways. Solicitor Battersby stated reviews done by Planning Commission and Adams County Office of Planning and Development, duly advertised and hearing held. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Ordinance 2021-010 Amendment to Zoning Ordinance regarding swimming pools. Solicitor Battersby stated reviews done by Planning Commission and Adams County Office of Planning and Development, duly advertised and hearing held. Supervisor Gordon seconded. The motion carried unanimously.

Response for proposals for Zoning, UCC, Flood Plain and Code officers, one proposal received from PA Municipal Code Alliance. Secretary Garretson said letter received from Middle Department Inspection Agency, Camp Hill stating due to staffing they decline at this time and may re-evaluate in the future. Board wishes to review and tabled until next meeting.

Joint Parks & Recreation Commission asked if the Supervisors would approve of their use for the Community Park GoFundMe use of townships Palpay Account. They had said it would be free, however, Secretary Garretson said there are fees. Board tabled until December 21st meeting.

Discussion of Covid 19 Procedure. Should employees be required to use sick time? Supervisor Reamer asked if this would include other diseases. Board has requested Solicitor to research.

Supervisor Reamer motioned to approve agreement, reviewed by Solicitor, for the Adams County Office of Planning and Development Fire Service Area Mapping and Analysis Initiative. Chairman Deardorff seconded. The motion carried unanimously.

Discussion of shared driveway on Brite Lane. Board stated new driveway construction application for 645 Mt. Hope Road is needed.

Discussion items:

Long Range Transportation Plan survey closed.

Special Notices: None.

Public Comment: None

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission November 23, 2021
- Board of Supervisors Meeting – December 7, 2021
- Parks and Recreation Commission – December 14, 2021
- Board of Supervisors Meeting – December 21, 2022

Adjournment: Vice-Chairman Woerner motioned to adjourn at 8:00 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman