

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

May 1, 2018

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, and David B. Martin. Robert L. Gordon excused.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr, and Tax Collector Pam Wiehagen.

Commission Members: Planning Commission, Dave Peters and Gene Starbuck; Joint Parks & Recreation, Laura Morgan.

Public: Cliff Frost, John Brunner, Maurice Brown, George Harbaugh, and John Messeder of the *Gettysburg Times* and others were present but failed to sign in.

Approval of the Agenda: Board approved.

Public Comment: None

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the minutes of the April 3, 2018 Board of Supervisors Meeting; and the April 26, 2018 Board of Supervisors Workshop Meeting. Supervisor Martin seconded. The motion carried unanimously.

Solicitors Report: Solicitor Battersby stated the Intermunicipal Agreement with Franklin Township is prepared and must be signed and delivered to them asap. Vice-Chairman Woerner motioned to approve the Intermunicipal Agreement with Franklin Township for the Hickory Bridge Road Bridge Project. Seconded by Supervisor Martin. The motion carried unanimously.

Solicitor Battersby has reviewed the Intermunicipal Agreement with Liberty Township which is a sharing of a streetlight at Harbaugh Valley Road and Rt. 16. This is an amendment to update previous agreement. Supervisor Dille motioned to approve and process the Intermunicipal Agreement with Liberty Township for the sharing of the streetlight at Harbaugh Valley Road and Rt. 16. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the dissolution of the Hamiltonban Municipal Sewer Authority and distribution of funds as recommended by the Authority back to property owners, less costs and \$25,000.00 to Hamiltonban Township. Seconded by Supervisor Martin. The motion carried unanimously. Solicitor Battersby will begin the paperwork and process for dissolution of the Hamiltonban Municipal Sewer Authority.

Vice-Chairman Woerner motioned to approve excusal request for septic pumping submitted for 1875 Cold Springs Road. Seconded by Supervisor Dille. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve excusal request for septic pumping submitted 1975 Mt. Hope Road. Seconded by Supervisor Dille. The motion carried unanimously.

Supervisor Dille motioned to approve excusal request for septic pumping submitted 2749 Cold Springs Road pending approval and recommendation of Sewer Enforcement Officer. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Dille motioned to approve excusal request for septic pumping submitted 200 Naugle Lane. Chairman stated there is no running water and once resident living there passes, the property will be demolished. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Vice-Chairman Woerner motioned to Amend Resolution 2012-07 and approve Resolution 2018-08 Guidelines for Public Comment Policy at Township Meetings. Supervisor Martin seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to accept the Solicitors Report. Supervisor Martin seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:14 PM.

Road Report and Sewer Report: Roadmaster Herr's report was received by the Board in their Board packets prior to the meeting. Supervisor Dille reported that PennDOT has painted the crosswalks on Rt. 116 at the School. Chairman and Road Coordinator Deardorff reported road crew trimming trees on Mt. Hope, Gum Springs, Baker, Mt. Carmel and Moritz Roads. Road projects will include Bullfrog Road, Scotch Trail, Upper Mount Hope, and shop area; 1,000 feet of hot mix for Cold Springs Road to Mt. Carmel intersection. During the Road Audit the Board has reviewed the developed five year plan. Chairman Deardorff reported that the Solicitor and Township Engineer will work with Shiloh to finish repairs and release the bond for Reeds Bridge. Supervisor Dille motioned to approve the Road Report. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve purchase of portable sprayer and to authorize training for certification of Roadmaster. Seconded by Supervisor Martin. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her formal report prior to the meeting for the Board of Supervisors review along with the April 2018 financial statements for all accounts. Supervisor Dille motioned to approve all expenditures for the month and accept the Treasurer's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned approve Treasurer's attendance at York Adams Tax Bureau Member Open House Information Session to be held May 2, 2018 at the Gettysburg office. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Dille motioned to approve Treasurer's attendance at the Smith Elliott Kearns & Co seminar "Local Governments & Schools Enhance Your Financial Insight" on August 2, 2018. Supervisor Martin seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her formal report prior to the meeting. Supervisor Dille motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

New Business: Bids for 2018 materials were opened and read aloud by line item. Bids were submitted by New Enterprise Stone and Lime (NESL), 220 Park Rd, Winfield, PA, St. Thomas Development Inc. 401 Stenton Ave, Flourtown, PA, Special Granules (SGI), 13424 Pennsylvania Ave, Hagerstown, MD, Hei-Way LLC, 290 N Pike Rd, Sarver, PA, Hammaker East LTD, 1514 Black Gap Rd, Fayetteville, PA, and National Energy, 3380 Chambersburg Rd, Biglerville, PA.

