

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Board of Supervisors Meeting Minutes
November 4, 2009

Supervisors Present: Chairman Robert L. Gordon, Police Coordinator Coleen N. Reamer, Supervisor Dale J. Premo and Supervisor Harry Rood.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and EMA Coordinator Donald Wills, Jr.

Planning Commission Members Present: Chairman Pamela Wiehagen.

Public Present: Connie Fridinger (IESI), Bob Sharrah (Sharrah Designs), Mr. Sgroi of Fairfield, and Rick Fulton (Gettysburg Times).

At 7:30 PM Chairman Gordon called the meeting to order. The Pledge of Allegiance was recited.

Chairman Gordon stated for the record that there was an executive session at the conclusion of the October 29, 2009 workshop regarding personnel issues.

Approval of the Agenda: The Board of Supervisors unanimously approved the Agenda with the addition of 5.h. - Motion to request bids for a used 4X4 Sports Utility Vehicle.

Approval of the Minutes: Police Coordinator Reamer motioned to approve the October 6, 2009 Board of Supervisors meeting minutes and the October 29, 2009 Board of Supervisors workshop meeting minutes. Supervisor Rood seconded. The motion carried.

Public Comment: Mr. Sgroi addressed the Board regarding a right of way to access his property. Currently there is no written legal document allowing Mr Sgroi to pass through Township owned land to enter his home. Solicitor Battersby addressed this subject. The Board will work with Mr Sgroi and draw up a Right of Way Agreement to make this matter legal. Mr. Sgroi left the meeting.

New Business: Supervisor Rood made a motion to approve Resolution 2009-22, Plan Revision for New Land Development (sewer module) for Patrick and Tracy Murray. Police Coordinator Reamer seconded. The motion carried. Mr Sharrah took the completed submission with him and will submit the documents to the PA Department of Environmental Protection. Mr. Sharrah left the meeting.

Police Coordinator Reamer motioned to approve Resolution 2009-23, Overtime Policy. Supervisor Premo seconded. The motion carried.

Police Coordinator Reamer motioned to not sign a lease for 2010 that would continue the farming of 4020 Bullfrog Road. Supervisor Rood seconded. The motion carried.

Supervisor Rood motioned to approve Resolution 2009-20, Emergency Management Agency Chargeback Resolution. Supervisor Premo seconded. The motion carried. The adoption of Resolution 2009-20 allows the Township to assess finance charges on overdue invoices.

Police Coordinator Reamer motioned to award the joint bid with the South West Group (Hamiltonban Township, Highland Township, Liberty Township, Freedom Township, Borough of Fairfield, and Borough of Carroll Valley) for waste hauling to Park's Garbage Service, Inc. Supervisor Rood seconded. The motion carried. A discussion took place with IESI's representative regarding the bid documents and the Township's decision. Secretary/Treasurer Feiler attended several meetings with the Southwest Group to discuss the best option for the residents. Park's Garbage Service, Inc. has the lowest responsible bid. The IESI representative left the meeting.

Supervisor Rood motioned to approve the proposed 2010 budgets for the General Fund, Sewer Fund and State Liquid Fuels Fund. Police Coordinator Reamer seconded. The motion carried. With the proposed 2010 budgets there is no increase of Township tax and there has not been any increase of Township tax in the last five years. The Board intends to adopt the 2010 budgets at the December Board of Supervisors Meeting and intends to mail to the Township residents a Budget Message that will review where and how the Township is using its tax dollars. The Budget Message will also be posted on the Township's website. The proposed budgets are available to the public for review.

Supervisor Premo motioned to approve the purchase of an Enrad Unit for the Police Department at a cost to the Township of \$4,000. Supervisor Rood seconded. The motion carried. The Enrad Unit will help to enforce the speed laws within the Township.

Police Coordinator Reamer motioned to request bids for a used 4X4 Sports Utility Vehicle for use by the Police Department. Supervisor Rood seconded. The motion carried.

