

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Monthly Workshop Meeting Minutes
December 18, 2008

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman James E. Grinder
Police Coordinator Coleen N. Reamer, Supervisor James E. Benner, and Supervisor Dale
J. Premo

Staff: Secretary/Treasurer LuAnn M. Dille

Public: Attending for Liberty Worship Center's Land Development Plan were Pastor
Robert Costello, James Watson, Carroll Cool, Michael Paul, and Engineer William Green
from Brehn Lebo

At 7:30 PM Chairman Gordon called the meeting to the order.

Mr. Green stated that Liberty Worship Center (LWC) has submitted the State
Highway Occupancy Permit that the Township signed. Fairfield Municipal Authority has
granted sewer and water capacity. Adams County Conservation District has reviewed the
erosion and sedimentation control plan and it is adequate. The wetland delineation has
been submitted to the Army Corp of Engineers. The review should be completed
sometime after mid-January 2009.

The Board questioned why the sewer and water lines were showed on the plans to
be installed under the shared driveway asphalted area. The Board suggested installing the
lines beside the driveway in the easement. Mr. Green stated that there are some
regulations that must be met. He also indicated that the Fairfield Municipal Authority has
stated that the lines would be a public lateral to the point of the Township's property and
the church's property. It would be the responsibility of the Fairfield Municipal Authority
to fix the lateral lines that are under the driveway and to repair the asphalt.

The church would like to share the cost of the driveway construction with the
Township. There was a discussion of the engineering costs, the asphalt depth
requirements for the church versus the Township and could the Township complete the
sub-base and base construction. The Board is waiting for the Township's engineers to
review the construction specifications. The Township is interested in sharing costs and
will make a decision when all the necessary information has been reviewed. At 8:19 PM
the church's representatives left the meeting.

The following topics were discussed:

1. The PLGIT procurement card has no annual membership fee like the Capital One
credit card and the procurement card uses the Township Federal Identification
number. Voting on changing from the Capital One credit card to the PLGIT
Procurement Card will be placed on the January 5, 2009 meeting agenda.
2. The spreader used in the Ford F 350 is being repaired.
3. Police Coordinator Reamer's Capital Equipment Spreadsheet was reviewed.
4. Road Master Harbaugh's new equipment identification system was reviewed.
5. This summer the Board reviewed the insurance coverage's on the equipment and
requested some changes. These changes were not reflected in the 2009 policy.
The Township's insurance company will be contacted again.
6. The Board reviewed the General Account Profit and Loss Report to date.

7. The open house for the proposed new maintenance building will be Monday, January 12, 2009 from 5:00 PM to 8:00 PM at the Fairfield Fire Hall at 106 Steelman Street, Fairfield, PA 17320. The open house will be advertised in the Gettysburg Times and the Waynesboro Record Herald newspapers.
8. The address for the proposed facility will be 4020 Bullfrog Road, Fairfield, PA 17320.
9. The Township is planning to submit grant applications for some modifications to the 23 Carrolls Tract Road building.
10. Jay Edward Deardorff has not returned the lease agreement to farm a portion of the 4020 Bullfrog Road property to date.
11. The Township's toll free number is 866-956-8509.
12. The Township will need to adopt a Right-To-Know Resolution at the January 5, 2009 meeting.
13. The Floodplain Ordinance has been reviewed by Solicitor Battersby and returned to Bill Kick from Martin and Martin, Inc. for changes. The ordinance should be ready for adoption at the February 2, 2009 meeting.
14. Chairman Gordon would like the Southwestern Joint Comprehensive Informational form completed by the Board members and returned to him as soon as possible.
15. Road Master Harbaugh and Mr. Kessel worked together on repairing one of the Orrtanna Treatment Plant's valves.
16. Hamiltonban Township EMA Coordinator Wills, Carroll Valley Mayor Harris and Fairfield Regional Emergency Management Agency Coordinator (FREMA) David Martin had a meeting to discuss some items concerning FREMA.
17. The Planning Commission has four plans to review at their meeting on December 30, 2009.
18. Police Coordinator Reamer explained that there will be a meeting on January 8, 2009 at Mount Joy Township starting at 7:00 PM to discuss Adams County Township's forming a Council of Governments (COG). This could be beneficial to the Township in the areas of health insurance, purchasing new signs to comply with the new signage requirements and in obtaining grants.
19. On Saturday, January 10, 2009 there will be a meeting at Strawberry Hill concerning Strawberry Hill obtaining a preservation easement.
20. The adopted 2009 General Budget includes a donation of \$500 to the Adams County SPCA.
21. The Township's re-organization and regular meeting is Monday, January 5, 2009 starting at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320.
22. The Board will need to decide at the re-organization meeting which agency will conduct the mandatory CDL testing. The Board may choose to belong to the PSATS program or OMY.

At 9:42 PM the Board adjourned the regular workshop meeting to go into an Executive Session to discuss personnel issues.

LuAnn M. Dille
Secretary/Treasurer

Robert L. Gordon
Chairman