Vice-Chairman Woerner motioned to accept and award the CR-2 Road Oil bid as needed to Hammaker East LTD total award \$22,500.00. Seconded by Supervisor Martin. The motion carried unanimously.

Chairman Deardorff motioned to accept and award the Bituminous Seal Coat bids as presented to Hammaker East LTD. Total award \$67,479.00. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

Supervisor Dille motioned to accept the lowest reasonable and closest in proximity to the Township, due to trucking cost, and award stone bids as presented by each line item. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to accept and award the home heating oil-off road at \$2.499 and propane at \$1.899 bid to National Energy, Biglerville, PA. Seconded by Supervisor Martin. The motion carried unanimously.

Supervisor Martin motioned to provide subscriptions for the Board of Supervisors for the "Township News Magazine." Chairman Deardorff seconded. The motion carried unanimously.

Vice-Chairman Woerner to approve Resolution 2018-09 A Proclamation Recognizing May, 2018 As Motorcycle Safety Awareness Month. Supervisor Martin seconded. The motion carried unanimously.

Planning Commission Report: None.

Supervisor Martin to approve a Joint meeting with the Planning Commission on June 25, 2018 to discuss draft Zoning Ordinance and advertise such. Vice-Chairman Woerner seconded. The motion carried unanimously.

Joint Parks and Recreation Commission Report: Draft Joint Parks and Recreation Commission minutes for April were distributed to the Board prior to the meeting. The Secretary reported that delivery of exercise equipment will be made this week for Stage Two. No further discussion.

EMA Report: None.

Fire Company Reports: None.

Zoning Officer's Report and Code Enforcement Officer's Report: Zoning Officer submitted a formal report for the month of April prior to the meeting, and included the Code Enforcement

Officer's report. Supervisor Martin motioned to accept the Zoning Officer's and Code Officer's reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): None.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille said the YATB quarterly meeting was held last night and conducted normal business..

Pennsylvania State Police Report. None.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA unless otherwise noted. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Parks and Recreation Commission - May 8, 2018.
- Municipal Sewer Authority - May 9, 2018 at 9:30 AM.
- Planning Commission - May 22, 2018 to be held at Fairfield Fire & EMS, 106 Steelman Street, Fairfield.
- Board of Supervisors Workshop - May 31, 2018.
- Board of Supervisors Meeting June 5, 2018

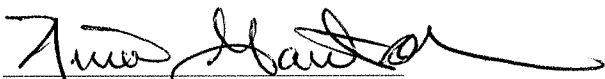
Public Comment: Maurice Brown, 364 Mt. Hope Road stated he felt the Road Department should be using hardhats and safety harness in the boomlift to trim trees. His second complaint was that the Township is mowing the Hamiltonban Community Park and that tax payer funds are being used. Supervisor Dille explained that the Township owns this property and was mowing prior to the installation of the park so there is really no change. Mr. Brown suggested the Community Park be mowed by volunteers, and not Township employees. Chairman Deardorff stated the Community Park is open, functioning and that the Township needs to see that it is successful in working with the Park Commission. He asked if Mr. Brown would like to volunteer.

Pam Wiehagen, 15 Carrolls Tract Rd, said the mowing of the Park is still Township property and that donations, such as hers, have offset the cost to the taxpayers of the Township. Pam would like to hear the statement begun by the Chairman at a previous Board meeting which was interrupted. She was displeased with the Concerned Citizens of Hamiltonban letter which was sent out, and said several people have asked how this will effect them and taxes.

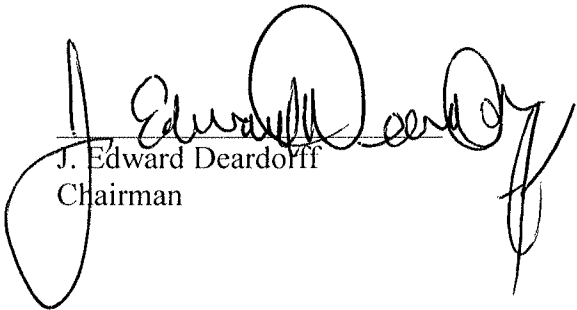
Cliff Frost, Mt. Hope Road, said that taxes will increase due to services increases with population growth. He said residential development doesn't pay for itself, and that a cost analysis has not been done. He does not think floodplain building should be allowed in risky areas.

Chairman Deardorff said that more will be explained at the Joint Workshop with the Board of Supervisors and Planning Commission regarding the Draft Zoning Ordinance. Supervisor Dille said that much needs to be done in the process and planning prior to hearings and property owner notifications of any changes.

Adjournment: At 8:17 PM Supervisor Dille motioned to adjourn the meeting. Vice-Chairman Woerner seconded. The motion carried unanimously.



Nina Garretson
Secretary/Treasurer



J. Edward Deardorff
Chairman