Solicitor Battersby's Report: Solicitor Battersby submitted his report at the meeting. He mentioned that the foreclosure sale for Empire Homes is November 13, 2009. He will send the new owners a status report regarding the preliminary plan. Solicitor Battersby validated the fact, and stated that it is legal, that an employee who is not "on the clock" is entitled to his or her own opinion as a private citizen and does not give up their first amendment rights. This refers to any employee, supervisor, commission member, etc. endorsing or working for a "Political Candidate". The Township Personnel Policy documents this statement. Supervisor Premo motioned to approve the Solicitor's Report. Supervisor Rood seconded. The motion carried. Solicitor Battersby left at 8:40 PM.

Planning Commission Report: Planning Commission Chairman Wiehagen submitted her report at the meeting. Supervisor Rood motioned to approve the submission of the Patrick and Tracy Murray preliminary/final subdivision plan. Supervisor Premo seconded. The motion carried. Police Coordinator Reamer motioned to request the 90 day extension for the Township Campus Plan. Supervisor Rood seconded. The motioned carried. Supervisor Premo motioned to approve the Planning Commission Report. Supervisor Rood seconded. The motion carried.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report prior to the meeting. Supervisor Rood motioned to approve Zoning Officer's Report. Supervisor Premo seconded. The motion carried.

Code Enforcement Officer's Report: Mr. Dave Lutz, the Township's new representative for Commonwealth Code Inspection Services, Inc., submitted his formal report prior to the meeting. Police Coordinator Reamer motioned to approve the Code Enforcement Office's Report. Supervisor Rood seconded. The motion carried.

Road Report: Roadmaster Harbaugh submitted his formal report prior to the meeting. Roadmaster Harbaugh was unable to attend the Board meeting as he was attending the "Winter Road Operations" seminar in Enola, PA. The Board discussed the following subjects with regard to the Road Report; line painting of Township roads, conducting a sign inventory, purchasing of red delineators, and a street light request. The line painting will start Monday, November 9, 2009, a sign inventory will be conducted free of charge with a LTAP representative, the Township will hold off on purchasing any red delineators and the request for a street light has been denied due to the fact that there is no safety concern. Supervisor Rood motioned to approve the Roadmaster's Report. Supervisor Premo seconded. The motion carried.

Sewer Report: Roadmaster Harbaugh submitted his formal report prior to the meeting. Police Coordinator Reamer motioned to accept the Pumping Solutions, Inc. contract if item number 8 can be resolved. Supervisor Premo seconded. The motion carried. The contract is for replacement of three drywell access hatches. Solicitor Battersby advised the Board to change item number 8 which is in regards to liability insurance. Supervisor Rood motioned to approve the Sewer Report. Supervisor Premo seconded. The motion carried.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the October 2009 Check Detail report. The Board discussed the General Fund financial statements and reviewed the customer aging report for the Sewer Fund. Supervisor Rood motioned to approve all expenditures for the month of October. Police Coordinator Reamer seconded. The motion carried. Supervisor Rood motioned to approve the Treasurer's Report. Supervisor Premo seconded. The motion carried. Financials are available upon request.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Police Coordinator Reamer motioned to approve the Secretary's Report. Supervisor Rood seconded. The motion carried.

Police Report: Officer Larmer submitted her formal report prior to the meeting. She had 57 complaints or service calls, 3 total arrests and 4 investigations. She traveled 1,249 miles and used 101 gallons of fuel. Supervisor Premo motioned to approve the Police Report. Supervisor Rood seconded. The motion carried.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. Supervisor Premo motioned to approve the EMA Report. Police Coordinator Reamer seconded. The motion carried.

Old Business: Chairman Gordon went over old Township items that need to be prioritized. The items include; cell phones, the Township not having a contract for 87 Octane gasoline, purchasing of a police cruiser, Engineer proposals, and the shared driveway with Liberty Worship Center. Chairman Gordon suggested that the Board should set a workshop date to discuss those items.

Township Meeting Dates: All public meetings are held at the prevailing time of 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via The Gettysburg Times. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for November 11, 2009.
- Planning Commission meeting is scheduled for November 24, 2009.
- Board of Supervisors Workshop meeting is scheduled for November 19, 2009.
- Board of Supervisors meeting is scheduled for December 1, 2009.

Adjournment: At 9:40 PM Supervisor Premo motioned to adjourn the meeting, Supervisor Rood seconded. The Board unanimously approved this motion.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman